

**AGENDA**

**FOR**

**74<sup>th</sup> MEETING**

**OF**

**BOARD OF DIRECTORS**

**OF**

**HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD.**

**DAY : Wednesday**  
**DATE : 26.09.2018**  
**TIME : 12:00 Noon**

**IN THE OFFICE OF**  
**ADDITIONAL CHIEF SECRETARY TO GOVERNMENT,**  
**HARYANA PUBLIC WORKS (BU**  
**ILDING AND ROADS) DEPTT.**  
**ROOM NO.306, 3<sup>rd</sup>FLOOR,**  
**NEW SECRETARIAT, SECTOR 17, CHANDIGARH**

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**Agenda Item No. 73.01****LEAVE OF ABSENCE**

Leave of absence may be granted to the Director(s) who have shown their inability to attend the meeting.

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Present /Absent</b>
1.	Sh. Alok Nigam, IAS Addl. Chief Secretary to Govt. Haryana Public Works (B&R) Deptt.	Chairman	
2.	Sh. Rakesh Manocha, E-in-C, Hr.PWD B&R cum Managing Director, HSRDC	Director	
3.	Sh. Sunil Saran, IES , Secretary Finance, Government Haryana Chandigarh	Director	
4	Ms. Pankaj Chaudhry, HCS Special Secretary to Government Haryana Public Works (Building & Roads) Department Chandigarh	Director	
5.	Sh. A.K. Goyal , Executive Director, HSRDC Panchkula	Director	
6.	Sh. Hardeep Mahotra S/o Late Sh. Charan Das #573-73, Sector 15, Faridabad 121002	Director	
7.	Dr. Paratibha Aggarwal, Professor, Department of Civil Engineering, NIT Kurukshetra	Director	



**Agenda Item No. 74.02**

**TO CONFIRM THE MINUTES OF 73<sup>rd</sup> MEETING OF THE BOARD OF DIRECTORS**

The Minutes of the 73<sup>st</sup> meeting of the Board of Directors of the Corporation held on 09.07.2018 are enclosed. The Board is requested to confirm the same and pass the following resolution:-

“RESOLVED THAT the minutes of the 73<sup>rd</sup> meeting of the Board of Directors of the Corporation held on 09.07.2018 are hereby approved and confirmed.”



**MINUTES OF 73<sup>rd</sup> MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT ON 09.07.2018**

Present:-

Sr. No.	Name	Designation
1.	Sh. Alok Nigam, IAS Addl. Chief Secretary to Govt. Haryana Public Works (B&R) Deptt.	Chairman
2.	Sh. Rakesh Manocha, E-in-C, Hr.PWD B&R cum Managing Director, HSRDC	Director
3.	Sh. Suraj Bhan, Executive Director, HSRDC Panchkula	Director
4.	Dr. Paratibha Aggarwal, Professor, Department of Civil Engineering, NIT Kurukshetra	Director

**Agenda Item No.73.01**

LEAVE OF ABSENCE

The Board granted leave of absence to following members:-

1. Sh. Sunil Saran, IES , Secretary Finance, Government Haryana Chandigarh
2. Ms. Pankaj Chaudhry, HCS, Special Secretary to Government, Haryana Public Works (B&R) Deptt., Chandigarh.
3. Sh. Hardeep Mahotra S/o Late Sh. Charan Das, Faridabad.

**Agenda Item No. 73.02**

TO CONFIRM THE MINUTES OF 71<sup>st</sup> MEETING OF THE BOARD OF DIRECTORS

The Minutes of the 71<sup>st</sup> meeting of the Board of Directors of the Corporation held on 16.02.2018 are hereby approved and confirmed.

**Agenda Item No. 71.03**

FOLLOW UP ACTION ON THE DECISION TAKEN IN THE PREVIOUS (71st) MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT.

AGENDA ITEM	DECISION OF THE BOARD																								
<p>Supplementary agenda item No. 4 of 69<sup>th</sup> meeting</p> <p>CREATION OF TWO POSTS OF GENERAL MANAGER IN HSRDC.</p> <p>Board approved the item and desired that a UO reference be made to Government / Finance Department for creation of two posts of General Manager in the rank of Superintending Engineer.</p> <p><i>The matter has been referred to Government for creation of two posts of General Manager in the rank of Superintending Engineer in HSRDC vide UO No.2591/HSRDC dated 28.09.2017 but approval has not been received.</i></p> <p><i>Till posts of GMs are created by FD, it is proposed that 2 SEs may be taken on deputation from PWD B&amp;R as a stop gap arrangement and in the interest of execution of development works.</i></p> <p><i>Sh.Anil Dahiya, who is a Senior Executive Engineer in Haryana PWD (B&amp;R) Br. may be taken on deputation as General Manager and one more SE may be taken on deputation from Haryana PWD B&amp;R and posted as General Manager at Sonapat to look after the on- going works under NCRPB Loan Scheme at NCR Region i.e. Sonapat, Rewari, Rohtak, Hisar, Panipat, Gurugram Districts etc.</i></p> <p>The approval of Govt. / Finance Department is still awaited.</p>	<p><i>It was apprised to the Board that following additional posts have been sanctioned by the Finance Department in its meeting held on 02.02.2018:-</i></p> <table border="1" data-bbox="938 785 1370 1205"> <thead> <tr> <th>S. No.</th> <th>Name of Post</th> <th>No. of post</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>General Manager (in the rank of SE).</td> <td>2</td> </tr> <tr> <td>2.</td> <td>Manager (in the rank of SDE).</td> <td>1</td> </tr> <tr> <td>3.</td> <td>Assistant</td> <td>3</td> </tr> <tr> <td>4.</td> <td>CHD</td> <td>1</td> </tr> <tr> <td>5.</td> <td>Head Draftsmen</td> <td>1</td> </tr> <tr> <td>6.</td> <td>Clerk-cum-Computer Operator</td> <td>7</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td><b>15</b></td> </tr> </tbody> </table> <p><i>Further it was decided in the meeting of Finance Department that the corporation should outsource housekeeping and transportation services as per requirement strictly in accordance with Part-I of the State Outsourcing Policy instead of creation of regular post of Driver and Chowkidar.</i></p> <p><i>On receipt of above approval of Finance Department, the ACSPW has been requested to issue the necessary sanction regarding creation of additional post in HSRDC, vide this office letter No. 3081/ Admn./ 2018 dated 26.06.2018 (Annexure A).</i></p> <p><i>Further action shall be taken after approval of Government.</i></p>	S. No.	Name of Post	No. of post	1.	General Manager (in the rank of SE).	2	2.	Manager (in the rank of SDE).	1	3.	Assistant	3	4.	CHD	1	5.	Head Draftsmen	1	6.	Clerk-cum-Computer Operator	7		<b>Total</b>	<b>15</b>
S. No.	Name of Post	No. of post																							
1.	General Manager (in the rank of SE).	2																							
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3.	Assistant	3																							
4.	CHD	1																							
5.	Head Draftsmen	1																							
6.	Clerk-cum-Computer Operator	7																							
	<b>Total</b>	<b>15</b>																							

**Agenda Item No. 70.18****REQUIREMENT OF ADDITIONAL STAFF IN HSRDC.**

There is acute shortage of staff in HSRDC Head Office. A number of court cases and arbitration cases are going on in HSRDC. Further, all DNITs are examined at the level of Head Office and only one post of Head Draftsman is sanctioned. To cope up with the work, it is recommended that following additional posts are immediate required in Head Office of HSRDC at Panchkula:-

1. General Manager (in the rank of SE) = 1
2. Manager (in the rank of SDE) = 1
3. Assistants = 3
4. Circle Head Draftsman = 1
5. Head Draftsman = 1
6. Clerk cum Computer Operators = 7
7. Drivers = 2
8. Chowkidar = 1

For the present, these posts will be filled up either on deputation from Haryana PWD (B&R) Br. or on contract basis. The post of Chowkidar will be filled through outsourcing.

