

AGENDA

FOR

69th MEETING

OF

BOARD OF DIRECTORS

OF

HARYANA STATEROADS AND BRIDGES DEVELOPMENT CORPORATION LTD.

DAY : Tuesday
DATE : 05.09.2017
TIME : 12.00 Noon

IN THE OFFICE OF
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT,
HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPTT.
ROOM NO.306, 3rdFLOOR,
NEW SECRETARIAT, SECTOR 17, CHANDIGARH

INDEX

ITEM NO.	ITEM	PAGE NO.
69.01	LEAVE OF ABSENCE	2
69.02	TO CONFIRM THE MINUTES OF 66 th MEETING OF THE BOARD OF DIRECTORS	3-14
69.03	FOLLOW UP ACTION ON THE DECISION TAKEN IN THE PREVIOUS (68 th) MEETING OF BOARD OF DIRECTORS	15-28
69.04	PROJECTS UNDER NCR LOAN SCHEME	29
69.05	STATUS OF OLD PROJECTS UNDER NCR LOAN SCHEME	30
69.06	EPC PROJECTS	31-33
69.07	IMPROVEMENT BY WIDENING AND STRENGTHENING AND PROVIDING SIDE DRAINS, CC PAVEMENT ON VARIOUS ROADS IN GURUGRAM DISTRICT - TIME EXTENSION CASE - LEVY OF LIQUIDATED DAMAGES (LD)	34-36
69.08	PROPOSAL FOR PURCHASE OF INNOVA CAR FOR CHAIRMAN, HSRDC	37-38
69.09	TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES.	39-42
69.10	TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS FOR THE FINANCIAL YEAR 2015-16	43-44
69.11	ARBITRATION CASES- MISCELLANEOUS	45-46
69.12	LIST OF PENDING ARBITRATION CASES (TOLL)	47
69.13	EXTENSION OF TERM OF CONTRACT	48
69.14	TO CONSIDER AND APPROVE THE NOTICE OF THE 18TH ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING	49-52

LIST OF ANNEXURE

ITEM NO.	ANNEXURE	
ATR ITEM NO. 63.19 FIXED DEPOSITS/FUNDS WITH THE CORPORATION.	ANNEXURE -I	53
Agenda item no. 69.07 VARIOUS ROADS IN GURUGRAM DISTRICT - TIME EXTENSION CASE - LEVY OF LIQUIDATED DAMAGES (LD)	ANNEXURE -II	54-56
	ANNEXURE -III	57-59
	ANNEXURE -IV	60-61
Agenda item no. 69.08 - PROPOSAL FOR PURCHASE OF INNOVA CAR FOR CHAIRMAN, HSRDC	ANNEXURE -V	62-63
	ANNEXURE -VI	64-67
	ANNEXURE -VII	68-69



Agenda Item No. 69.01**LEAVE OF ABSENCE**

Leave of absence may be granted to the Director(s) who have shown their inability to attend the meeting.

Sr. No.	Name	Designation	Present /Absent
1.	Sh. Alok Nigam, IAS Addl. Chief Secretary to Govt. Haryana Public Works (B&R) Deptt.	Chairman	
2.	Sh. Rakesh Manocha, E-in-C, Hr.PWD B&R cum Managing Director, HSRDC	Director	
3.	Sh. Sunil Saran, IES , Secretary Finance, Government Haryana Chandigarh	Director	
4	Ms. Pankaj Chaudhry, HCS Special Secretary to Government Haryana Public Works (Building & Roads) Department Chandigarh	Director	
5.	Sh. Hardeep Mahotra S/o Late Sh. Charan Das #572-73, Sector 15, Faridabad 121002	Director	
6.	Dr. Paratibha Aggarwal, Professor, Department of Civil Engineering, NIT Kurukshetra	Director	
7.	Sh. Neeraj Gupta, Executive Director, HSRDC	Director	



Agenda Item No. 69.02

TO CONFIRM THE MINUTES OF 68th MEETING OF THE BOARD OF DIRECTORS

The Minutes of the 68th meeting of the Board of Directors of the Corporation held on 21.06.2017 are enclosed. The Board is requested to confirm the same and pass the following resolution:-

“RESOLVED THAT the minutes of the 68th meeting of the Board of Directors of the Corporation held on 21.06.2017 are hereby approved and confirmed.”



MINUTES OF 68th MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT ON 21ST JUNE 2017.

Present:-

Sr. No.	Name	Designation
1.	Sh. Alok Nigam, IAS Addl. Chief Secretary to Govt. Haryana Public Works (B&R) Deptt.	Chairman
2.	Sh. Rakesh Manocha, E-in-C, Hr.PWD B&R cum Managing Director, HSRDC	Director
3	Ms. Pankaj Chaudhry, HCS Special Secretary to Government Haryana Public Works (Building & Roads) Department Chandigarh	Director
4.	Sh. Hardeep Mahotra S/o Late Sh. Charan Das #572-73, Sector 15, Faridabad 121002	Director
5.	Sh. Neeraj Gupta, Executive Director, HSRDC	Director

**AGENDA ITEM NO.68.01
LEAVE OF ABSENCE**

The Board granted leave of absence to Sh. Sunil Saran, IES ,Secretary Finance, Government Haryana Chandigarh and Dr. Paratibha Aggarwal, Professor, Department of Civil Engineering, NIT Kurukshetra

**Agenda Item No. 68.02
TO CONFIRM THE MINUTES OF 67th MEETING OF THE BOARD OF DIRECTORS**

The Minutes of the 67th meeting of the Board of Directors of the Corporation held on 22nd March 2017 are hereby approved and confirmed.

Agenda Item No. 68.03

FOLLOW UP ACTION ON THE DECISION TAKEN IN THE PREVIOUS (67th) MEETING OF Board of Directors OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT.

AGENDA ITEM	ACTION TO BE TAKEN
<p>AGENDA ITEM NO. 63.13 FUNDS TO BE TAKEN FROM HPGCL FOR VARIOUS WORKS</p> <p>It was brought out that DGM-II HSRDC Panchkula is following with HPGCL.</p> <p><i>Meeting held with MD, HPGCL. SE Hisar and SE Karnalhas been asked to provide last bill vouchers to HPGCL.</i></p> <p><i>Approval of Minutes of meeting is yet to be received.</i></p> <p>Board desired that the matter may be resolved at the earliest as huge amount is due from HPGCL.</p> <p>A meeting was held on 03.06.2016 under the Chairmanship of MD, HSRDC & MD, HPGCL regarding release of funds from HPGCL.</p> <p>The HPGCL has agreed to release an interim demand of Rs.1.21 Cr. The minutes of meeting is forwarded to SE, Hisar and SE, Karnal with the request to reconcile their accounts and resubmit the case. The funds amounting to Rs.1.21 Cr. is still awaited from HPGCL.</p> <p><i>It was desired to take up the matter with HPGCL for release of funds as decided in the meeting held on 03.06.2016 .</i></p> <p>Matter is under persuasion with the HPGCL and D.O letter bearing No.197/HSRDC dated 30.11.2016 (Annexure C) has been written to MD, HPGCL under the signatures of MD, HSRDC requesting for release of funds amounting to Rs.1.21 crore.</p> <p>The Board desired that the matter may be taken up with HPGCL at higher level and get the issue decided regarding release of funds amounting to Rs. 1.21 Crore at an early date. Also balance funds may also be realized from HPGCL after providing necessary details to them as time extension cases has already been decided by MD, HSRDC.</p> <p><i>A request was made that out of due funds required to be refunded by HPGCL, a sum of Rs.1.21 Crore may be released immediately for payment to the Contractor(s) to avoid contractual implications. It was agreed upon in the meeting dated 03.06.2016 that HPGCL shall release Rs. 1.21 Crore to HSRDC to avoid delay / litigation. However, it was desired by HPGCL that balance amount shall be refunded only after receipt of necessary supply of certified</i></p>	

copy of passed final bill vouchers.

Now, DGM-II HSRDC had also visited the office of MD, HPGCL as directed for immediate release of funds amounting to Rs.1.21 Crore. But HPGCL has now back tracked from its commitment of release of Rs. 1.21 Crore even.

HPGCL is insisting for supply of passed vouchers for release of Rs.1.21 Crore even.

In view of this, SE Hisar has been directed vide this office letter No.837/HSRDC dated 01.03.2017 and reminder No.931/HSRDC dated 06.03.2017 to settle all the bills of the work done and supply the copy of vouchers to HPGCL as desired by MD,HPGCL. SE Hisar / EE Hisar has telephonically informed that the pending bills are under check and will be passed by 28.03.2017. Thereafter the copy of all the documents relating to the expenditure for re-conciliation will be submitted to HPGCL as already decided.

The Board desired to pursue the matter vigourously with HPGCL and get the complete funds released at the earliest.

The necessary documents have been sent to MD, HPGCL vide letter No. 987/AC dated 07.06.2017 for release of funds. DGM HSRDC also visited the office of HPGCL to peruse the matter. The funds are yet awaited.

The Board desired to pursue the matter vigourously with HPGCL at personal level and get the complete funds released at the earliest.

AGENDA ITEM NO. 63.16
REFUND OF OUTSTANDING BALANCE OF RS.231.32 LAC FROM HARRIDA

It was stated that Assistant Commissioner of Income Tax has conveyed on 17.03.2016 that a refund of Rs.30,31,910/- for AY 2003-04, Rs.1,11,69,010/- for the AY 2004-05 and Rs.16,28,340/- for the AY 2005-06 which totals to Rs. 1,58,29,260/- has been determined and refund is being adjusted against the demand for AY 2012-13. Regarding balance amount, the Income Tax Department is being pursued. The required TDS Certificate issued by various Banks has already been submitted to I.T. Deptt. on 04.01.2016.

Board desired that CA should expedite the matter and act promptly.

As per CA, the refund of Rs. 1,58,29,260/-for the year 2003-04, 2004-05, 2005-06 have been adjusted.

CA is pursuing with the Income Tax Department for refund pertaining to year 2006-07.

Further Rs. 1,29,40,530/- for the A.Y. 2007-08 and Rs.10,17,060/- for the A.Y. 2008-09 has been adjusted against the demand of A.Y. 2012-13 by the Assistant Commissioner of Income Tax.

<p>CA to pursue with the Income Tax Department for refund pertaining to year 2006-07 on priority.</p> <p>CA is pursuing the matter with Income Tax Department and they have called CA on 24.09.2016 in this regard.</p> <p><i>CA, HSRDC to pursue the matter.</i></p> <p>CA, HSRDC is pursuing the matter with income tax department continuously for refund pertaining to year 2006-07. The same is yet to be received.</p> <p>Board desired that the matter may be perused vigorously for refund pertaining to the year 2006-07 as it has already been delayed much.</p> <p><i>On 01.03.2017, the CA and AO HSRDC visited the office of DC Income Tax Panchkula and requested him to refund the amount of Rs.22.10 Lac plus interest pertaining to the AY 2006-07 and a letter was also written to him bearing No. 432/AC dated 01.03.2017. The DC Income Tax has assured that needful will be done in a short span of time.</i></p> <p>It was explained to the Board that efforts are being made to get the refund of Income tax of Rs.22.10 lakh plus interest thereon for the year 2006-07 by way of adjustment against the balance demand of Income tax Department for the Assessment Year 2012-13.</p> <p>Board desired that the matter may be persuaded and results thereof be intimated to the Board in its next meeting.</p> <p><i>Chartered Accountant, HSRDC is constantly in touch with the Income Tax Department. It was desired by the Income Tax Department that copies of the Challans vide which the tax has been deposited, be supplied to them as the file relating to the case was not coming up. The requisite documents are being supplied to the Income Tax Department.</i></p>	<p><i>Board desired that the matter may be persuaded at personal level and results thereof be intimated to the Board in its next meeting.</i></p>
<p>AGENDA ITEM NO. 63.19 FIXED DEPOSITS/FUNDS WITH THE CORPORATION.</p> <p>After deliberations, it was decided that HSRDC may examine the matter on file and put up with concrete proposal for consideration of Government.</p> <p><i>HSRDC could not dig out any proposal on the subject matter. Being involvement of huge amount running in to hundreds of crores, it would be appropriate for the Finance Department to advice in the matter.</i></p> <p>Special Secretary (Finance) requested for providing breakup of the funds involved to suggest any proposal in the matter.</p> <p>Necessary break up / source of income is as under:-</p> <ol style="list-style-type: none"> 1) Interest earned on the deposits with the Banks. 2) Service Charges @5% of work done on project which 	

<p>are executed by the Corporation such as Building works of HPGCL, Yamuna Nagar, PTPS Panipat, RGTPP, Khedar, BPSMV KhanpurKalan, Sonapat, CIPET Murthal, DCRUST Murthal, Regional Centre Jind etc.</p> <p>3) Service Charges @ 1% of work done of NCR works executed by the Corporation.</p> <p><i>FD may be requested to give necessary advice in the matter.</i></p> <p>FD has been requested vide UO No. 2035/AC dated 09.12.2016 to give the advice in the matter.</p> <p>The matter may be perused with Finance Department for early advice in the matter.</p> <p><i>A UO reminder has been issued to the Finance Department vide No. HSRDC/799 dated 03.03.2017.</i></p> <p>Board desired that a reminder may be issued to Finance Department for expediting the necessary advice in the matter.</p> <p><i>Reminder has been issued to Finance Department vide No. 988/ AC dated 07.06.2017 and AO HSRDC personally visited Finance Department and requested the concerned Superintendent for expediting the issue.</i></p>	<p><i>Board desired that the matter may be persuaded at personal level and get the advice issued.</i></p>
<p>Agenda item no. 63.25 SHIFTING OF THE BALANCE MATERIAL LAYING IN 2 NO. OF 1882 SFT.HOUSES AT DCRTTPP COLONY TO MAIN STORE, YAMUNANAGAR UNDER PROVINCIAL DIVISION, YAMUNANAGAR.</p> <p>EIC, Haryana PWD B&R Br. stated that it would be ensured by him that due action is taken by SE, Chandigarh without any further delay.</p> <p><i>SE Chandigarh is yet to take action in the matter.</i></p> <p>Board desired that due action by SE Chandigarh should now be taken without any delay.</p> <p>Requests have been made to SE, Chandigarh to take due action without any delay vide this office letter no.4457/HSRDC dated 27.07.2015, No.4818/HSRDC dated 27.08.2015, D.O no.238/HSRDC dated 08.09.2015, No.5394/HSRDC dated 06.10.2015 & letter no.4398/HSRDC dated 17/08/2016 with a copy to EE, Yamunanagar. No action has been taken by SE Chandigarh / EE Yamuna Nagar inspite of repeated reminders.</p> <p><i>It was brought out that SE Chandigarh has assured that due action would be taken by EE, Yamuna Nagar within next 10 days.</i></p> <p>Compliance has been made by EE Yamuna Nagar on 09.12.2016.</p>	

<p>Board took note of it. However, EE PWD B&R Yamuna Nagar may deposit the cost of material taken over by him to HSRDC immediately.</p> <p><i>SE Chandigarh has been directed vide this office letter No.368/HSRDC dated 31.01.2017 (Annexure-II) and reminder No.932/HSRDC dated 06.03.2017 to deposit the cost of material taken over by EE Yamuna Nagar from HSRDC, which is still awaited from SE Chandigarh.</i></p> <p>The Board desired to get the cost of material deposited from EE Provincial Division Yamuna Nagar to HSRDC immediately.</p> <p><i>EE Provincial Division Yamuna Nagar SE Chandigarh have been requested vide No.1311/HSRDC dated 17.04.2017 (Annexure-I) to deposit the funds.</i></p> <p><i>SE Chandigarh vide his letter no. 5006 dated 27.04.2017 (Annexure II) requested for necessary approval for conducting auction of the material for Rs.20,15,203/-.</i></p> <p><i>SE Chandigarh have been requested vide letter No.1792/HSRDC dated 16.05.2017 (Annexure III) to clarify as to how he has fixed the reserve price of the material taken over by him. The reply of SE Chandigarh is still awaited.</i></p>	<p><i>The Board desired to get the cost of material deposited from EE Provincial Division Yamuna Nagar to HSRDC immediately after pursuing the matter with SE Chandigarh .</i></p>
<p>Agenda Item no. 63.33 and 64.09 AVOIDABLE LOSS DUE TO LENDING WITHOUT SETTTLING THE TERMS FOR REPAYMENT OF LOAN AND INTEREST THEREON- RS. 197.25 LAC</p> <p>The Board after consideration, desired to submit the case to Finance Department along with a copy of draft Audit para.</p> <p>The reply of the para has already been sent to PAG(Audit), Haryana by this office letter No. 1141/AC dated 04.08.2016.</p> <p>Thereafter a reference was received from the PAG(Audit) in the office of ACSPW for sending Govt.'s comments.</p> <p>Govt. has agreed with the comments of HSRDC as per letter No.1231/AC dated 08.09.2016.</p> <p><i>It was brought out that para is likely to be dropped. Board took note of it.</i></p> <p>The stand of the ACSPW has been conveyed to Principal Accountant General(Audit), Haryana vide No. 1231/AC dated 08.09.2016. No further clarification has been sought by PAG(Audit), Haryana so far. Efforts are being made to get the para settled.</p>	

<p>Board desired that matter may be pursued with Principal Accountant General(Audit), Haryana and get the para dropped.</p> <p><i>The office of the PAG(Audit) Haryana has been visited personally and requested to drop the para in view of the submissions made by us. Now PAG(Audit) Haryana has been requested to drop the para vide this office letter No. 461/AC dated 06.03.2017.</i></p> <p>Board desired that matter may be persuaded with the Principal Accountant General (Audit) Haryana and get the para dropped.</p> <p>AO HSRDC is in touch with the PAG(Audit) for dropping this para but the para has not been dropped as yet.</p>	<p>Board desired that matter may be persuaded with the Principal Accountant General (Audit) Haryana and get the para dropped.</p>
<p>Agenda Item 66.12 REVISD PAY PACKAGE FORMULATION AND IMPLEMENTATION THEREOF – DOCUMENTS REGARDING. Haryana Government Finance Department has formulation Haryana Civil Services (Revised Rules, 2016) which have come into force on the 1st date of January 2016. Further, Finance Department have issued vide instructions vide No. 1/20/2016-5PR(FD) dated 28.10.2016 regarding package formulation and implementation thereof.</p> <p>These Rules and instruction of Finance Department are made applicable in toto to eligible Government employees of HSRDC.</p> <p>Board desired that the case may be sent to Finance Department for approval.</p> <p><i>FD has been requested for approval vide this office letter dated 10.03.2017.</i></p> <p>The Board desired to pursue the matter with Finance Department and get the needful done.</p> <p>Last reminder was issued to the Finance Department vide this office letter No. 1950/HSRDC dated 29.05.2017 with a copy to ACSPW.</p>	<p>The Board desired to pursue the matter with Finance Department and get the needful done.</p>
<p>Agenda Item 67.13 REGARDING INSTALLATION OF GRID CONNECTED ROOF TOP SOLAR POWER PLANTS IN GOVERNMENT BUILDINGS.</p> <p>Board approved the item in the last meeting.</p> <p>The ADC, Panchkula is being approached for</p>	<p>Board took note of it.</p>

**AGENDA ITEM NO. 68.06 :
EPC PROJECTS**

Board took note of it.

**AGENDA ITEM NO. 68.07:
TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES.**

Board took note of it.

**AGENDA ITEM NO. 68.08
TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS FOR THE FINANCIAL YEAR
2015-16**

Board took note of it.

**AGENDA ITEM NO. 68.09
ARBITRATION CASES- MISCELLANEOUS.**

Board took note of it.

**AGENDA ITEM NO. 68.10
LIST OF PENDING ARBITRATION CASES (TOLL)**

Board took note of it.

**ITEM NO. 68.11
EXTENSION OF TERM OF CONTRACT**

Board approved the item.

ITEM NO. 68.12

**OPENING OF PERSONAL LEDGER ACCOUNT (PLA) OF HARYANA STATE ROADS &
BRIDGES DEVELOPMENT CORPORATION LIMITED, PANCHKULA.**

The Board approved that PLA Accounts be opened as per advice of PAG in the name of Executive Engineer Provincial Division Haryana PWD B&R Br. Panchkula.

SUPPLEMENTRAY AGENDA NO. 1

**CONSTITUTION OF NOMINATION AND REMUNERATION COMMITTEE AS PER
REQUIREMENT OF SECTION 178 (1) OF THE COMPANIES ACT 2013.**

The Board approved the proposal for Constitution of nomination and remuneration committee as per requirement of section 178 (1) of the companies act 2013 with the following two members :-

1. Ms. Pankaj Chaudhry, HCS, Director
2. Sh. Hardeep Mahotra, Director

Regarding 3rd member, Board further desired that a reference may be made to

Finance Department for recommending the name of one Member from Finance Department.

SUPPLEMENTRAY AGENDA NO. 2

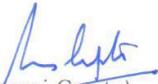
CONSTITUTION OF CORPORATE SOCIAL RESPONSIBILITY COMMITTEE (CSR) AS PER REQUIREMENT OF SECTION 135 OF THE INDIAN COMPANIES ACT, 2013.

The Board approved the proposal for Corporate Social Responsibility Committee (CSR) as per requirement of Section 135 of the Indian Companies Act, 2013 with ACSPW as Chairman and the following members :-

1. Managing Director, HSRDC
2. Sh. Hardeep Mahotra, Director

**SUPPLEMENTRAY AGENDA NO. 3
EXPANSION OF HSRDC.**

The Board approved the item. The Board desired that matter may be taken up with NHAI/MORT&H and other Government Departments / Corporations/ Boards etc.


(Neeraj Gupta)
Executive Director,
HSRDC


(Rakesh Manocha)
Managing Director,
HSRDC


(Ajit Nigam, IAS)
Addl. Chief Secretary to Government Haryana
Public Works (B&R) Department

Agenda Item No. 69.03

FOLLOW UP ACTION ON THE DECISION TAKEN IN THE PREVIOUS (68th) MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LTD. HELD UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, HARYANA PUBLIC WORKS (BUILDING AND ROADS) DEPARTMENT.

AGENDA ITEM	ACTION TAKEN REPORT
<p>AGENDA ITEM NO. 63.13 FUNDS TO BE TAKEN FROM HPGCL FOR VARIOUS WORKS</p> <p>It was brought out that DGM-II HSRDC Panchkula is following with HPGCL.</p> <p><i>Meeting held with MD, HPGCL. SE Hisar and SE Karnal has been asked to provide last bill vouchers to HPGCL.</i></p> <p><i>Approval of Minutes of meeting is yet to be received.</i></p> <p>Board desired that the matter may be resolved at the earliest as huge amount is due from HPGCL.</p> <p>A meeting was held on 03.06.2016 under the Chairmanship of MD, HSRDC & MD, HPGCL regarding release of funds from HPGCL.</p> <p>The HPGCL has agreed to release an interim demand of Rs.1.21 Cr. The minutes of meeting is forwarded to SE, Hisar and SE, Karnal with the request to reconcile their accounts and resubmit the case. The funds amounting to Rs.1.21 Cr. is still awaited from HPGCL.</p> <p><i>It was desired to take up the matter with HPGCL for release of funds as decided in the meeting held on 03.06.2016 .</i></p> <p>Matter is under persuasion with the HPGCL and D.O letter bearing No.197/HSRDC dated 30.11.2016 (Annexure C) has been written to MD, HPGCL under the signatures of MD, HSRDC requesting for release of funds amounting to Rs.1.21 crore.</p> <p>The Board desired that the matter may be taken up with HPGCL at higher level and get the issue decided regarding release of funds amounting to Rs. 1.21 Crore at an early date. Also balance funds may also be realized from HPGCL after providing necessary details to them as time extension cases has already been decided by MD, HSRDC.</p>	

A request was made that out of due funds required to be refunded by HPGCL, a sum of Rs.1.21 Crore may be released immediately for payment to the Contractor(s) to avoid contractual implications. It was agreed upon in the meeting dated 03.06.2016 that HPGCL shall release Rs. 1.21 Crore to HSRDC to avoid delay / litigation. However, it was desired by HPGCL that balance amount shall be refunded only after receipt of necessary supply of certified copy of passed final bill vouchers.

Now, DGM-II HSRDC had also visited the office of MD, HPGCL as directed for immediate release of funds amounting to Rs.1.21 Crore. But HPGCL has now back tracked from its commitment of release of Rs. 1.21 Crore even.

HPGCL is insisting for supply of passed vouchers for release of Rs.1.21 Crore even.