Board approved the agenda item.

The meeting with Finance Department regarding creation of posts has been held on 02.02.2018 and Finance Department agreed to create posts. The approval is yet awaited.

The approval of Govt. / Finance Department is still awaited.

*It was apprised to the Board that following additional posts have been sanctioned by the Finance Department in its meeting held on 02.02.2018:-*

S. No.	Name of Post	No. of post
1.	General Manager (in the rank of SE).	2
2.	Manager (in the rank of SDE).	1
3.	Assistant	3
4.	CHD	1
5.	Head Draftsmen	1
6.	Clerk-cum-Computer Operator	7
	<b>Total</b>	<b>15</b>

*Further it was decided in the meeting of Finance Department that the corporation should outsource housekeeping and transportation services as per requirement strictly in accordance with Part-I of the State Outsourcing Policy instead of creation of regular post of Driver and Chowkidar.*

*On receipt of above approval of Finance Department, the ACSPW has been requested to issue the necessary sanction regarding creation of additional post in HSRDC, vide this office letter No. 3081/ Admn./ 2018 dated 26.06.2018 (Annexure A).*

*Further action shall be taken after approval of Government.*

**Agenda Item No. 70.19**

CONSTITUTION OF NOMINATION AND REMUNERATION COMMITTEE OF HSRDC AS PER REQUIREMENT OF SECTION 178(1) OF THE COMPANY'S ACT 2013.

Principal Accountant General(Audit), Haryana vide letter No. ES-I/CA-II/PDP-5/Corporate Governance / 2017-18 / F-180/23-35 dated 31.05.2017 brought that Section 178(1) of the Indian Companies Act, 2013 stipulates that the following classes of Companies shall constitute a Nomination and Remuneration Committee:-

- (a) All public companies having paid up capital of Ten Crore rupees or more,
- (b) All public companies having turnover of One Hundred Crore rupees or more.
- (c) All public companies, having an aggregate loans and borrowings or debentures or deposits exceeding Fifty Crore rupees or more.

Since the Corporation is registered under the Companies Act, 1961 as such the matter was placed before the Board of Directors in its 68<sup>th</sup> meeting held on 21.06.2017. The Board of Directors, HSRDC decided as under:-

*The Board approved the proposal for Constitution of nomination and remuneration committee as per requirement of section 178 (1) of the companies act 2013 with the following two members :-*

1. Ms. Pankaj Chaudhry, HCS, Director

2. Sh. Hardeep Mahotra, Director

*Regarding 3rd member, Board further desired that a reference may be made to Finance Department for recommending the name of one Member from Finance Department.*

Accordingly, the matter was referred to Finance Department and FD vide UO No. 13/83/SA/HBPE(FD) dated 17/24.11.2017 has advised to appoint an Independent Director as the 3<sup>rd</sup> member of the Nomination and Remuneration Committee.

Accordingly the issue is placed before Board of Directors for suggesting for appointment of an Independent Director as the 3<sup>rd</sup> member of the Nomination and Remuneration Committee.

Board considered the agenda item and decided that Chief Accounts Officer, Haryana PWD (B&R) Br. may be appointed as the 3rd member of the Nomination and Remuneration Committee.

*As per Clause 178 of Companies' Act the Board of directors of every listed company and such other clause or clauses of companies, as may be prescribed shall constitute the nomination and remuneration committee consisting of three or more non-Executive Directors out of which not less than one half shall be Independent Directors.*

*Provided that Chairperson of the company (whether executive or non-executive may be appointed as a Member of the Nomination and Remuneration committee but shall not chair such Committee.*

*At present only one person namely Sh. Hardeep Mahotra is Independent Director and he has already been made Member of Nomination and Remuneration Committee.*

*For appointment of 2<sup>nd</sup> Independent Director of the said Committee, one Independent Director of BOD, HSRDC will have to be appointed.*

Accordingly the matter was placed before BOD in its 71<sup>st</sup> meeting and Board desired that a search committee may be constituted to suggest the name of one Independent Director of HSRDC.

*Board may constitute a search committee as already desired in 71<sup>st</sup> meeting of BOD, so that one Independent Director of HSRDC may be suggested by the said committee.*

*Board approved the name of Ms. Paratibha Aggarwal to appoint as 3<sup>rd</sup> Member of Nomination and Remuneration Committee.*

**Agenda Item No. 71.11**

CREATION OF HARYANA SWARAN JAYANTI INFRASTRUCTURE PLAN(HSJIP) - TOUR TO ENAHNCE THE PACE OF INFRASTRUCTURE AND BRING IN THE LATEST AND BEST CONSTRUCTION TECHIOLOGY AND PRACTICE IN THE WORLD BY THE DELEGATES TO USA.

The Government of Haryana had created a Haryana Swaran Jayanti Infrastructure Plan to boost the investment opportunity and business environment in the State of Haryana. For this purpose, Government of Haryana decided to send a penal of 8 delegates led by Rao Narbir Singh, Hon'ble Public Works Minister, Haryana to USA to study the road infrastructure.

The following delegations led by Rao Narbir Singh, Hon'ble Public Works Minister, Haryana is to visit USA only from 18.02.2018 to 28.02.2018:-

1. Sh. Harvinder Kalyan, MLA and Chairman HAFED.
2. Sh. Tej Pal Tanwar, MLA, Sohna.
3. Sh. Alok Nigam, IAS, Addl. Chief Secretary PWD B&R Haryana
4. Sh. Shaleen, IAS, Addl. Secretary, Finance Haryana
5. Sh. Rakesh Manocha, Managing Director, HSRDC
6. Sh. Vishal Seth, Technical Advisor to Government of Haryana
7. Sh. R.K. Gandhi, Executive Director, HSRDC

Above is submitted for information and approval of the Board.