In view of this, SE Hisar has been directed vide this office letter No.837/HSRDC dated 01.03.2017 and reminder No.931/HSRDC dated 06.03.2017 to settle all the bills of the work done and supply the copy of vouchers to HPGCL as desired by MD,HPGCL. SE Hisar / EE Hisar has telephonically informed that the pending bills are under check and will be passed by 28.03.2017. Thereafter the copy of all the documents relating to the expenditure for re-conciliation will be submitted to HPGCL as already decided.

The Board desired to pursue the matter vigoursly with HPGCL and get the complete funds released at the earliest

The necessary documents have been sent to MD, HPGCL vide letter No. 987/AC dated 07.06.2017 for release of funds. DGM HSRDC also visited the office of HPGCL to peruse the matter. The funds are yet awaited..

The Board desired to pursue the matter vigoursly with HPGCL at personal level and get the complete funds released at the earliest.

DGM personally visited the office of MD, HPGCL for release of funds but funds are yet to be

	<p><i>refunded.</i></p> <p><i>The contractual agencies are pressing hard for release of their dues. The agencies otherwise also can claim interest for delayed payment as per provisions of the agreements.</i></p> <p><i>HPGCL is not serious in refunding the due amount to HSRDC.</i></p> <p><i>In view of this, it is proposed that a meeting with Administrative Secretary, Powers at the level of ACSPW should be held for release of funds.</i></p>
<p>AGENDA ITEM NO. 63.16 REFUND OF OUTSTANDING BALANCE OF RS.231.32 LAC FROM HARRIDA</p> <p>It was stated that Assistant Commissioner of Income Tax has conveyed on 17.03.2016 that a refund of Rs.30,31,910/- for AY 2003-04, Rs.1,11,69,010/- for the AY 2004-05 and Rs.16,28,340/- for the AY 2005-06 which totals to Rs. 1,58,29,260/- has been determined and refund is being adjusted against the demand for AY 2012-13. Regarding balance amount, the Income Tax Department is being pursued. The required TDS Certificate issued by various Banks has already been submitted to I.T. Deptt. on 04.01.2016.</p> <p>Board desired that CA should expedite the matter and act promptly.</p> <p><i>As per CA, the refund of Rs. 1,58,29,260/-for the year 2003-04, 2004-05, 2005-06 have been adjusted.</i></p> <p><i>CA is pursuing with the Income Tax Department for refund pertaining to year 2006-07.</i></p> <p><i>Further Rs. 1,29,40,530/- for the A.Y. 2007-08 and Rs.10,17,060/- for the A.Y. 2008-09 has been adjusted against the demand of A.Y. 2012-13 by the Assistant Commissioner of Income Tax.</i></p>	

CA to pursue with the Income Tax Department for refund pertaining to year 2006-07 on priority.

CA is pursuing the matter with Income Tax Department and they have called CA on 24.09.2016 in this regard.

CA, HSRDC to pursue the matter.

CA, HSRDC is pursuing the matter with income tax department continuously for refund pertaining to year 2006-07. The same is yet to be received.

Board desired that the matter may be perused vigorously for refund pertaining to the year 2006-07 as it has already been delayed much.

On 01.03.2017, the CA and AO HSRDC visited the office of DC Income Tax Panchkula and requested him to refund the amount of Rs.22.10 Lac plus interest pertaining to the AY 2006-07 and a letter was also written to him bearing No. 432/AC dated 01.03.2017. The DC Income Tax has assured that needful will be done in a short span of time.

It was explained to the Board that efforts are being made to get the refund of Income tax of Rs.22.10 lakh plus interest thereon for the year 2006-07 by way of adjustment against the balance demand of Income tax Department for the Assessment Year 2012-13.

Board desired that the matter may be persuaded and results thereof be intimated to the Board in its next meeting.

Company Secretary , HSRDC is constantly in touch with the Income Tax Department. It was desired by the Income Tax Department that copies of the Challans vide which the tax has been deposited, be supplied to them as the file relating to the case was not coming up. The requisite documents are being supplied to the Income Tax Department.

Board desired that the matter may be persuaded at personal level and results thereof be intimated to the Board in its next meeting.

The matter was again discussed with the new Assistant Commissioner of Income Tax (Ms.Kanwaljeet Kaur on 27.08.17 and it was requested that the refund of income tax be ordered as

	<p>all the documents desired by the Income Tax Department have since been supplied. She assured that the matter will be got expedited soon and it was desired that a representative from the department may be deputed for getting tax refund scrutinized. Accordingly a representative was deputed on 29.08.2017 and the figures have been got reconciled. Hopefully, the tax refund of Rs.22.10 Lac would be ordered for adjustment in the next week.</p>
<p>AGENDA ITEM NO. 63.19 FIXED DEPOSITS/FUNDS WITH THE CORPORATION.</p> <p>After deliberations, it was decided that HSRDC may examine the matter on file and put up with concrete proposal for consideration of Government.</p> <p><i>HSRDC could not dig out any proposal on the subject matter. Being involvement of huge amount running in to hundreds of crores, it would be appropriate for the Finance Department to advice in the matter.</i></p> <p>Special Secretary (Finance) requested for providing breakup of the funds involved to suggest any proposal in the matter.</p> <p>Necessary break up / source of income is as under:-</p> <ol style="list-style-type: none"> 1) Interest earned on the deposits with the Banks. 2) Service Charges @5% of work done on project which are executed by the Corporation such as Building works of HPGCL, Yamuna Nagar, PTPS Panipat, RGTPP, Khedar, BPSMV Khanpur Kalan, Sonapat, CIPET Murthal, DCRUST Murthal, Regional Centre Jind etc. 3) Service Charges @ 1% of work done of NCR works executed by the Corporation. <p><i>FD may be requested to give necessary advice in the matter.</i></p>	

FD has been requested vide UO No. 2035/AC dated 09.12.2016 to give the advice in the matter.

The matter may be perused with Finance Department for early advice in the matter.

A UO reminder has been issued to the Finance Department vide No. HSRDC/799 dated 03.03.2017.

Board desired that a reminder may be issued to Finance Department for expediting the necessary advice in the matter.

Reminder has been issued to Finance Department vide No. 988/ AC dated 07.06.2017 and AO HSRDC personally visited Finance Department and requested the concerned Superintendent for expediting the issue.

Board desired that the matter may be persuaded at personal level and get the advice issued.

The matter was got expedited and the Govt. vide Memo No.35/55/2017-4B&R(W) dated 7/8.06.2017(Ann-I) has advised that a PLA/DP account be opened as per minutes of the meeting of DG,T&A held on 18.11.2016.

It would be worth mentioning here that the Corporation which is registered under the Companies Act cannot invest its funds with the Government without any interest and furthermore it is also submitted that this Corporation is having its income only from the following sources:-

(a) Income from service charges @ 1% from

	<p><i>the NCRPB works.</i></p> <p><i>(b) Income from Service Charges @5% on deposit works.</i></p> <p><i>(c) Interest on FDRs / Bank Deposit.</i></p> <p><i>It is submitted that the Corporation is coping up major portion of its expenditure to the tune of 4.5 to 5.00 Crore annually from the interest earned on FDRs and bank deposits as can be seen from the Statement at Annexure I.</i></p> <p><i>No interest is allowed on the PLA account and in case the entire amount of Rs. 407 Crore is invested, the Corporation would be losing interest of Rs.35-40 Crore annually which too, would invite an audit objection. Besides this, the Corporation will be left with no funds to run its day to day expenditure including salary of the staff.</i></p> <p><i>It is proposed that a reference be made to the Finance Department to either allow interest on the investment in PLA / PD Account at par with / or some lower interest rate as compared to rates of interest offered by various Banks .</i></p> <p><i>Board is requested to decide as to whether we should make a reference to Govt. in this regard.</i></p>
Agenda item no. 63.25	

SHIFTING OF THE BALANCE MATERIAL LAYING IN 2 NO. OF 1882 SFT.HOUSES AT DCRTTP COLONY TO MAIN STORE, YAMUNANAGAR UNDER PROVINCIAL DIVISION, YAMUNANAGAR.

EIC, Haryana PWD B&R Br. stated that it would be ensured by him that due action is taken by SE, Chandigarh without any further delay.

SE Chandigarh is yet to take action in the matter.

Board desired that due action by SE Chandigarh should now be taken without any delay.

Requests have been made to SE, Chandigarh to take due action without any delay vide this office letter no.4457/HSRDC dated 27.07.2015, No.4818/HSRDC dated 27.08.2015, D.O no.238/HSRDC dated 08.09.2015, No.5394/HSRDC dated 06.10.2015 & letter no.4398/HSRDC dated 17/08/2016 with a copy to EE, Yamunanagar. No action has been taken by SE Chandigarh / EE Yamuna Nagar inspite of repeated reminders.

It was brought out that SE Chandigarh has assured that due action would be taken by EE, Yamuna Nagar within next 10 days.

Compliance has been made by EE Yamuna Nagar on 09.12.2016.

Board took note of it. However, EE PWD B&R Yamuna Nagar may deposit the cost of material taken over by him to HSRDC immediately.

SE Chandigarh has been directed vide this office letter No.368/HSRDC dated 31.01.2017 (Annexure-II) and reminder No.932/HSRDC dated 06.03.2017 to deposit the cost of material taken over by EE Yamuna Nagar from HSRDC, which is still awaited from SE Chandigarh.

The Board desired to get the cost of material deposited from EE Provincial Division Yamuna Nagar to HSRDC immediately.

EE Provincial Division Yamuna Nagar SE Chandigarh have been requested vide No.1311/HSRDC dated 17.04.2017 (Annexure-I) to deposit the funds.

SE Chandigarh vide his letter no. 5006 dated 27.04.2017 (Annexure II) requested for necessary approval for conducting auction of the material for Rs.20,15,203/-.

SE Chandigarh have been requested vide letter No.1792/HSRDC dated 16.05.2017 (Annexure III) to clarify as to how he has fixed the reserve price of the material taken over by him. The reply of SE Chandigarh is still awaited.

The Board desired to get the cost of material deposited from EE Provincial Division Yamuna Nagar to HSRDC immediately after pursuing the matter with SE Chandigarh .

Reply from SE Chandigarh received in response to this office letter dated 16.05.2017. However, copy of rates was not supplied. SE has again been requested vide this office letter dated 03.08.2017 to supply a copy of rates on the basis of which cost of material i.e. 2015203/- has been worked out Reply is awaited.

Agenda Item no. 63.33 and 64.09
AVOIDABLE LOSS DUE TO LENDING WITHOUT SETTLING THE TERMS FOR REPAYMENT OF LOAN AND INTEREST THEREON- RS. 197.25 LAC

The Board after consideration, desired to submit the case to Finance Department along with a copy of draft Audit para.

The reply of the para has already been sent to PAG(Audit), Haryana by this office letter No. 1141/AC dated 04.08.2016.

Thereafter a reference was received from the PAG(Audit) in the office of ACSPW for sending Govt.'s comments.

Govt. has agreed with the comments of HSRDC as per letter No.1231/AC dated 08.09.2016.

It was brought out that para is likely to be dropped. Board took note of it.