The following delegations led by Rao Narbir Singh, Hon'ble Public Works Minister, Haryana has visited USA only from 18.02.2018 to 28.02.2018:-

1. Sh. Harvinder Kalyan, MLA and Chairman HAFED.
2. Sh. Tej Pal Tanwar, MLA, Sohna.
3. Sh. Alok Nigam, IAS, Addl. Chief Secretary PWD B&R Haryana
4. Sh. Shaleen, IAS, Addl. Secretary, Finance Haryana
5. Sh. Rakesh Manocha, Managing Director, HSRDC
6. Sh. Vishal Seth, Technical Advisor to Government of Haryana
7. Sh. R.K. Gandhi, Executive Director, HSRDC.

The report has been submitted to Government.

*Board took note of it.*

Agenda item no. 71.14:

EXTENSION OF CONTRACTUAL PERIOD OF M/S P.K. BHASIN & ASSOCIATES, CHARTERED ACCOUNTANTS AS INTERNAL AUDITORS OF HSRDC.

M/s P. K. Bhasin & Associates, Chartered Accountants, Chandigarh were appointed as Internal Auditors of the Haryana State Roads and Bridges Development Corporation Limited for one year i.e. for 2010-2011 at a fixed remuneration of Rs. 1,00,000/- + service tax and the contract was further extended for the period from 2011-12 to 2013-14 at a remuneration of Rs. 50,000/- plus service tax per quarter with 10% annual increase over the previous year for conducting the internal audit of the Corporation on quarterly basis. The term of appointment of the Internal Auditors

<p>expired on 31st March, 2014 and thereafter extension for the year 2014-15 was approved in the 55th BOD meeting. The contract was again extended for further period of three years w.e.f 01.04.2016 to 31.03.2018 vide this office letter No. 1585/AC dated 09/04/2015 on a professional fee of Rs. 60,000/- + Service tax &amp; TA/DA. The period shall be expiring on 31 March 2018.</p> <p>Keeping in view the satisfactory performance of the firm in the past, it is proposed that term of M/s P. K. Bhasin &amp; Associates, Chartered Accountants, Chandigarh may be extended for a further period of One Year w.e.f. 01.04.2018 to 31.03.2019 at a fixed professional fee of Rs. 60,000/- per quarter + GST at the applicable rate of 18% together with reimbursement of TA/DA charges as per Haryana Govt. Rules applicable for an entry level officer posted in HSRDC and that too without any further increase.</p> <p>The Board is requested to consider and approve the same.</p> <p>Board in 71<sup>st</sup> meeting held on 16.02.2018 approved this agenda item but in the Minutes of Meeting, it was mentioned that "The Board took note of it".</p> <p>However it was a approval and accordingly the extension of terms for one year from 01.04.2018 to 31.03.2019 has been conveyed to M/s P.K. Bhasin and Associates Chartered Accountant vide No.987/AC dated 03.05.2018 (Annexure-A).</p> <p>Board is apprised of it.</p>	<p>Board took note of it.</p>
<p>Item No. 71.15 ESTABLISHMENT OF ASSISTANT MANAGER – SH. PREM SAGAR.</p> <p>The Board considered the matter and decided to sanction the leave of kind due of absence period of Sh. Prem Sagar, Assistant Manager, HSRDC. Board further desired to withdraw the charge sheet of Sh. Prem Sagar, Assistant Manager, HSRDC.</p> <p><i>Decision of BOD has been implemented vide this office order No.15 dt.22.03.2018(Annexure-B)</i></p>	<p>Board took note of it.</p>

**Agenda Item No. 73.04**

APPOINTMENT OF SH. SURAJ BHAN, CHIEF ENGINEER(NCR) ,HARYANA PWD B&R BR. AS EXECUTIVE DIRECTOR, HSRDC PANCHKULA

Board took note of it.

**Agenda item no. 73.05:**

STATUS OF OLD PROJECTS UNDER NCR LOAN SCHEME

Board took note of it.

**Agenda item no. 73.06:**

EPC PROJECTS

Board took note of it.

**Agenda item no. 73.07:**

NEW PROJECTS

Board took note of it.

**Agenda Item No. 73.08:**

CONSTRUCTION OF BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT) (BPSMV) BUILDING AND ITS REGIONAL CENTRE I.E. KHARAL DISTRICT JIND AND LULA AHIR DISTRICT REWARI BUILDINGS (NEW WORKS).

Board took note of it.

**Agenda item no. 73.09:**

CREATION OF "HARYANA SWARAN JAYANTI INFRASTRUCTURE PLAN-SETTLEMENT OF ACCOUNTS OF FII.

Board approved the agenda item to write off the amount of Rs.68,09,241/-.

**Agenda item no. 73.10:**

WIDENING AND STRENGTHENING OF GOHANA LAKHANMAJRA MEHAM BHIWANI ROAD - CLEARANCE OF DEFECT LIABILITY PERIOD.

Board approved the agenda item.

**Agenda Item No. 73.11:**

ENGAGEMENT OF APPRENTICES UNDER APPRENTICES ACT 1961.

Board approved the proposal.

**Agenda Item No. 73.12:**

EXTENSION OF TERM OF CONTRACT

Board took note of it.

**Agenda Item No. 73.13**  
ENGAGEMENT OF SH. SATYA NARAIN ON CONTRACT BASIS THROUGH WALK-IN-  
INTERVIEW AS ASSISTANT

Board took note of it.

**Agenda item no. 73.14:**  
TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES.

Board took note of it.

**Agenda item no. 73.15:**  
ARBITRATION CASES

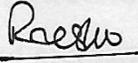
Board took note of it.

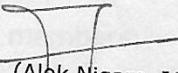
**Supplementary agenda Item No.1**  
ACTION AGAINST SH. SUBEY SINGH, ASSISTANT APPOINTED ON CONTRACT  
BASIS.

Board approved the proposal.

**Supplementary agenda Item No.2**  
Annual Repair of Office Building of HSRDC, Bays No. 13-14, Sector 2, Panchkuia

Board took note of it.

  
(Rakesh Manocha),  
E-in-C PWD B&R cum  
Managing Director, HSRDC

  
(Alok Nigam, IAS)  
Addl. Chief-Secretary to Government  
Haryana Public Works (B&R) Department

**Agenda Item No. 74.03**

**FOLLOW UP ACTION ON THE DECISION TAKEN IN THE PREVIOUS (73rd) MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT.**

AGENDA ITEM	DECISION OF THE BOARD
<p>Supplementary agenda item No. 4 of 69<sup>th</sup> meeting</p> <p>CREATION OF TWO POSTS OF GENERAL MANAGER IN HSRDC.</p> <p>Board approved the item and desired that a UO reference be made to Government / Finance Department for creation of two posts of General Manager in the rank of Superintending Engineer.</p> <p><i>The matter has been referred to Government for creation of two posts of General Manager in the rank of Superintending Engineer in HSRDC vide UO No.2591/HSRDC dated 28.09.2017 but approval has not been received.</i></p> <p><i>Till posts of GMs are created by FD, it is proposed that 2 SEs may be taken on deputation from PWD B&amp;R as a stop gap arrangement and in the interest of execution of development works.</i></p> <p><i>Sh.Anil Dahiya, who is a Senior Executive Engineer in Haryana PWD (B&amp;R) Br. may be taken on deputation as General Manager and one more SE may be taken on deputation from Haryana PWD B&amp;R and posted as General Manager at Sonapat to look after the on- going works under NCRPB Loan Scheme at NCR Region i.e. Sonapat, Rewari, Rohtak, Hisar, Panipat, Gurugram Districts etc.</i></p> <p>The approval of Govt. / Finance Department is still awaited.</p>	