The stand of the ACSPW has been conveyed to Principal Accountant General(Audit), Haryana vide No. 1231/AC dated 08.09.2016. No further clarification has been

<p>sought by PAG(Audit), Haryana so far. Efforts are being made to get the para settled.</p> <p>Board desired that matter may be pursued with Principal Accountant General(Audit), Haryana and get the para dropped.</p> <p><i>The office of the PAG(Audit) Haryana has been visited personally and requested to drop the para in view of the submissions made by us. Now PAG(Audit) Haryana has been requested to drop the para vide this office letter No. 461/AC dated 06.03.2017.</i></p> <p>Board desired that matter may be persuaded with the Principal Accountant General (Audit) Haryana and get the para dropped.</p> <p><i>AO HSRDC is in touch with the PAG(Audit) for dropping this para but the para has not been dropped as yet.</i></p> <p>Board desired that matter may be persuaded with the Principal Accountant General (Audit) Haryana and get the para dropped.</p>	<p><i>The office of the PAG Haryana is being persuaded regularly to drop the para. Last reminder was issued HSRDC/AC/dt.23.8.2017. The para has not been dropped as yet.</i></p>
<p>Agenda Item 66.12 REVISED PAY PACKAGE FORMULATION AND IMPLEMENTATION THEREOF - DOCUMENTS REGARDING.</p> <p>Haryana Government Finance Department has formulation Haryana Civil Services (Revised Rules, 2016) which have come into force on the 1st date of January 2016. Further, Finance Department have issued vide instructions vide No. 1/20/2016-5PR(FD) dated 28.10.2016 regarding package formulation and implementation thereof.</p> <p>These Rules and instruction of Finance Department are made applicable in toto to eligible Government employees of HSRDC.</p> <p>Board desired that the case may be sent to Finance</p>	

<p>Department for approval.</p> <p><i>FD has been requested for approval vide this office letter dated 10.03.2017.</i></p> <p><i>The Board desired to pursue the matter with Finance Department and get the needful done.</i></p> <p>Last reminder was issued to the Finance Department vide this office letter No. 1950/HSRDC dated 29.05.2017 with a copy to ACSPW.</p> <p><i>The Board desired to pursue the matter with Finance Department and get the needful done.</i></p>	<p>Last reminder was issued to the Finance Department vide this office letter No. 3029/HSRDC dated 29.08.2017 with a copy to ACS, PWD(B&R) with the request to kindly get approve the matter from HBPE (FD) at the earliest.</p>
<p>Agenda Item 67.13 REGARDING INSTALLATION OF GRID CONNECTED ROOF TOP SOLAR POWER PLANTS IN GOVERNMENT BUILDINGS.</p> <p>Board approved the item in the last meeting.</p> <p><i>The ADC, Panchkula is being approached for installation of Top Solar Panel Plants on the building of HSRDC Panchkula.</i></p>	<p><i>The technical person from ADC Panchkula visited this office. On verification, it was found by him that only 20 Kw size solar power plant is needed against 30 Kw already assessed.</i></p> <p><i>The steps for installation of 20 Kw size solar power plant are being taken.</i></p>
<p>Agenda Item No.67.14 PERMISSION TO ENGAGE PART TIME COMPANY SECRETARY ON RETAINERSHIP BASIS.</p> <p>(a) Board approved the proposal to get the financial statement of the Corporation for year 2014-15 filed through Sh. Vishal Arora, Company Secretary to the extent of the following payment:-</p> <p>(i) Charges for filing of financial statement 2014-15 = Rs. 6500/-</p> <p>(ii) Secretarial Audit of Corporation for the year 2014-15 = Rs.15000/-</p>	<p><i>(a) Board took note of it.</i></p>

The financial statement for the year 2015-16 which is under process of finalisation shall also be filed with the ROC on its completion.

The accounts for the year 2014-15 are being got uploaded through Sh. Vishal Arora, Company Secretary and the same are in its final stage. Some requirement with regard to declaration by the Independent Directors were required which have been obtained and the same have been handed over the Company Secretary.

Board Took note of it

(b) Board also approved the proposal to engage a Company Secretary on payment of retainership to the maximum of Rs.8,000/- per month through walk-in-interview by publication in the Newspapers.

Board also approved the proposal to engage a Company Secretary on retainer ship of maximum to the extent of Rs.8,000/- per month through walk-in interview by publication in the leading newspaper.

The process to engage Company Secretary (on Honorarium basis) is under process for which quotations are being called in through leading Newspapers.

Board desired Immediate steps may be taken to engage Company Secretary on Honorarium Basis.

(b) Sh. Vishal Arora, company Secretary has been engaged as Company Secretary on retainer ship basis at a honorarium of Rs.8000/- per month.

ITEM NO. 68.12

OPENING OF PERSONAL LEDGER ACCOUNT (PLA) OF HARYANA STATE ROADS & BRIDGES DEVELOPMENT CORPORATION LIMITED, PANCHKULA.

The Board approved that PLA Accounts be opened as per advice of PAG in the name of Executive Engineer Provincial Division Haryana PWD B&R Br. Panchkula.

The Finance department, Haryana has been requested to open a PLA Account in the name of XEN Provl. Division Haryana PWD B&R Panchkula through a UO note No. 2262 dated 28.8.2017

<p>SUPPLEMENTRAY AGENDA NO. 1</p> <p>CONSTITUTION OF NOMINATION AND REMUNERATION COMMITTEE AS PER REQUIREMENT OF SECTION 178 (1) OF THE COMPANIES ACT 2013.</p> <p>The Board approved the proposal for Constitution of nomination and remuneration committee as per requirement of section 178 (1) of the companies act 2013 with the following two members :-</p> <ol style="list-style-type: none"> 1. Ms. Pankaj Chaudhry, HCS, Director 2. Sh. Hardeep Mahotra, Director <p>Regarding 3rd member, Board further desired that a reference may be made to Finance Department for recommending the name of one Member from Finance Department.</p>	<p><i>A UO Note to the Finance Department has been sent vide No. 2289 dated 31.08.2017 for recommending the name of some officer of the Finance Department as 3rd Member of the Committee.</i></p>
<p>SUPPLEMENTRAY AGENDA NO. 2</p> <p>CONSTITUTION OF CORPORATE SOCIAL RESPONSIBILITY COMMITTEE (CSR) AS PER REQUIREMENT OF SECTION 135 OF THE INDIAN COMPANIES ACT, 2013.</p> <p>The Board approved the proposal for Corporate Social Responsibility Committee (CSR) as per requirement of Section 135 of the Indian Companies Act, 2013 with ACSPW as Chairman and the following members :-</p> <ol style="list-style-type: none"> 1. Managing Director, HSRDC 2. Sh. Hardeep Mahotra, Director 	<p><i>The orders for constitution of the Committee have been issued vide office order bearing No.1493-98/AC dated 30.08.2017.</i></p>
<p>SUPPLEMENTRAY AGENDA NO. 3</p> <p>EXPANSION OF HSRDC.</p> <p>The Board approved the item. The Board desired that matter may be taken up with NHAI/MORT&H and other Government Departments / Corporations/ Boards etc.</p>	<p><i>The matter has already been taken with other Government Departments / Corporations/ Boards etc. Meanwhile, BPSMV, Khanpur Kalan, Sonapat has accorded A/A for the construction of various works within the Campus of university at Khanpur besides its Regional Centres situated at Kharal (Jind) and Lula Ahir (Rewari). The approximate cost of these proposed works to be executed by HSRDC will exceed Rs.100 Crore.</i></p>

	<p><i>As regards the taking of works of NHAI/ MORT&H, the matter is being taken up with the authorities separately.</i></p>
--	---



Agenda Item No. 69.04

PROJECTS UNDER NCR LOAN SCHEME

The following works are in progress as under:-

Name of work	Status
1. Four lanning of Jhajjar Farrukhnagar road from RD 0.00 to 21.30 in Jhajjar/Gurgaon district (115.11 Cr.)	SE Gurugram vide letter No.162457 dated 02.08.2017 has intimated that work has been completed.



Agenda item no. 69.05 :

STATUS OF OLD PROJECTS UNDER NCR LOAN SCHEME

Name of work	Status
1. 2 Lane ROB at Sonapat Purkhas road near Sugar Mill on Delhi Ambala Railway Line at L/C. No.29 (ODR)	<p>Approaches:</p> <p>Overall 92% work completed.</p> <p>The contractual agency is delaying the work, SE Sonapat has issued two Show Cause notices to the agency for taking action as per provisions of the agreement but the agency has not started the work yet.</p> <p>Now, the Employer has initiated termination proceedings against the agency by issuing a final notice.</p> <p>Railway portion :</p> <p>Railways have allotted the work on 17.10.2015 with a time limit of one year. Work of pier and pier cap completed.</p>



Agenda item no. 69.06 :
EPC PROJECTS

Sr No.	Name of Work	Latest Status
1	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of elevated road on Old National Highway-10 from Chhottu Ram Chowk to Old Bus Stand (Km. 74.00 to 75.86) in Rohtak City Portion (on EPC mode). Project cost = Rs.139.96 Cr. Appointed date =18.08.2016</p>	<p>The work is going ahead as per schedule. At present, there is no bottleneck.</p>
2	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of additional 2 lane ROB at LC no. 3 on Hissar-Sadulpur railway line crossing Old DHS at RD 164.60 at Dabra Chowk, Hissar (on EPC mode). Project cost = Rs.18.18 Cr. Appointed date =08.09.2016</p>	<p><u>Approaches :</u> 60% work completed which is satisfactory.</p> <p><u>Railway portion:</u> The proposal to get the railway portion executed through Railway Department as deposit work was approved by the Govt. on 21.03.2016.</p> <p>Accordingly, bids for approaches only were invited and simultaneously a request was made to Railways vide letter no. 1858/HSRDC dated 31.03.2016 for execution of railway portion as deposit work. However, Railways approved the GAD with the condition that Railway portion shall be constructed by HSRDC. Thereafter a reference was also received from Railways on 06.02.2017 for depositing Rs.20,60,160/- as supervision charges of Railway portion.</p>

Sr No.	Name of Work	Latest Status
		<p>CE(Constructions),NW Railways Jaipur was again conveyed vide ED HSRDC DO no. 10/HSRDC dated 03.03.2017 that HSRDC is still of the opinion that railway portion should be constructed by Railways as deposit work.</p> <p>Since Railways were not agreeing to the request of HSRDC, accordingly amount of Rs.20,60,160/- demanded by Railways as Supervision Charges has been deposited.</p> <p>The structural drawings has been approved by the Railways and accordingly, Bids were invited by SE Hisar. As conveyed by EE PD-III Hisar telephonically, 2 bids have been received on 30.08.2017.</p>
3	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the works of :-</p> <p>(a)Construction of 3 - lane ROB and under pass at LC no. 54 on Jind-Panipat Section (Location 66/9-10) crossing road along Delhi Water Carrier Link Channel in Panipat District</p> <p style="text-align: center;">&</p> <p>(b) Construction of 2 lane ROB at LC no. 55 on Jind-Panipat Section (Location 67/10-11) over road on Panipat-Kabri Road in Panipat District (on EPC mode).</p> <p>Project cost = Rs.40.77 Cr. Appointed date =24.09.2016</p>	<p><u>Approaches:</u></p> <p>40%work completed Progress is satisfactory.</p> <p><u>Railway portion:</u></p> <p>The work is yet to start. As conveyed by EE PD Panipat, the bids have been received and Railways is in the process of its allotment.</p>

Sr No.	Name of Work	Latest Status
4	Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of 4 lane ROB at Lakhanmajra-Meham Road at LC 79 on Delhi-Bhatinda Railway Line in Rohtak District (on EPC mode) Project cost = Rs.17.71 Cr. Appointed date =26.09.2016	<u>Approaches:</u> 55% work completed. Progress is satisfactory. <u>Railway portion:</u> Railways have allotted the work and the work is in progress.



Agenda item no. 69.07

IMPROVEMENT BY WIDENING AND STRENGTHENING AND PROVIDING SIDE DRAINS, CC PAVEMENT ON VARIOUS ROADS IN GURUGRAM DISTRICT - TIME EXTENSION CASE - LEVY OF LIQUIDATED DAMAGES (LD)

The work cited as subject was allotted to M/s. Shakeel Haider Engineers and Contractors at a contract amount of Rs.93,37,07,077/- with a time limit of 15 months. As per agreement, the date of start of the work was 23.03.2010 thus intended date of completion of work was 22.06.2011. The said work was not completed by the agency within the allotted time limit but was delayed by the agency for one reason or the another. A number of meetings were held with the Contractor from time to time under the chairmanship of ED, HSRDC / MD, HSRDC / FCPW. Ultimately, in the meeting held under the chairmanship of FCPW cum Chairman, HSRDC on 05.07.2011, it was decided that the decision regarding any action of levy of penalty against the contractor will be taken after the completion of the project in consultation with Government only (*Annexure II*).

Superintending Engineer Gurugram has thereafter brought out vide letter No. 5246 dated 06.01.2017 that the work has been completed on 17.09.2013 and contractor is responsible for delay from 01.07.2013 to 17.09.2013. A meeting was held under the Chairmanship of ACSPW cum Chairman HSRDC on 15.03.2017 to consider the request of SE Gurugram. Thereafter another meeting was held on 12.04.2017. In both the meetings, it was brought out by SE Gurugram and the then Supervision Consultant respectively that the delay for the period 01.07.2013 to 17.09.2013 is on the part of Contractor. But the Contractor requested in the meeting dated 12.04.2017 that he wants to give a detailed representation which may be considered before taking any action against him.

The contractual agency submitted a detailed representation to Superintending Engineer, Gurugram on 18.04.2017. Subsequently, the agency Suo Moto submitted an affidavit dated 04.07.2017 (*Annexure III*) to Superintending Engineer, Gurugram that he has no objection if LD is imposed on Rs.85,87,07,077/- (Agreement amount minus Rs.7,50,00,000/-), as

improvement on one the roads amounting to Rs.7,50,00,000/- could not be executed being under defect liability period. The agency has further undertaken that it will not go for arbitration against HSRDC. Superintending Engineer Gurugram vide his letter No.146961 dated 12.07.2017 (*Annexure IV*) has recommended that time extension upto 17.09.2013 may be granted and LD may be imposed as per affidavit of the agency.

Earlier, the decision regarding imposition of LD on the agencies has been taken at the level of Board of Directors. Lastly, the LDs have been effected on five agencies in the BOD Meeting held on 26.11.2013 as per details given below:-

Sr. No.	Name of work	Period of completion as per agreement	Period actual taken for completion of work	LD imposed
1.	Improvement of Murthal Sonapat Sampla Jhajjar road and Gurgaon Farrukhnagar Jhajjar road	18 months	37 months	1.5% of contract amount
2.	Improvement of Punhana Jurhera & Construction of service lane on Gurgaon Alwar road	9 months	16 months	1.5% of contract amount
3.	Improvement of Hodal Punhana Nagina road, Bori Kothi Punhana road, and Uttawar Sikrawa Bhadas road	15 months	43 months	10% of contract amount
4.	4 Lanning of Rohtak Bhiwani road and Rohtak Hissar road	15 months	22 months	1.5% of contract amount
5.	Improvement of MAM (NA-10) by providing widening from Sector 14 to Chhotu Ram Chowk at Rohtak	9 months	15 months	1.5% of contract amount

All the above five agencies submitted undertakings that they will not go for arbitration in case no LD is imposed on them. In spite of this, Board of Directors preferred to impose LD. As a result, some of the agencies went for arbitration claiming about Rs.235 Crore against LD imposed of Rs.15.64 Crore. It can be seen that agencies raised their claims manifold of LD amount.

Now present agency has himself offered to impose 1% LD on Rs.85,83,17,077/- and has also undertaken not to go for arbitration with this amount of LD.

Accordingly, recommendations of Superintending Engineer, Gurugram to impose LD amounting to Rs.85,83,171/- i.e. 1% of Rs.85,83,17,077/- upon the agency is submitted before the Board of Directors for consideration and approval.



Agenda item no. 69.08

PROPOSAL FOR PURCHASE OF INNOVA CAR FOR CHAIRMAN, HSRDC.

No vehicle has been provided so far by the Corporation to the Additional Chief Secretary to Govt. Haryana Public Works (B&R) Department, the Chairman of the Corporation. As a chairman of the Corporation sometimes the site of construction of roads which are being constructed under NCRPB loan assistance and other construction of Buildings as deposit works, are also to be visited by him as such one vehicle will not be sufficient. Since the construction of roads and other buildings, is in the interest of the achievements of targets of the CMs' announcements and for the purpose of inspection the chairman is required to be accompanied by a group of Engineers and Chief Engineers and E-i-C. So far no vehicle to visit the sites has been provided by the Corporation to the Chairman and to facilitate the touring by the Chairman it has been proposed that a vehicle be purchased.

Govt. instructions regarding purchase of New Vehicles:

Though the State Govt. vide its circular No.5/6/2002-IB&C dated 9th May, 2013 (**Annexure-V**) has put a complete ban on purchase of new vehicles ,but as per instructions issued by the office of the Chief Secretary to Govt. Haryana vide its circular No.2/6/2005-RVA dated 5th August,2009(**Annexure -VI**) has allowed relaxation to the Boards and Corporation regarding purchase of new Vehicles vide clause No.11 which reads as under :

“ The Departments/ Boards/Corporation/Authorities etc. may take decision with regard to sanction and purchase of new cars/vehicles at their own level after obtaining approval of Chief Minister and concurrence of Finance Department subject to entitlement etc. and keeping in view of the State policy guide lines/instructions issued by the Chief Secretary and Finance Department from time to time.”

Entitlement of Vehicle :

As per State Govt. of Haryana circular letter No.2/6/2005-RVA dated 6th January, 2011(**Annexure-VII**) , Worthy Chairman is entitled to Toyota Corola (Petrol) or equivalent up to a price of Rs. 10.00 lac, being officer in the CS grade.

Since the above said vehicle has a seating capacity of 5 persons including driver, as such it is proposed that the Innova car be purchased which has a seating capacity of 7 persons including driver. Though the cost of this car ranges from 13.3 lac to 20.76 lakh plus GST as applicable, depending on the modal, which is more than the entitlement of car to worthy Chairman, but in view of the relaxation as mentioned at *Annexure-VI*, we may request the Chief Minister and Finance Department to allow us to purchase an Innova car for worthy chairman.

In view of the position depicted in the foregoing paras, it is requested that the Board may kindly consider and approve the proposal for purchase of an Innova Car for worthy Chairman subject to the approval of Hon'ble Chief Minister and the concurrence of the Finance Department.



Agenda item no. 69.09:**TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES.**

The detail of Income Tax cases pending with Income Tax authorities at different level is placed below for the perusal of the Board.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
1	02/07/2012	The case with Income Tax Appellate Tribunal (ITAT), as it was referred back from Hon'ble Punjab & Haryana High Court for the Assessment Year 2006-07.	Sh. Chaman Lal Sharma (Advocate, Income Tax)	Expenses of Rs.1479.86 lacs on account of interest on HUDCO loan interest disallowed as expenses.	The date of hearing was fixed on 17.07.2017, bench was cancelled and next date of hearing is fixed on 25.09.2017
2.	29/12/2014	Appeal filed in Income Tax Appellate Tribunal (ITAT) for the Assessment Year 2008-09. Appeal No.- 1155/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate, Income Tax)	Expenses for the year 2008-09 amounting to Rs. 217.02 lacs disallowed. i) Difference in income and expenses Rs.115.20 lacs. ii) Guarantee fee Rs. 96.91 lacs iii) Provision of TDS deduction Rs. 4.91 Lacs.	The date of hearing was fixed on 17.08.2017, hearing was held and next date of hearing is fixed on 12.10.2017
3.	29/12/2014	Appeal filed with ITAT against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2011-12 u/s 250(6) of Income Tax Act, 1961. Appeal No.- 1156/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the year 2011-12 amounting to Rs.20.48 lacs and deduction u/s 80IA. i) Sales Tax Rs.10.62 lacs ii) Labour Cess Rs.9.86 lacs.	The date of hearing was fixed on 17.08.2017, hearing was held and next date of hearing is fixed on 12.10.2017

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
4.	15/03/2016	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2012-13 u/s 250(6) of Income Tax Act, 1961. Appeal No.- 582/CHANDI-2016	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the A.Y. 2012-13 amounting to Rs.13.75 lacs, the revised return and deduction u/s 80IA. i) Sales Tax Rs. 13.36 lacs ii) Labour Cess Rs.0.39 lacs.	The date of hearing was fixed on 01.08.2017, and next date of hearing is fixed on 20.09.2017.
5.	01/04/2016	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Assistant Commissioner of Income Tax Panchkula Circle Panchkula for the Assessment Year 2013-14 u/s 246A of Income Tax Act, 1961	Sh. Saurabh Kapoor (Income tax Advocate recommended Adv. Gen. Hry)	Disallowed expenses for the year 2012-13 amounting to Rs.72,44,13,474/- of interest expense.	The last date was on 12.06.2017. The counsel was out of station so the case is adjourned. Next date of hearing is fixed on 07.09.2017.
6.	13.10.2016	Appeal filed to Commissioner Income Tax (Appeal) against re-assessment order of Deputy Commissioner of Income Tax Panchkula for the Assessment	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the A.Y.2011-12 amounting to Rs.117.43 lacs i) Expenses of Registration fee and stamp duty Rs.95.60 lacs. ii) Expenses of	Date of first hearing is fixed on 07.09.2017.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
		Year 2011-12 u/s 143(3) r.w.s 147 of Income Tax Act, 1961.		Departmental Toll collection and Traffic survey fee Rs.21.83 lacs.	
7.	13.12.2016	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Deputy Commissioner of Income Tax Panchkula Circle Panchkula for the Assessment Year 2014-15 u/s 143(3) of Income Tax Act, 1961.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the year 2013-14 amounting to Rs.99,66,91,956/- of interest expense.	Date of first hearing is fixed on 07.09.2017.
8.	20/04/2017	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Deputy Commissioner of Income Tax Panchkula Circle for the AY 2012-13 u/s 271(1)(c) of Income Tax Act, 1961.	Sh. Bhushan Sharma (CA)	Imposed Penalty for the year amounting to Rs.6,84,99,693/- due to non acceptance of Revised Tax Audit.	Date of first hearing is fixed on 07.09.2017.
9.	20/04/2017	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Deputy Commissioner of Income Tax Panchkula Circle	Sh. Bhushan Sharma (CA)	Imposed Penalty for the year amounting to Rs.1.50 lac due to non acceptance of Statutory Audit.	Date of first hearing is fixed on 07.09.2017.

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
		for the AY 2012-13 u/s 271 of Income Tax Act, 1961.			



Agenda item no. 69.10

TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS FOR THE FINANCIAL YEAR 2015-16

The Annual Accounts comprising Balance Sheet as on 31st March, 2016 and Profit & Loss Account of the Corporation for the period from 01.04.2015 to 31.03.2016 have been compiled and finalized which are placed below for the consideration and approval of Board of Directors.

As per Section 215 of the Companies Act, 1956 that the Balance Sheet and the Profit and Loss Account of the Company shall be signed on behalf of the Board of Directors by not less than two Directors of the Company one of whom shall be a Managing Director .

The Board may kindly consider and approve the Annual Accounts, the notes forming part of the account, purchase of fixed assets, provisions and writing off the deferred revenue expenditure/preliminary expenses. The Executive Director alongwith Managing Director of the Company may be authorized to authenticate the Balance Sheet as on 31st March, 2016 and Profit and Loss Account for the period 01.04.2015 to 31.03.2016 under Section 215 of the Companies Act, 1956.

The Board may kindly consider and pass the following resolutions:

“Resolved that the Balance Sheet as on 31.03.2016 and Profit & Loss Account for the period from 01.04.2015 to 31.03.2016 of the Corporation be and are hereby approved along with notes forming parts of the accounts.

Resolved further that Sh. Neeraj Gupta, Executive Director and Sh. Rakesh Manocha, Managing Director of the Corporation be and are hereby authorized to sign the Balance Sheet, Profit & Loss account and other schedules.

Resolved further Sh. Neeraj Gupta, Executive Director and Sh. Rakesh Manocha, Managing Director of the Corporation be and are hereby authorized to approve changes as may be made in the accounts for the aforesaid period subsequently on the receipt of the comments of the Statutory Auditors and sign the same.

Resolved further that Sh. Neeraj Gupta, Executive Director of the Corporation be and is hereby authorized to forward a copy of the Annual Accounts duly authenticated as above to the Statutory Auditors and a copy of the Audited Accounts to the Comptroller & Auditor General of India for their comments thereon.”

The Board is requested to consider the case and approved the same.



Agenda item no. 69.11**ARBITRATION CASES- MISCELLANEOUS.**

In this connection it is submitted that 13 different agencies have filed Arbitration cases for the projects executed under NCRPB loan scheme before Arbitral Tribunal under concerned agreement involving huge claims running into crore of rupees. The details of Arbitration cases are tabulated as under:-

Sr. No	i) Title of case ii) SE/EE/ DGM	Name of work	Arbitral Tribunal	Latest status
1.	M/s Niraj Cement Structural Ltd. Mumbai V/s HSRDC (Case No.219/NCR/2012) SE, Rewari/ EE,PD Rewari	Construction of the four lanning of various road in Rewari Town and construction of new roads in Rewari District.	i) Sh. R.R. Sheoran, EIC (Retd.) ii) Sh. Chaman Lal, EIC iii) Sh. N.K. Bahri	16.09.2017 17.09.2017
2.	M/s. MG Kundu Shivalya Rohtak V/s HSRDC (Case No.235/NCR/2013) SE Jhajjar DGM-IV, Jhajjar	improvement of Jhajjar Dhaur Beri Road, Bahadurgarh Beri Kalanaur road, Dighal Beri Jahazgarh Road in Jhajjar District	i) Sh. Kishanjit Singh ii) Sh. R.K. Gandhi iii) Sh. Basab Muzumdar	14.10.2017 15.10.2017
3	M/s KCC Buildcon Pvt. V/s HSRDC (Case No.272/NCR/2014) SE Rewari , PO EEPD Rewari, APO	Balance work of four lanning of various roads in Rewari Town and construction of new roads in Rewari division.	i) Sh. M.P. Vachher ii) Sh. IJ Mamtani iii) Sh. Padam Parkash Aggarwal	Proceedings concluded. Internal Meetings are being held. Award awaited.
4.	M/s S.P. Singla Construction Pvt. Ltd. V/s CE (NCR), Hr., PWD B&R. (Case No.35/ROB/2015) SE Rohtak/ EEPD No. 1 Rohtak	Construction of approaches of 4 lanes ROB at LC No. 61A on Delhi Bhatinda Railway line at km 89.70 of Rohtak Bhiwani road at Rohtak.	i) Sh.R.K. Aggarwal ii) Sh. O.P. Goel iii) Sh. H.R. Raheja	Proceedings concluded. Internal Meetings are being held. Award awaited.