*It was apprised to the Board that following additional posts have been sanctioned by the Finance Department in its meeting held on 02.02.2018:-*

S. No.	Name of Post	No. of post
1.	General Manager (in the rank of SE).	2
2.	Manager (in the rank of SDE).	1
3.	Assistant	3
4.	CHD	1
5.	Head Draftsmen	1
6.	Clerk-cum-Computer Operator	7
	<b>Total</b>	<b>15</b>

*Further it was decided in the meeting of Finance Department that the corporation should outsource housekeeping and transportation services as per requirement strictly in accordance with Part-I of the State Outsourcing Policy instead of creation of regular post of Driver and Chowkidar.*

*On receipt of above approval of Finance Department, the ACSPW has been requested to issue the necessary sanction regarding creation of additional post in HSRDC, vide this office letter No. 3081/ Admn./ 2018 dated 26.06.2018*

*Further action shall be taken after approval of Government.*

The posts have been sanctioned by the Government vide memo no. 04/60/2018-4B&R(W) dated 24.07.2018 (**Annexure A**).

Engineer-in-Chief Haryana PWD B&R Br. has been requested vide this office letter No. 3586/HSRDC dated 01.08.2018 to post 2 General Manages (in the rank of SE) and one Manager (in the rank of SDE). (**Annexure B**) in HSRDC on deputation.

The post of one HDM and three Assistants are being filled up through Walk-in-Interview which is fixed for 27.09.2018.

**Agenda Item No. 70.19**

CONSTITUTION OF NOMINATION AND REMUNERATION COMMITTEE OF HSRDC AS PER REQUIREMENT OF SECTION 178(1) OF THE COMPANY'S ACT2013.

Principal Accountant General(Audit), Haryana vide letter No. ES-I/CA-II/PDP-5/Corporate Governance / 2017-18 / F-180/23-35 dated 31.05.2017 brought that Section 178(1) of the Indian Companies Act, 2013 stipulates that the following classes of Companies shall constitute a Nomination and Remuneration Committee:-

- (a) All public companies having paid up capital of Ten Crore rupees or more,
- (b) All public companies having turnover of One Hundred Crore rupees or more.
- (c) All public companies, having an aggregate loans and borrowings or debentures or deposits exceeding Fifty Crore rupees or more.

Since the Corporation is registered under the Companies Act, 1961 as such the matter was placed before the Board of Directors in its 68<sup>th</sup> meeting held on 21.06.2017. The Board of Directors, HSRDC decided as under:-

*The Board approved the proposal for Constitution of nomination and remuneration committee as per requirement of section 178 (1) of the companies act 2013 with the following two members :-*

*1. Ms. Pankaj Chaudhry, HCS, Director*

*2. Sh. Hardeep Mahotra, Director*

*Regarding 3<sup>rd</sup> member, Board further desired that a reference may be made to Finance Department for recommending the name of one Member from Finance Department.*

Accordingly, the matter was referred to Finance Department and FD vide UO No. 13/83/SA/HBPE(FD) dated 17/24.11.2017 has advised to appoint an Independent Director as the 3<sup>rd</sup> member of the Nomination and Remuneration Committee.

Accordingly the issue is placed before Board of Directors for suggesting for appointment of an Independent Director as the 3<sup>rd</sup> member of the Nomination and Remuneration Committee.

Board considered the agenda item and decided that Chief Accounts Officer, Haryana PWD (B&R) Br. may be appointed as the 3<sup>rd</sup> member of the Nomination and Remuneration Committee.

*As per Clause 178 of Companies' Act the Board of directors of every listed company and such other clause or clauses of companies, as may be prescribed shall constitute the nomination and remuneration committee consisting of three or more non-Executive Directors out of which not less than one half shall be Independent Directors.*

*Provided that Chairperson of the company (whether executive or non-executive may be appointed as a Member of the Nomination and Remuneration committee but shall not chair such Committee.*

*At present only one person namely Sh.Hardeep Mahotra is Independent Director and he has already been made Member of Nomination and Remuneration Committee.*

<p>For appointment of 2<sup>nd</sup> Independent Director of the said Committee, one Independent Director of BOD, HSRDC <i>will have to be appointed.</i></p> <p>Accordingly the matter was placed before BOD in its 71<sup>st</sup> meeting and Board desired that a search committee may be constituted to suggest the name of one Independent Director of HSRDC.</p> <p><i>Board may constitute a search committee as already desired in 71<sup>st</sup> meeting of BOD, so that one Independent Director of HSRDC may be suggested by the said committee.</i></p> <p><b>Board in its 73<sup>rd</sup> meeting approved the name of Ms.Paratibha Aggarwal to appoint as 3<sup>rd</sup> Member of Nomination and Remuneration Committee.</b></p>	<p>Orders have since been issued.</p>
<p><b>Agenda Item No. 73.11 ENGAGEMENT OF APPRENTICES UNDER APPRENTICES ACT 1961.</b></p>	<p>Ms. Deepika has been engaged as Apprentice Draftsman(Civil) w.e.f. 31.08.2018(FN).</p>
<p><b>Supplementary Agenda Item No.I for 73rd meeting of BOD.</b></p> <p><b>ACTION AGAINST SH. SUBEY SINGH, ASSISTANT APPOINTED ON CONTRACT BASIS.</b></p>	<p>As per approval of the BOD, HSRDC dated 09.07.2018, the services of Sh. Subey Singh has been dispensed with effect from 13.07.2018.</p>



**Agenda Item No. 74.04**

**APPOINTMENT OF SH. A.K. GOYAL, CHIEF ENGINEER ,HARYANA PWD B&R BR. AS EXECUTIVE DIRECTOR, HSRDC PANCHKULA**

The State Govt. vide Endst. no. 4/69/2016-2B&R(E) dated 20.08.2018 (**Annexure-C**) has appointed Sh.A.K. Goyal, Chief Engineer as Executive Director, HSRDC, Panchkula in place of Sh.Suraj Bhan, ED HSRDC who has since retired.

The Board of Directors may kindly take note of the appointment of Sh. A.K. Goyal, Chief Engineer as Executive Director, HSRDC, Panchkula. Sh. A.K. Goyal shall now be also a Director of the Board of HSRDC



**Agenda item no. 74.05:  
STATUS OF OLD PROJECTS UNDER NCR LOAN SCHEME**

Name of work	Status
1. 2 Lane ROB at Sonapat Purkhas road near Sugar Mill on Delhi Ambala Railway Line at L/C. No.29 (ODR)	<p><b>Approaches:</b></p> <p>Overall 99% work completed.</p> <p>The work is likely to be completed by 10.10.2018.</p> <p><b>Railway portion :</b></p> <p>Work completed.</p>



**Agenda item no. 74.06:  
EPC PROJECTS**

Sr. No.	Name of Work	Latest Status
1	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of elevated road on Old National Highway-10 from Chhottu Ram Chowk to Old Bus Stand (Km. 74.00 to 75.86) in Rohtak City Portion (on EPC mode).</p> <p><b>Project cost</b> = Rs.139.96 Cr. <b>Appointed date</b> =18.08.2016</p>	<p>98% work has been completed. At present, there is no bottleneck. The work is likely to be completed by 31.10.2018.</p>
2	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of additional 2 lane ROB at LC no. 3 on Hissar-Sadulpur railway line crossing Old DHS at RD 164.60 at Dabra Chowk, Hissar (on EPC mode).</p> <p><b>Project cost</b> = Rs.18.18 Cr. <b>Appointed date</b> =08.09.2016</p>	<p><b><u>Approaches:</u></b> Work stands completed.</p> <p><b><u>Railway portion:</u></b> 85% work of Railways has been completed. Schedule date of completion of work was 24.07.2018. The work is likely to be completed by 31.10.2018</p>
3	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the works of :- (a)Construction of 3 - lane ROB and under pass at LC no. 54 on Jind-Panipat Section (Location 66/9-10) crossing road along Delhi Water Carrier Link Channel in Panipat District &amp; (b) Construction of 2 lane ROB at LC no. 55 on Jind-Panipat Section (Location 67/10-11) over road on Panipat-Kabri Road in Panipat District (on EPC mode).</p>	<p><b><u>Approaches:</u></b> 86% work has been completed. The scheduled date of completion is 23.09.2018.</p> <p><b><u>Railway portion:</u></b> The work has been allotted and work is in progress. The scheduled date of completion is 24.07.2018.</p>

Sr. No.	Name of Work	Latest Status
	<b>Project cost</b> = Rs.40.77 Cr. <b>Appointed date</b> =24.09.2016	
4	Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of 4 lane ROB at Lakhanmajra-Meham Road at LC 79 on Delhi-Bhatinda Railway Line in Rohtak District (on EPC mode)  <b>Project cost</b> = Rs.17.71 Cr. <b>Appointed date</b> =26.09.2016	<b><u>Approaches:</u></b> 99% work has been completed. The scheduled date of completion was 25.03.2018.  <b><u>Railway portion:</u></b> The work completed.



**Agenda item no. 74.07 :**

**NEW PROJECTS**

Following works have been approved on 14.11.2017 by NCRPB under NCRPB Loan Assistance. After receipt of DNITs and Estimates from respective SEs for works, the same have been got approved from Government and bids stand invited by respective SEs for the works at Sr. NO. 1 to 3. The position is given under :-

Name of work	Position
1. Construction of 2-Lane ROB at LC 561 of Mumbai Delhi Railway line on Palwal Bamni Khera Hasanpur road in Palwal District.	The work stands allotted to M/s. PRL Projects and Infrastructure Ltd. at a cost of Rs.32,25,27,871/- with a time limit of 18 months.  20% work has been completed.  The scheduled date of completion is 17.10.2019.
2. Construction of 2-Lane ROB at LC 564 of MUMBAI Delhi Railway line on Palwal Hasanpur (Rasulpur) road in Palwal District.	The work stands allotted to M/s. Guru Nanak Engineering Services, Faridabad at a cost of Rs.24,67,78,948/- with a time limit of 18 months.
3. Upgradation of existing Sonapat - Rathdhana road from Km 2.310 to 14.800 in Sonapat District (from ITI Chowk to Safiabab village upto Sonapat District Boundary).	Tenders received on dated 05.09.2018. The tender case is in process for approval of TAC.
4. Construction of bypass from Rewari Narnaul road to Rewari Jhajjar road via Rewari Dadri road and Rewari Mohindergarh road including three number ROB's in Rewari District.	The work allotted to M/s. Dhatarwal Shiv Shiva (JV) at a cost of Rs.159,37,11,484/- with a time limit of 24 months.  5% work has been completed The scheduled date of completion is 21.02.2020.



**Item No. 74.08**  
**EXTENSION OF TERM OF CONTRACT**

The term of contract of the following officers / officials has been extended by the competent authority:-

1. Sh. Chatter Singh, Assistant, HSRDC, Panchkula	01.10.2018 to 31.03.2019
2. Sh. Hardeva, HDM (Retd.), HSRDC, Panchkula	01.09.2018 to 30.11.2018
3. Sh. Sat Narain, Assistant, HSRDC, Panchkula	26.09.2018 to 25.03.2019
4. Sh. Ved Parkash Alhan, CHD, HSRDC, Panchkula	01.10.2018 to 31.03.2019
5. Sh. Dinesh Singh, Driver (Retd.) HSRDC, Panchkula	09.09.2018 to 08.03.2019
6. Sh. Pritam Singh, Driver (retd.) HSRDC, Panchkula	01.07.2018 to 31.12.2018
7. Sh. Shiv Singh, Computer Operator	06.06.2018 to 05.11.2018
8. Sh. Rahul bisht, Computer Operator	10.08.2018 to 09.11.2018

The Board is apprised of the above position.