Sr. No	i) Title of case ii) SE/EE/ DGM	Name of work	Arbitral Tribunal	Latest status
5	M/s GR -Gawar (Joint Venture), V/s HSRDC (Case No.2/Pkg-23/HSRDC/2009) SE Rothak DGM-IV Jhajjar	Four lanning of Rohtak Bhiwani road (Km. 91.600 to 113.910) and four lanning of Rohtak Hisar road from (Km. 79.200 to Km. 86.800) in Rohtak District.	i) Sh. G.R. Goyat, ii) Sh. K.K. Singh, C.E.(Retd) iii) Sh. Ram Mehar, SE (Retd.)	03.09.2017
6	M/s Centrodorstroy (India) Pvt. Ltd. V/s HSRDC (Case No.Pkg-5/HSRDC/2008) SE Gurgaon DGM-II, Gurgaon	Improvement of Hodal Nuh Pataudi Road Project (MDR-132) Km. 0.00 to 96.775 by Reconstruction, widening, strengthening, raising, Providing drains, widening of bridges and culverts and other miscellaneous works etc.	i) Sh. Satish Sagar ii) Sh. R.K. Gandhi iii) Sh. K.J.S. Brar, SE (Retd.)	11.09.2017 12.09.2017
7	M/s Gawar Construction Limited, Hisar (Case No.5/Pkg-26/HSRDC) SE Gurgaon DGM-I Gurgaon	Improvement of Punhana Jurhera road and providing service Lane & drain on Gurgaon Nuh Alwar Road in Gurgaon & Mewat District.	i) Sh. G.R. Goyat (Retd.) ii) Sh. R.R. Sheoran iii) Sh. S.R. Gupta	06.07.2017 Further date not given by Tribunal.
8.	M/s. KCC Buildcon Pvt. Ltd. (Case No.196/HSRDC/2013-RII) SE Jhajjar DGM-IV Jhajjar	Construction of bye passes at Beri and Chhara in Jhajjar District in Haryana.	i) Sh. G.Sharan, DG(RD) & SS, MoRTH (reted). ii) Sh. R.K. Gandhi iii) Sh. I.J Mamtani, CE (Retd)	26.09.2017
9.	M/s. Niraj J Mhatre Pkg-9/HSRDC /2010 SE Gurgaon DGM-I Gurgaon	Improvement of Hodal Punhana Nagina road, Bori Kothi Punhana road and Uttawar Sikrawa Bhadas road	i) Sh. S. S. Nijjer,Former Judge ii) Sh. S.R. Pandey iii) Sh. KB LalSinghal	Proceeding concluded. Award awaited.
10.	M/s. KCC Buildcon Pvt. Ltd.	Construction of bypasses at Subana and Kosli	i) Yet to be appointed - Matter referred to IRC by the agency. ii) Sh. KB LalSinghal iii) Sh. Ram Mehar SE (Retd)	Presiding Arbitrator is yet to be appointed.

Sr. No	i) Title of case ii) SE/EE/ DGM	Name of work	Arbitral Tribunal	Latest status
11.	M/s. S.P. Singla Construction Pvt. Ltd. EE PD-Rohtak SE Rohtak	Construction of approaches of 3 lane ROB at A-3 on Rohtak Gohana Panipat Railway line near Bajrang Bhawan in Km 73 of MAM road (NH-10) Rohtak	i) Yet to be appointed - Matter referred to IRC by the agency. ii) A.K. Kakkar CE iii) Sh. R.S. Mongia, Former Chief Justice	Presiding Arbitrator is yet to be appointed.
12.	M/s. Yongma Engineering Co. Ltd. SE Gurugram DGM-I Gurugram Case No. 187	Supervision Consultancy services for the work of improvement by widening and strengthening of Gurugram Chandu Badli road section from Badli to Gurugram Km 18.200 to 39.00 in Gurugram and Jhajjar Distt.	i). Yet to be appointed ii). Sh. Robbinder Singh Sandhu, CE(Retd) Pb. PWD B&R ii). Justice Mrs. Raj Rahul Garg (Retd).	--
13.	M/s. PNC Infratech Ltd. SE Gurugram DGM-I Gurugram Package No. 6	Gurgaon Nuh Rajasthan border (SH-13) Km 7.200 to Km 95.890 by Four lanning, wdg., stg., provide drains, wdg. of bridges and culverts, retaining structures and other misc. works	i). Sh. Kuldeep Singh CE(Retd) ii). Shri Yogesh Gupta, Chief Engineer(Retd), ii). Sh. Kanwaljeet Singh Brar, Superintending Engineer (Retd)	31.08.2017



Agenda Item No. 69.12**LIST OF PENDING ARBITRATION CASES (TOLL)**

Sr. No	Name of the case	Name of toll point	Name of Arbitrator	Brief Subject	Claim of contractor:	Claim of HSRDC	Next date of Hearing
1.	M/s. RK Jain Infra Projects Pvt. Ltd. VS HSRDC	TP-39 [Hodal Nuh Pataudi Patauda Road At Km 6.000, 53.000 And Km 67.750]	Justice Mr. S.K. Jain (retd)- Sole Arbitrator	Rebate in installment for the period 10.05.2014 to 22.06.2014	Rs.93,55,213 /- plus interest plus litigation charges	Nil	12.09.2017



Item No. 69.13

EXTENSION OF TERM OF CONTRACT

The term of contract of the following officers / officials has been extended by the competent authority:-

1. Sh. B.R. Kapoor, DGM	10.07.2017 to 09.01.2018
2. Sh. K.V. Setia, Assistant, HSRDC Panchkula	05.07.2017 to 04.01.2018
3. Sh. LajpatRai, SAC, HSRDC Hisar	01.07.2017 to 30.09.2017
4. Sh. Kanshi Ram, SAC O/o DGM-IV Jhajjar	01.07.2017 to 30.09.2017
5. Sh. Rahul Bisht, CCO, HSRDC Panchkula	10.08.2017 to 09.08.2018
6. Sh. Pritam Singh, Driver, HSRDC Panchkula	01.07.2017 to 31.12.2017
7. Sh. Hardeva, HDM, HSRDC Panchkula	01.09.2017 to 28.02.2017
8. Sh. Dinesh Singh, Driver, HSRDC Panchkula	09.09.2017 to 08.03.2018

The Board is apprised of the above position.



Item No. 69.14

TO CONSIDER AND APPROVE THE NOTICE OF THE 18TH ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING

As per the provisions of Section 166 read with Section 210 of the Companies Act, 1956 each Company is required to hold its Annual General Meeting (AGM) in each calendar year for adoption of annual accounts of the Company. This meeting is required to be held within 6 months from the close of the financial year and the gap between the two such meetings should not be more than 15 months.

The financial year of the Company closes on 31st March and the last AGM was held on 14.09.2016. Thus, the next Annual General Meeting is required to be held on or before 30.09.2017.

As per Section 171 of the Companies Act, 1956, 21 days clear notice is required to be given to the shareholders for convening the Annual General Meeting. Further, the AGM can be convened at a shorter notice if all the shareholders of the Corporation give their consent to hold the AGM at a shorter notice.

The Board is requested to fix the date, time & place of the Annual General Meeting and the draft notice of the Annual General Meeting is placed below for the approval of the Board.

“RESOLVED THAT the 18th Annual General Meeting of the members of the Company be held on 29.09.2017, the Friday at 03.00 PM at the registered office of the Corporation at Bays No. 13-14, Sector-2, Panchkula, Haryana.

FURTHER RESOLVED THAT the notice of calling the Annual General Meeting as placed before the meeting be and is hereby approved and Sh. Neeraj Gupta, Executive Director of the Corporation be and is hereby authorised to sign and send the same to the members of the Corporation as also to all others entitled to receive the notice.”

NOTICE

GIVEN THAT THE 18TH ANNUAL GENERAL MEETING OF THE SHAREHOLDERS OF HARYANA STATE ROADS AND BRIDGES DEVELOPMENT CORPORATION LIMITED NOTICE IS HEREBY WILL BE HELD AS SCHEDULED BELOW:

DAY & DATE : Friday, 29th September, 2017
TIME : 03:00 P.M.
VENUE : Bay No. 13-14, Sector 2, Panchkula, Haryana

To transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited balance sheet as at 31st March, 2017 and Profit and Loss Account for the period from 01.04. 2016 to 31.03.2017.

RESOLVED THAT the consideration and adoption of Annual Accounts for the period 2016-17 and Auditors' Report thereon stands adjourned till the finalization of accounts and comments of Comptroller and Auditor General of India are available and the same be considered and adopted in the adjourned Annual General Meeting to be held at a later date as may be decided by the Board.

2. To take note of the Appointment of Statutory Auditors as appointed by CAG till the next Annual General Meeting. and to fix the remuneration of statutory Auditors to be appointed by Comptroller and Auditor General of India for the Audit of accounts for the financial year 2017-18

“RESOLVED THAT the consent of the members be and is hereby accorded to approve the appointment of the Statutory Auditors of the Corporation to be appointed by the Comptroller and Auditors General of India for the financial year 2017-18 at remuneration to be decided by the Board.”

3. To re-appoint Ms. Pankaj Chaudhary, Director who retires by rotation and being eligible offer herself for re-appointment.

For and on behalf of the Board of Directors of

Haryana State Roads and Bridges Development Corporation Ltd.

Place: Panchkula
Dated:

Neeraj Gupta
Executive Director
DIN :07580352
ADDRESS: # 1002,
SECTOR-11 CHANDIGARH

Rakesh Manocha
Managing Director
DIN: 07580363
ADDRESS: # 734
SECTOR-7 CHANDIGARH

FORM OF PROXY

HARYANA STATE ROADS & BRIDGES DEVELOPMENT CORPORATION LTD.

Registered Office, Bays No. 13-14, Sector-2, Panchkula, Haryana

I, _____ S/o Sh. _____ being a member of Haryana State Roads & Bridges Development Corporation Limited hereby appoint Sh. _____ as my proxy to attend and vote for me on my behalf at the adjourned 18th Annual General Meeting of the Corporation to be held on 29.09.2017 and any adjourned thereof.

Signed this _____ day of _____ 2017.

Signature

(Stamp of
Rs. 10)

Statement of Receipts / Exp. - HSRDC.

ANNEXURE -I

Particular	(Rs. in crore)	
	2015-16 (unaudited)	2016-17 (Provisional)
Receipts		
Bank interest	36.00	34.51
Service charges	1.59	1.96
Total Receipts	37.59	36.47
Expenses		
Establishment	3.08	3.02
Other Expenses	1.51	0.57
Award (Arbitration)		1.24
Total Expenses	4.59	4.83

MINUTES OF MEETING DATED 05.07.2011

Subject: Minutes of meeting held under the chairmanship of FCPW on 05.07.2011 at 12.30 PM regarding extension of time for the work of various roads in Gurgaon Distt.

A meeting regarding time extension for the work of various roads in Gurgaon Distt. was held under the Chairmanship of FCPW on 05.07.2011 at 12.30 PM The following were present:-

- i. Sh. Mahesh Kumar, E-in-C, PWD B&R cum Managing Director, HSRDC
- ii. Sh. A.K. Jain, Chief Engineer cum Executive Director, HSRDC
- iii. Sh. A.K. Sethi, Deputy General Manager-I, HSRDC Panchkula.
- iv. Sh. V.K. Sharma, Deputy General Manager-II, HSRDC Gurgaon
- v. Sh. Kuldeep Singh Azad, Team Leader, M/s. MSV International, Gurgaon.
- vi. Sh. Ahmar Jamal, Executive Director, M/s. SHEC, Jagdishpur (Sultanpur).

Executive Director, HSRDC explained the detail of the project as under:-

- Date of start of work : 23.03.2010.
- Time limit: 15 months
- Date of completion as per agreement : 22.06.2011.