**Agenda item no. 74.09:****TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES.**

The detail of Income Tax cases pending with Income Tax authorities at different level is placed below for the perusal of the Board.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
1.	29/12/2014	Appeal filed in Income Tax Appellate Tribunal (ITAT) for the Assessment Year 2008-09. Appeal No.-1155/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate, Income Tax)	Expenses for the year 2008-09 amounting to Rs. 217.02 lacs disallowed.  i) Difference in income and expenses Rs.115.20 lacs.  ii) Guarantee fee Rs. 96.91 lacs  iii) Provision of TDS deduction Rs. 4.91 Lacs.	The case was fixed for hearing on 30.05.2018 but the Bench cancelled. Next date of hearing is fixed on 25.10.2018.
2.	29/12/2014	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2011-12 u/s250(6) of Income Tax Act, 1961. Appeal No.1156/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the year 2011-12 amounting to Rs.20.48 lacs and deduction u/s 80IA.  i) Sales Tax Rs.10.62 lacs  ii) Labour Cess Rs.9.86 lacs.	The date of hearing was fixed on 12.04.2018 but the Bench cancelled. Fresh notice awaited.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
3.	15/03/2016	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2012-13 u/s 250(6) of Income Tax Act, 1961. Appeal No.- 582/CHANDI-2016	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the A.Y. 2012-13 amounting to Rs.13.75 lacs, the revised return and deduction u/s 80IA.  i) Sales Tax Rs. 13.36 lacs  ii) Labour Cess Rs. 0.39 lacs.	The case was decided and referred back to the Commissioner of Income Tax (Appeal). No notice from CIT (A) received till date.
4.	01/04/2016	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Assistant Commissioner of Income Tax Panchkula Circle Panchkula for the Assessment Year 2013-14 u/s 246A of Income Tax Act, 1961	Sh Saurabh Kapoor (Income tax Advocate recommended Adv. Gen. Hry)	Disallowed expenses for the year 2012-13 amounting to Rs.72,44,13,474/- of interest expense.	Filed fresh appeal before ITAT on 27.04.2018, and date of hearing is fixed on 15.10.2018
5.	13.10.2016	Appeal filed to Commissioner Income Tax (Appeal) against re-assessment order of Deputy Commissioner of Income Tax Panchkula for the Assessment Year 2011-12 u/s 143(3) w.r.t. u/s 147 of Income Tax Act, 1961.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the A.Y.2011-12 amounting to Rs.117.43 lacs  i) Expenses of Registration fee and stamp duty Rs.95.60 lacs  ii) Expenses of Departmental Toll collection and Traffic survey fee Rs.21.83 lacs.	The last date of hearing was on 25.05.2018.  CIT (A) asked for remand report by AO, will be fixed again with fresh notice.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
6.	20/04/2017	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Deputy Commissioner of Income Tax Panchkula Circle for the AY 2012-13 u/s 271(1)(c) of Income Tax Act, 1961.	Sh. Bhushan Sharma (CA)	Imposed Penalty for the year amounting to Rs.6,84,99,693/- due to non acceptance of Revised Tax Audit.	The case was heard on 12.12.2017 and adjourned sine die till the decision of main case for the AY 2012-13.



**Agenda item no. 74.10**  
**ARBITRATION CASES**

Sr No	i) Title of case ii) SE/EE/ DGM	Name of work	• Arbitral Tribunal	Present status
1.	M/s Niraj Cement Structural Ltd. Mumbai V/s HSRDC  SE, Rewari/ EE, PD Rewari	Construction of the four lanning of various roads in Rewari Town and construction of new roads in Rewari District.	<ul style="list-style-type: none"> <li>• Sh. R.R. Sheoran, EIC (Retd.)</li> <li>• Sh. Chaman Lal, EIC (Retd.)</li> <li>• Sh. N.K. Bahri</li> </ul>	Hearing closed . Award awaited.
2.	M/s. MG Kundu Shivaliya Rohtak V/s HSRDC  SE Jhajjar DGM-IV, Jhajjar	Improvement of Jhajjar Dhaur Beri Road, Bahadurgarh Beri Kalanaur road, Dighal Beri Jahazgarh Road in Jhajjar District	<ul style="list-style-type: none"> <li>• Sh. Kishanjit Singh, CE (Retd.)UT Chandigarh</li> <li>• Sh. Subhash Jindal, EIC(Retd).</li> <li>• Sh. Basab Muzumdar, Engineer</li> </ul>	Next date of hearing 05.10.2018 06.10.2018
3.	M/s GR - Gawar (Joint Venture), V/s HSRDC  SE Rothak DGM-IV Jhajjar	Four lanning of Rohtak Bhiwani road (Km. 91.600 to 113.910) and four lanning of Rohtak Hisar road from (Km. 79.200 to Km. 86.800) in Rohtak District.	<ul style="list-style-type: none"> <li>• Sh. G.R. Goyat, Presiding Arbitrator</li> <li>• Sh. K.K. Singh, C.E. (Retd.)</li> <li>• Sh. Ram Mehar, Arbitrator</li> </ul>	Next date of hearing 14.10.2018
4.	M/s. Centrodorstroy (India) Pvt. Ltd. V/s HSRDC  SE Gurgaon DGM-II, Gurgaon	Improvement of Hodal Nuh Pataudi Road Project (MDR-132) Km. 0.00 to 96.775 by Reconstruction, widening, strengthening, raising, Providing drains, widening of bridges and culverts and other miscellaneous works etc.	<ul style="list-style-type: none"> <li>• Sh. Satish Sagar, Presiding Arbitrator</li> <li>• Sh. R.R. Sheoran, Arbitrator, EIC (Retd.)</li> <li>• Sh. K.J.S. Brar, SE (Retd.)</li> </ul>	Next date 27.09.2018

Sr No	i) Title of case ii) SE/EE/ DGM	Name of work	• Arbitral Tribunal	Present status
5.	M/s Gawar Construction Limited, Hisar  SE Gurgaon DGM-I Gurgaon	Improvement of Punhana Jurhera road and providing service Lane & drain on Gurgaon Nuh Alwar Road in Gurgaon & Mewat District.	<ul style="list-style-type: none"> <li>• Sh. G.R. Goyat (Retd.) CE Presiding Arbitrator Haryana Irrigation Department</li> <li>• Sh. R.R. Sheoran, Arbitrator</li> <li>• Sh. Ram Mehar, Arbitrator</li> </ul>	Hearing closed. Award awaited.
6.	M/s. KCC Buildcon Pvt. Ltd.  SE Jhajjar DGM-IV Jhajjar	Construction of bye passes at Beri and Chhara in Jhajjar District in Haryana.	<ul style="list-style-type: none"> <li>• Sh. G.Sharan</li> <li>• Sh. Subhash Chander EIC (Retd)</li> <li>• Sh. I.J. Mamtani</li> </ul>	Arguments closed. Award awaited.
7.	M/s. KCC Buildcon Pvt. Ltd.  SE Rewari DGM-II Rewari	Construction of bypasses at Subana and Kosli	<ul style="list-style-type: none"> <li>• Yet to be appointed - Matter referred to IRC by the agency.</li> <li>• Sh. KB Lal Singhal, EIC(Retd)</li> <li>• Sh. Ram Mehar, SE (Retd)</li> </ul>	Presiding Arbitrator is yet to be appointed.
8.	M/s. Yongma Engineering Co. Ltd.  SE Gurugram DGM-I Gurugram  Case No. 187	Supervision Consultancy services for the work of improvement by widening and strengthening of Gurugram Chandu Badli road section from Badli to Gurugram Km 18.200 to 39.00 in Gurugram and Jhajjar Distt.	<ul style="list-style-type: none"> <li>• Sh. Kuldeep Singh, Presiding Arbitrator</li> <li>• Sh. Robinder Singh Sandhu, CE(Retd) Pb. PWD B&amp;R</li> <li>• Sh. Amarjit Singh, CE(Retd) Pb. PWD B&amp;R</li> </ul>	Next date of hearing is 03.10.2018 04.10.2018

Sr No	i) Title of case ii) SE/EE/ DGM	Name of work	• Arbitral Tribunal	Present status
9.	M/s. PNC Infratech Ltd.  SE Gurugram DGM-I Gurugram  Package No. 6	Gurgaon Nuh Rajasthan border (SH-13) Km 7.200 to Km 95.890 by Four lanning, wdg., stg., provide drains, wdg. of bridges and culverts, retaining structures and other misc. works	<ul style="list-style-type: none"> <li>• Sh. Kuldeep Singh, Presiding Arbitrator</li> <li>• Shri Yogesh Gupta, Chief Engineer (Retd)-Arbitrator,</li> <li>• Sh. Kanwaljeet Singh Brar, SE (Retd) - Arbitrator,</li> </ul>	Last date of hearing was 20.09.2018 21.09.2018.