A list (copy enclosed) was also circulated regarding revision of milestones.

MILESTONES

Mile Stone	%age of financial progress to be achieved	As per Contract Date of achieving of milestones	As per meeting dated 15.09.2010 Revised date of achieving the milestones	As per meeting dated 30.12.2010 Re-Revised date of achieving the milestones	Remarks
1	10%	23-06-2010	06-11-2010	23-01-2011	Achieved
2	30%	23-09-2010	06-02-2011	08-04-2011	Not Achieved
3	50%	23-12-2010	--	23-06-2011	Not Achieved
4	75%	23-03-2011	--	--	
5	100%	23-06-2011	--	--	

Further, the contractor submitted that hindrance free site was not given timely for execution of the work which is the major cause for the delay in achieving the milestones. Further, he explained that due to closure of mines for the last more than one year, the raw material is not easily available even by paying cash payments and also due to non-release of payment of the executed work, for the month of May, 2011.

The detailed present position of forest clearances was discussed of all the roads which is as under:-

600
A. **Forest Clearances**

- (a) **Gurgaon Pataudi road (Km 5.80 to 12.00) :**
Date of receipt of sanction (in principal)--24.02.2011
- (b) **Wazirpur Farrukhnagar road :**
Date of receipt of sanction (in principal)--20.10.2010
- (c) **Delhi Jaipur road to Kota Kahdewla via Naurangpur**
Date of receipt of sanction (in principal)--19.01.2011
- (d) **Urban Estate to Kherki Majra upto Dhankot**
Date of receipt of sanction (in principal)--19.01.2011
- (e) **Delhi Jaipur road to Kasan**
Date of receipt of sanction (in principal)--19.01.2011
- (f) **Pataudi to Khadewla via Rampur Jataula**
Date of receipt of sanction (in principal)--05.07.2011

The cutting of trees was started after the receipt of sanction 'in principle' from the Forest Department which is still in progress. Tree cutting has been completed to the maximum extent on three roads i.e. on road (a), (b) and (d) above.

The Gurgaon Pataudi road was discussed in detail by the Deputy General Manager-II, Gurgaon as it is the major and important road of the project which involves 40% of the cost of the project. The latest position of utility is as under:-

(1) **Forest Clearances:** There is no hindrance of forests on Gurgaon Pataudi road in a stretch from Km 5.80 to 12.00 except village portion Harsaru and Hayatpur where 11 number trees are yet to be removed. In a stretch from Km 12.00 to 18.200, the tree cutting is yet to be started as the forest clearance has not been received so far.

(2) **Public Health:** There is no hindrance on account of Public Health utilities as they will carry out their work simultaneously with the construction of drain by the contractual agency.

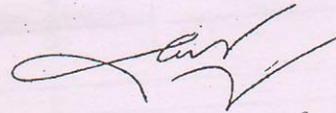
(3) **Electrical:** The Electrical poles in village Harsaru and Hayatpur are yet to be shifted. During the meeting held on 21.06.2011, it was assured by the Electricity Department that the shifting will be completed by 15th August, 2011. The various reaches are available for execution of work as shifting of poles is mainly in populated area.



It was also seen that because of laxity in tree cutting, electrical pole shifting, by clearance, the cost of project is getting higher in form of supervision consultant charges and taxis running. EIC stated that I had a number of meetings whose minutes of meeting were also recorded. It was also discussed that DGM, Gurgaon have failed to manage the project resulting in financial loss to state exchequer. Agency is also not mobilizing at site who is also equally at fault. An instance was quoted that there were 12 personnel of supervision consultant and 12 workers for construction of bridge and culverts in whole package when meeting was taken.

FCPW / Managing Director, HSRDC showed his concern about the delay in the execution of project and desired that a weekly programme fixing physical and financial milestones for all the roads be submitted by the Contractor considering the date of completion 31.01.2012. Further, it was decided that the payment due to the contractor for the month of May, 2011 be released every month after achieving the progress by the agency with respect to the weekly programme so submitted. Further, it was decided that decision regarding any action of levy of penalty against the contractor will be taken after the completion of the project in consultation with Govt only.

The meeting ended with a vote to the thanks to the Chair.



Bond

**Indian-Non Judicial Stamp
Haryana Government**

Date : 04/07/2017

Certificate No. G0D2017G880  Stamp Duty Paid : ₹ 101
(Rs. Only)

GRN No. 28692498  Penalty : ₹ 0
(Rs. Zero Only)

Deponent

Name : Shakeel Haider engineers and Contractor
H.No/Floor : Plot16/12 Sector/Ward : Na Landmark : Industrial area
Village : Jagdish pur District : Sultanpur State : Up
Phone : 9415046101


SHYAM DASS
STAMP VENDOR
GURGAON
04 JUL 2017
SR No.
Purpose:

Purpose : UNDERTAKING CUM AFFIDAVIT to be submitted at Other

The authenticity of this document can be verified by scanning this QR Code Through smart phone or on the website <https://egrashry.nic.in>

UNDERTAKING

Name of the work	Improvement by widening, strengthening and providing side drains, CC pavement on various roads in Gurgaon District.
Package No.	HSRDC/NCR/C-25/2009
Project cost	Rs. 93, 37, 07,077/-
Date of start of work	23.03.2010
Scheduled date of completion	22.06.2011
Completion Period	15 months
Actual Date of Completion	17.09.2013

The work comprises of following roads:-

1. Urban Estate –Kherki Mazra- Dhankot Road.
2. DJ (Rampur) –Kota Khandewla road via Naurangpur.
3. Manesar – Kasan Road.
4. Gurgaon – Pataudi Road.



D:\work file\Gurgaon project

23/6-

5. Pataudi- Khandewla Road via Rampur- Jataula.
6. Wazirpur - Farrukhnagar Road.
7. Hayatpur to Bhangrola Road.

The above said work was allotted to us by Executive Director, HSRDC, Panchkula vide letter of acceptance no. 378/HSRDC/10 dated 19.01.2010. However, at the time of execution the work on the road at sr. no. 7 could not be executed as the road was constructed by PWD and was under defect liability period. The roads from sr. no. 1 to 6 were improved against this work. It is further submitted that -

- a. I will not have any objection if HSRDC levies an LD upto 1% as per clause no. 47.1 of contract agreement subject to the condition that LD should be imposed on Rs. 85,87,07,077/- (Rs. 93,37,07,077/- (-) Rs. 7,50,00,000/-) as one no. road at sr. no. 7 amounting to Rs. 7,50,00,000/- could not be executed as the road was constructed by PWD and was under defect liability period.
- b. That I will not entail any liability to employer and no claim shall be maintainable against the employer.
- c. That I will not claim any extra payment for escalation clause for extended period and in case of decrease of rates de-escalation shall be recoverable from the agency.
- d. That I will not claim any interest on any pending amount/ delay of payments/ Bank Guarantees lying with HSRDC subject to the condition that all the payments which are lying with HSRDC shall be made to me within one month time.
- e. That I will not claim anything extra on account of variation in quantities if any.
- f. That I will not go for arbitration against HSRDC.



Work file/Current project

23/7

g. That I will not claim anything extra on account of extension of time and this will be one time settlement of all the disputes related to this work. In view of above, it is my humble & sincere request that extension of time shall be granted till 17.09.2013.

Thanking You



Authorized Signatory
M/s SHEC



ATTESTED
RAM NIWAS, ADVOCATE
NOTARY GURGAON HR (INDIA)

D:\work file\Gurgaon project



17/- wb

2326
I

PUBLIC WORKS DEPARTMENT (B & R), HARYANA

Superintending Engineer, Gurugram Circle,
P.W.D (B&R) Gurugram. Tele:0124-232149
E-mail ID: pwd-segurgaon@hry.nic.in

No.
To

146961 /R/ Dated: 12/7/17

By e-mail also

The Executive Director,
HSRDC, Panchkula.

Subject: Improvement by widening, strengthening and providing side drains CC pavement on various roads in Gurgaon District.

Regarding submission of undertaking.

Reference: In continuation of this office letter no. 140324/R dated 04.07.2017.

In this connection, it is intimated that an affidavit -cum- undertaking has been submitted by M/s Shakeel Haider Engineers & contractors in the office of DGM-I, HSRDC, Gurugram for the time extension case of the subject cited work. In his affidavit at sr. no. A, he has mentioned that he will not have any objection if HSRDC levies an LD upto 1% as per clause no. 47.1 of contract agreement subject to the condition that LD should be imposed on Rs. 85,87,07,077/- (Rs. 93,37,07,077/- (-) Rs. 7,50,00,000/-) as one no. road at sr. no. 7 amounting to Rs. 7,50,00,000/- could not be executed as the road was constructed by PWD and was under defect liability period.

The work was allotted to M/s Shakeel Haider Engineers & Contractors vide your office letter no. 378/HSRDC/10 dated 19.01.2010 comprising of following 7 no. roads:-

1. Urban Estate -Kherki Mazra- Dhankot Road.
2. DJ (Rampur) -Kota Khandewla road via Naurangpur.
3. Manesar - Kasan Road.
4. Gurgaon - Pataudi Road.
5. Pataudi- Khandewla Road via Rampur- Jataula.
6. Wazirpur - Farrukhnagar Road.
7. Hayatpur to Bhangrola Road.

However, at the time of execution of work, the road at sr. no. 7 could not be executed as the road was constructed by PWD and was under defect liability period. The road from sr. no. 1 to 6 were improved by the agency against this work. The work was

2326
2

allotted to the agency amounting to Rs. 93,37,07,077/- whereas, as per the record available in the office of DGM-I, HSRDC, Gurugram, the cost of road at sr. no. 7 i.e. Hayatpur to Bhangrola Road (deleted) comes out to Rs. 7.539 Cr. Since the agency has improved/ executed roads from sr. no. 1 to 6, so this office agrees with the request made by the agency and LD @ 1% (as mentioned in the affidavit) should be imposed on Rs. 85,83,17,077/- (Rs. 93,37,07,077/- (-) Rs. 7,53,90,000/-) rather than agreement amount i.e. Rs. 93,37,07,077/-.

This office also agrees with all the other conditions mentioned in the affidavit i.e. from sr. no. B to sr. no. G.

In view of above and as per record available in the office of DGM-I, HSRDC, Gurugram the undersigned is of the opinion that time extension upto 17.09.2013 may be granted and decision on the LD amount may be taken by the competent authority as per minutes of meeting dated 05.07.2011. Photocopy of affidavit-cum-undertaking is attached herewith.

DA/As above

Superintending Engineer
Gurugram Circle

June 12/17
P.1212

Endst No.

Dated:

Copy forwarded to the Dy. General Manager-I, HSRDC, Gurgaon for information and necessary action w.r.t. his office letter no. 465/HSRDC dated 12.07.2017.

DA/Nil

Superintending Engineer,
Gurugram Circle.

Most Important

No. 5/6/2002-1B&C

From

The Financial Commissioner & Principal Secretary to
Govt. Haryana, Finance Department.

To

1. All Heads of Department in Haryana.
2. Registrar, Punjab & Haryana High Court.
3. All Deputy Commissioners in Haryana and Commissioners
Rohtak, Gurgaon, Hisar and Ambala Divisions.
4. Managing Directors of all Boards and Corporations in Haryana.
5. All Registrars of the Universities of Haryana State.

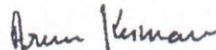
Dated, Chandigarh, the 9th May, 2013.**Subject: Economy Measures.**

Sir,

I am directed to invite your attention to the Finance Department letter No. 5/6/2002-1B&C dated 10th May, 2012 on the subject mentioned above and to state that the matter regarding effecting economy in expenditure was reviewed by the Finance Department. After careful consideration, the Government has decided to continue with the following measures:-

- i Complete ban on purchase of luxury items especially air conditioner, carpets, costly furniture and crockery etc.
 - ii Total ban on purchase of new cars/vehicles except replacements.
 - iii Total ban on up-gradation of new posts. Creation of new posts will be allowed only under exceptional circumstances by the Finance Department.
 - iv Traveling entitlement to various categories should be strictly adhered to as per instructions issued by the Finance Department vide letter No. 5/27/1998-1FR dated 20th June, 2012.
 - v For new schemes/projects whether included in the Plan/Budget or not, the procedure outlined in U.O.No.5/4/2009-V-ARO-ERAMU dated 31st July, 2009 will have to be strictly followed before any administrative approval is issued by the Administrative Department. The administrative approval shall also mention the date and reference number of the advice issued by the Planning Department/Administrative Department containing the recommendations of the Standing Finance Committee (SFC). While issuing the administrative approval for any project having a component of civil works it shall be ensured that the existing Bank of Sanctions of civil works does not exceed two & half of the budget allocation for the purpose in the current financial year as per instructions issued vide this department's U.O. No.2/2/2012-5B&C dated 9th October, 2012.
 - vi Posts lying vacant for more than 2 years shall be filled up only after the approval of Finance Department.
2. The above measures will be continued till further orders.