**Agenda Item no. 74.11**

**TO CONSIDER AND APPROVE THE NOTICE OF THE 17<sup>th</sup> ADJOURNED ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING**

The annual accounts of the Corporation for the financial year 2015-16 could not be adopted by the shareholders in its Annual General Meeting held on 14.09.2016 due to non availability of comments of Comptroller & Auditor General of India (CAG) which was adjourned till the comments from the CAG on the Annual Accounts are received. Now, the Corporation has received the comments from the CAG on the Annual Accounts for the financial year 2015-16. It is proposed that the adjourned Annual General Meeting may be convened. The 21 days clear notice of the Annual General Meeting is required to be given to the shareholders. The Annual General Meeting can be convened at a shorter notice, if the consent is given by all the shareholders.

The Board is requested to approve the draft notice of the adjourned Annual General Meeting and fix the time, date and place of the Annual General Meeting and pass the following resolution.

RESOLVED THAT 17<sup>th</sup> adjourned Annual General Meeting of the Corporation be convened on \_\_\_\_\_ at \_\_\_\_\_ at its registered office to receive, consider and adopt the Audited Annual Accounts, Directors' Report, Auditors' Report along with the comments of the Comptroller & Auditor General of India for the year 2015-16.

FURTHER RESOLVED THAT Sh. A.K. Goyal, Executive Director of the Corporation be and is hereby authorized to issue the notice of the 17<sup>th</sup> adjourned Annual General Meeting as per draft placed before the Board of Directors and to complete all other formalities required under the Companies Act 1956.

# **Haryana State Roads and Bridges Development Corporation Ltd.**

(A State Government Undertaking)

Regd. Office: Bay No. 13-14, Sector 2, Panchkula, Haryana

## **NOTICE**

**Notice is hereby given that the 17<sup>th</sup> adjourned Annual General Meeting of the Shareholders of the Haryana State Roads & Bridges Development Corporation Ltd. will be held at the Registered Office of the Company at Bay No. 13-14, Sector 2, Panchkula, Haryana on ....., 2018 at ..... to transact the following business:-**

Ordinary Business

1. To receive, consider and adopt the audited Balance Sheet as at 31<sup>st</sup> March, 2016 and Profit & Loss Account for the period from 1<sup>st</sup> April, 2015 to 31<sup>st</sup> March, 2016, Auditors Report, comments of the Comptroller & Auditor General of India alongwith Directors' Report thereon annexed herewith.

**By order of the Board**

**For Haryana State Roads & Bridges Development Corporation Ltd.**

**(A.K. Goyal)**

Executive Director

**Place: Panchkula**

**Dated:**

### **Note:**

A member entitled to attend and vote at the meeting is entitled to appoint a Proxy to attend and vote instead of himself. A proxy need not be a member. Proxies in the form annexed hereto must be lodged at the registered office of the Company not later than 48 hours before the commencement of the meeting.

FORM OF PROXY

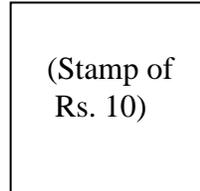
**Haryana State Roads & Bridges Development Corporation Ltd.**

Registered Office, Bays No. 13-14, Sector-2, Panchkula, Haryana

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ being a member of Haryana State Roads & Bridges Development Corporation Limited hereby appoint Sh. \_\_\_\_\_ as my proxy to attend and vote for me on my behalf at the adjourned 17<sup>th</sup> Adjourned Annual General Meeting of the Corporation to be held on 26.09.2018 and any adjourned thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Signature



**Agenda Item no .74.12**

**TO CONSIDER AND APPROVE THE DRAFT DIRECTORS' REPORT**

The draft Directors' Report on the state of the Corporation's affairs for the financial year 2015-16 which is required to be attached to every Balance Sheet is placed below for the approval of the Board. As per Section 217 of the Companies Act, 1956, the Directors' Report should be signed by the Chairman of the Company or two Directors one of whom shall be the Managing Director of the Company where there is one.

It is proposed that Sh. Rakesh Manocha, Managing Director and Sh. A. K. Goyal, Executive Director of the Corporation may be authorized to sign the Directors' Report on behalf of the Board and pass the following resolution”

**“RESOLVED THAT** the draft Directors' Report for the year ending 31st March, 2016 as placed before the Board be and is hereby approved.”

**FURTHER RESOLVED THAT** Sh. Rakesh Manocha, Managing Director and Sh. A K. Goyal, Executive Director of the Corporation be and are hereby authorized to sign the Directors' Report on behalf of the Board.”



**Agenda Item no. 74.14**

**TO CONSIDER AND APPROVE THE NOTICE OF THE 19<sup>TH</sup> ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING**

As per the provisions of Section 166 read with Section 210 of the Companies Act, 1956 each Company is required to hold its Annual General Meeting (AGM) in each calendar year for adoption of annual accounts of the Company. This meeting is required to be held within 6 months from the close of the financial year and the gap between the two such meetings should not be more than 15 months.

The financial year of the Company closes on 31<sup>st</sup> March and the last AGM was held on 29.09.2017. Thus, the next Annual General Meeting is required to be held on or before 30.09.2018.

As per Section 171 of the Companies Act, 1956, 21 days clear notice is required to be given to the shareholders for convening the Annual General Meeting. Further, the AGM can be convened at a shorter notice if all the shareholders of the Corporation give their consent to hold the AGM at a shorter notice.

The Board is requested to fix the date, time & place of the Annual General Meeting and the draft notice of the Annual General Meeting is placed below for the approval of the Board.

**“RESOLVED THAT** the 19<sup>th</sup> Annual General Meeting of the members of the Company be held on 26.09.2018, the Wednesday at 01.00 PM at the registered office of the Corporation at Bays No. 13-14, Sector-2, Panchkula, Haryana.

**FURTHER RESOLVED THAT** the notice of calling the Annual General Meeting as placed before the meeting be and is hereby approved and Sh. A.K, Goyal, Executive Director of the Corporation be and is hereby authorised to sign and send the same to the members of the Corporation as also to all others entitled to receive the notice.”

## NOTICE

1. **GIVEN THAT THE 19<sup>TH</sup> ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LIMITED NOTICE IS HEREBY WILL BE HELD AS SCHEDULED BELOW:**

DAY & DATE : Wednesday, 26<sup>th</sup> September, 2018  
TIME : 01.00 PM.  
VENUE : Bay No. 13-14, Sector 2, Panchkula, Haryana

**To transact the following business:**

### **ORDINARY BUSINESS**

2. To receive, consider and adopt the audited balance sheet as at 31<sup>st</sup> March, 2018 and Profit and Loss Account for the period from 01.04. 2017 to 31.03.2018.

**RESOLVED THAT** the consideration and adoption of Annual Accounts for the period 2017-18 and Auditors' Report thereon stands adjourned till the finalization of accounts and comments of Comptroller and Auditor General of India are available and the same be considered and adopted in the adjourned Annual General Meeting to be held at a later date as may be decided by the Board.

3. To re-appoint Ms. Pankaj Chaudhary, Director who retires by rotation and being eligible offer herself for re-appointment.

**For and on behalf of the Board of Directors of**

**Haryana State Roads and Bridges Development Corporation Ltd.**

**Place: Panchkula**  
**Dated:**

**A. K. Goyal**  
**Executive Director**

**Rakesh Manocha**  
**Managing Director**

FORM OF PROXY

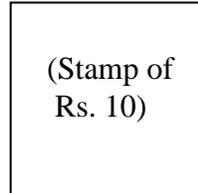
**Haryana State Roads & Bridges Development Corporation Ltd.**

Registered Office, Bays No. 13-14, Sector-2, Panchkula, Haryana

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ being a member of Haryana State Roads & Bridges Development Corporation Limited hereby appoint Sh. \_\_\_\_\_ as my proxy to attend and vote for me on my behalf at the adjourned 19<sup>th</sup> Annual General Meeting of the Corporation to be held on 26.09.2018 and any adjourned thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Signature



# Annexure A

Dy. No. 379/HSRDC

Dated 25/07/18

From

The Additional Chief Secretary to Govt.  
Haryana, Public Works (B&R) Department.

To

Managing Director,  
HSRDC, Bays No. 13-14, Sec-2,  
Panchkula.

Memo No.04/60/2018-4B&R (W)

Dated Chandigarh the 24/07/18

Subject: - Regarding creation of additional posts in Haryana State Roads and Bridges Development Corporation.

Reference your letter No. 3081/Admn./HSRDC/2018, dated 26.06.2018

on the subject noted above.

2. Government accord approval for the creation of following additional posts in Haryana State Roads and Bridges Development Corporation:-

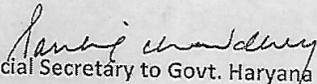
Sr. No.	Name of post	No. of posts
1	General Manager ( in the rank of SE)	2
2	Manager (in the rank of SDE)	1
3	Assistant	3
4	Circle Head Draftsman	1
5	Head Draftsman	1
6	Clerk-cum-Computer Operator	7
	Total	15

3. The qualifications, pay structure and mode of the recruitment of the above said posts proposed in the agenda notes of the meeting were approved by Shri P. Raghavendra Rao, IAS, the then ACS (Finance) in the meeting held on 02.02.2018 at 11.00 A.M.

4. The Corporation should outsource house keeping and transportation services as per requirement strictly in accordance with Part 1 of the State Outsourcing Policy instead of creation of regular posts of Driver and Chowkidar.

5. The administrative cost on Project implementation Units (PIUs) should not exceed 2% of the cost of the work and the total administrative cost should not exceed 3% of the total cost of works.

3. This is issued with the concurrence of Finance Department vide its U.O. No. 24/HSRDC/2013/Acctt./HBPE(FD), dated 12.06.2018.

  
Special Secretary to Govt. Haryana  
Public Works (B&R) & Architecture Department.

Endst. No.04/60/2018-4B&R(W)

Dated, Chandigarh the

A copy is forwarded to the Member Secretary, HBPE, Finance Department w.r.t. its U.O. No. 24/HSRDC/2013/Acctt./HBPE(FD), dated 12.06.2018 for information.

<sup>sd/</sup>  
Superintendent, B&R (W),  
for Additional Chief Secretary to Govt., Haryana,  
Public Works (B&R) Department.  


# Annexure B

Haryana State Roads and Bridges Development Corporation Ltd.  
(A State Government Undertaking)  
Bays No. 13-14, Sector-2, Panchkula Ph: 0172-2585264

No. 3568 /HSRDC

To

Dated: 11/8 /2018

The Engineer-in-Chief  
Haryana PWD B&R Br.  
Chandigarh

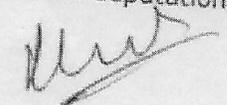
**Sub.:** Creation of additional posts in HSRDC - Request for deputation of staff to HSRDC.

It is submitted that Haryana Government vide its memo 04/60/2018-4B&R(W) dated 24.07.2018 (copy enclosed) has sanctioned various posts including following posts in HSRDC:- CP-68

Sr. No.	Name of post	No. of posts sanctioned	Remarks
1.	General Manager (in the rank of Superintending Engineer)	2	One post at HSRDC Head Office Panchkula and one post is at Sonapat.
2.	Manager (in the rank of Sub Division Engineer)	1	At HSRDC Head Office.
3.	Assistants	3	At HSRDC Head Office
4.	HDM	1	At HSRDC Head Office

It is requested that two Superintending Engineers, one SDE, three Assistants and one HDM may kindly be posted in HSRDC on deputation, at an early date.

DA/ As above.

  
Dy. General Manager - III  
for Managing Director, HSRDC,  
Panchkula

C.C.  
Registrar,  
Haryana PWD B&R Br.  
Sec-33 Chandigarh

uf-107

**HARYANA GOVERNMENT  
PUBLIC WORKS (B&R) DEPARTMENT  
ORDER**

Dy. No. 408 /HSRDC

Dated 26/08/18

The Governor of Haryana is pleased to promote Sh. A.K. Goyal, Superintending Engineer (Civil) to the post of Chief Engineer (Civil) with immediate effect.

2. The Governor of Haryana is further pleased to post Sh. A.K. Goyal, Chief Engineer (Civil) with HSRDC as Executive Director on deputation basis against a vacant post.

3. He will be on probation for one year from the date of his joining.

Dated Chandigarh  
the 20.08.2018

**Alok Nigam**  
Additional Chief Secretary to the Government Haryana  
Public Works (B&R) Department, Chandigarh.

Endst. No 4/69/2016-2B&R (E)

Dated Chandigarh, the 20.08.2018

A copy is forwarded to the following for information and necessary

ED  
P.A.  
action:-

1. The Principal Accountant General (A&E) Haryana, Chandigarh.
2. Managing Director Haryana State Roads Development Corporation, Panchkula.
3. The Engineer-in-Chief, Haryana, Public Works (B&R) Branch, Chandigarh w.r.t his memo No. 38-EI-67/137635/ES-I, dated 19.07.2018.
4. Officer concerned C/O Engineer-in-Chief, Haryana, Public Works (B&R) Branch, Chandigarh.
5. , Sr.Secy./PWM, PS/ACSPW, PA/SSPW.

*Ranjana*  
**Superintendent B&R (E)**  
for Additional Chief Secretary to Government Haryana  
Public Works (B&R) Department Chandigarh.

*26/8*