Yours faithfully,



Joint Secretary Finance (Budget)

Endst. No. 5/6/2002-1B&C

Dated, Chandigarh, the 9th May, 2013.

A copy is forwarded to the Principal Accountant General, Haryana (Accounts & Audit) Chandigarh for information and necessary action.

Arjun Kumar

Joint Secretary Finance (Budget)
for Principal Secretary to Govt., Haryana,
Finance Department.

A copy is forwarded to all the Addl. Chief Secretaries/Principal Secretaries/Administrative Secretaries to Govt. of Haryana for information and necessary action.

Arjun Kumar

Joint Secretary Finance (Budget)
for Principal Secretary to Govt., Haryana,
Finance Department.

To

All the Addl. Chief Secretaries/Principal Secretaries/
Administrative Secretaries to Govt. of Haryana.

U.O.No. 5/6/2002-1B&C

Dated, Chandigarh, the 9th May, 2013.

A copy is forwarded to the Principal Secretary/Secretaries/Private Secretaries to the Chief Minister/Ministers/Ministers of State for information of the Chief Minister/Ministers/Ministers of State, Haryana.

Arjun Kumar

Joint Secretary Finance (Budget)
for Principal Secretary to Govt., Haryana,
Finance Department.

To

The Principal Secretary/Secretaries/Private Secretaries
to the Chief Minister/Ministers/Ministers of State, Haryana.

U.O. No. 5/6/2002-1B&C

Dated, Chandigarh, the 9th May, 2013.

A copy is forwarded to all the Officers/Superintendents of Expenditure Control Branches/Incharge, Computer Cell of the Finance Department, Haryana for strict compliance.

Arjun Kumar

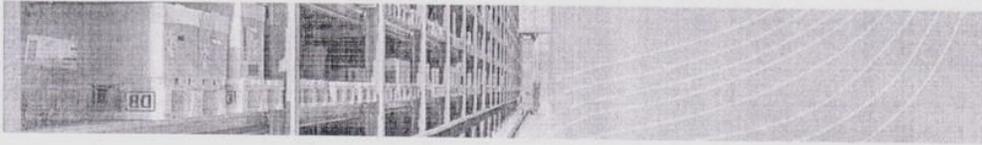
Joint Secretary Finance (Budget)
for Principal Secretary to Govt., Haryana,
Finance Department.

To

All the Officers/ Superintendents
of Expenditure Control Branches/ Incharge, Computer Cell
of Finance Department.

U.O. No. 5/6/2002-1B&C

Dated, Chandigarh, the 9th May, 2013.



**No. 2/6/2005-RVA
 Government of Haryana,
 Chief Secretary's Office,
 General Administration Department
 (RVA Branch)**

Chandigarh August 5, 2009

1. All the Financial Commissioners and all the Administrative Secretaries to the Govt. of Haryana,
2. The FC & Resident Commissioner, Haryana Bhawan Copernicus Marg New Delhi,
3. The Secretary to Governor, Haryana,
4. The Commissioners of Ambala, Gurgaon, Hissar and Rohtak Divisions,
5. All the Special Secretaries/Joint Secretaries to Govt. of Haryana,
6. All the Heads of Departments of Haryana State,
7. All the Deputy Commissioners and SDOs (Civil) in Haryana,
8. Managing Directors/Chief Administrators of Boards/Corporations in Haryana State,
9. The Registrar General, Punjab and Haryana High Court Chandigarh,
10. All the Registrars of Universities in Haryana State,
11. The Advocate General Haryana, Chandigarh and
12. The Accountant General (A&E) and Audit, Haryana.

Subject: State Policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Departments/ Boards/ Corporations etc.

Sir/Madam,

1. I am directed to invite your kind attention to this Departments letters issued on 8.01.1998, 9.03.1998, 06.1998, 12.06.1998, 7.05.1999, 6.10.1999, 2.05 2007, 7.08. 2007, 22.11.2007, 12.02.2008, 20.02.2008, 11.03.2008, 27.03.2008, 19.05.2008, 7.10.2008 and 18.12.2008 on the subject noted above, wherein the decisions of the Government regarding--purchase of staff cars/vehicles by the Departments, Boards, Corporations etc. were conveyed.

2. Now, it has been decided to supersede Motor Vehicle Board, all the instructions for better clarification of the matter and to issue a consolidated set of instructions, through this letter.

3. Entitlement of Officers

(i) Entitlement of officers for Staff Cars issued vide letter No. 2/6/2005- RVA, dated 7.10.2008 is as shown in the table below:-

Sr. No.	Entitlement	Price Range
1	For officers holding the post of Financial Commissioner and Principal Secretaries, taxes, Commissioner & Secretaries, DGP and officers in the scale above super time scale.	Up to Rs.6.00 lacs inclusive of all taxes.
2	Special Secretaries, Joint Secretaries, Divisional Commissioners, IGS, DCs, SPs, HODs, Chief Engineers, Chief I Administrators/Managing I Directors of Boards/Corporations.	Up to Rs.5.00 lacs inclusive of all taxes.
3	officers other than above categories.	Up to Rs.4.00 lacs inclusive of all taxes.

(ii) Unless otherwise specifically allowed by the government, no officer will be entitled for more than one staff car, even if he holds more than one charge.

(iii) All Government cars shall be purchased in white color only as it was communicated by letter No. 2/6/2005-RVA, dated 18.12.2008.

(4) Models/Makes of the cars

The following models of cars have been approved for purchase during validity of their respective rates --

Sr. No.	Model of Cars	Rates 2009-10 with VAT FORM C3 (RS)	Rates 2009-10 without VAT FORM C3 (RS)	Validity of Rates
1	Maruti SX4 VXI	Rs. 5,41,999/-	Rs. 5,85,243/-	31.10.09
2	Tata Indigo XL, Classic Dicor (Long wheel Base)	Rs.5,38,938/-	Rs.5,85,438/-	31.08.09
3	Ford Fiesta 1.6 Duratec (Petrol)	Rs.5,97,000/-	Rs.6,45,793/-	31.03.10
4	Ford Fiesta 1.6 ZX Duratec	Rs.5,39,000/-	Rs.5,83,053/-	31.03.10

(b) Upto Price range of Rs.5.00 lacs (Please refer to Sr. No. 2 of the table given in para 3 above).

Sr. No.	Model of Cars	Rates 2009-10 with VAT FORM C3 (RS)	Rates 2009-10 without VAT FORM C3 (RS)	Validity of Rates
1	Maruti Dzire LXI ACPS (Petrol)	Rs.4,55,863/-	Rs.4,92,840/-	31.10.09
2	TATA INDIGO XL Classic (Petrol) Jon WheelBase	Rs.4,65,776/-	Rs.5,06,296/-	31.08.09
3	TATA INDIGO LX TDI(Diesel)	Rs.5,97,000/-	Rs.6,45,793/-	31.03.10
4	Mahindra Logan 1.6 GIX Petrol	--	Rs.5,06,600/-	31.08.09
5	Mahindra Logan 1.6 GIX Petrol	Rs.4,81,174/-	Rs.5,20,500/-	31.03.10
6	Ford Fiesta 1.6 EXI Duratec (Petrol)	Rs.4,99,999/-	Rs.5,40,864/-	31.03.10

(C) Upto Price range of Rs.4.00 lacs (Please refer to Sr. No.3 of the table given in para 3)

Sr. No.	Model of Cars	Rates 2009-10 with VAT FORM C3 (RS)	Rates 2009-10 without VAT FORM C3 (RS)	Validity of Rates
1	Maruti Dzire LXI ACPS (Petrol)	Rs.3,99,990/-	Rs.4,33,577/-	31.10.09
2	TATA INDIGO CS GLS ACPS (Petrol)	Rs 3,49,916/-	Rs.3,78,760/-	31.08.09
3	TATA INDIGO CS LS ACPS TDI (Diesel)	Rs.3,90,169/-	Rs.4,22,630/-	31.08.09
4	Mahindra Logan 1.4 GL(Petrol)	--	Rs.3,87,869/-	31.08.09
5	Ford Ikon 1.3 Flair (Petrol) ACPS&PW	Rs.3,99,999/-	Rs.4,32,691/-	31.03.10

(5) Differential VAT incidence

It was decided vide letter No. 2/6/2005-RVA, dated 11.03.2008 that in case of Boards/Corporations/Authorities etc., the eligibility of price limit of Rs.4.00 lacs, 5.00 lacs and 6.00 lacs would be considered only after deducting additional VAT Component. This instruction would continue to be in force.

(6) Ban on purchase of Ambassador Car

It was decided vide letter No 2/6/2005-RVA, dated 2.5.2007 that there is a complete ban on purchase of Ambassador car. This instruction would also continue to be in force.

(5) Entitlement for Independent vehicles

1. At District level, all the Deputy Commissioners, Additional Deputy Commissioners and Superintendents of Police will be entitled to independent staff cars. The Sub Divisional Officers (Civil) will be entitled to independent jeeps.
2. The entitlement of other officers at District level, Sub Divisional level and Block level will be decided on the

Quarter, including Superintendent Engineers, Executive Engineers and Sub Divisional Engineers, will use the pool vehicles. Executive Engineers in the field holding the charge of a Division will be entitled to independent jeeps. Other officers will use pool jeeps only.

4. In case of PWD (B&R), PWD (Irrigation) & PWD (Public Health Engineering), Chief Engineers at Head Quarters and the Superintendent Engineers in the field will be entitled for independent staff cars. All other officers at Head Quarter, including Superintendent Engineers, Executive Engineers and Sub Divisional Engineers, will use the pool vehicles. Executive Engineers in the field holding the charge of a Division will be entitled to independent jeeps. Other officers will use pool jeeps only.
5. However, this shall not be construed as a justification for claiming entitlement of independent vehicle to the SEs/XENs or other officers, who are at present not entitled to independent vehicles. The vehicles will be given/ allowed/ used by such officers as per nature of their jobs within the prescribed norms of the concerned Departments/ Boards/ Corporations etc.

(8) Economy in Use of Govt. Vehicles

At present, some Administrative Secretaries are using cars of the Departments of the Government/Boards/ Corporations under them. It was decided by letter No. 4/1/2000-RVA, dated 19.5.2008 that all the Administrative Secretaries will have staff cars from the Secretariat Car Pool subject to availability. However, five cars, along with drivers, are retained in FCR office (one for FCR, two for SSRs/JSRs and two for other officers & staff of FCRs Office.) The officers, who are presently entitled to get vehicles from the Car Pool of Chief Secretary's office, henceforth, shall be provided official vehicles from the Secretariat car pool only and they shall not avail purchase any vehicle from the department under their control under any circumstances. Further, it should be ensured that no officer has more than one staff car/ vehicle even if the officer is holding more than one charge. The extra cars of the Departments/ Boards/ corporations etc. will be reverted back to the pool of the respective Departments/ Boards/Corporations.

However, in case of additional charge of Departments/ Boards/ Corporations situated at different stations, another vehicle may be retained by officer for his use for the work of the respective Departments/ Boards/ Corporations.

(9) Replacement Staff Cars/Vehicles:-

Vide FD's letter No. 5/6/92-1B&C, dated 5.7.1996 and U.O. No. 5n/2005-1B&C, dated 9.5.2005, certain powers have been delegated to the administrative departments regarding replacement of condemned staff cars/vehicles. The replacement of vehicles will be allowed subject to the following conditions:-

1. The vehicles which are to be replaced have been condemned by the Condemnation Board.
2. New vehicles shall be purchased through approved agency and as per rules.
3. There is adequate budget provision for the same in the budget estimates of the department.
4. Approval of the CM has been obtained by the AD.
5. Reduction of fleet as per the policy of the Government is adhered to.

(10) Condemnation of Vehicles

1. The condemnation of a vehicle should be allowed keeping in view the condition of its engine and other vital parts. The vehicle may be retained in use even after expiry of the revised norms provided the vehicle is in good running condition and further till the time the replacement vehicle is made available.
2. The Heads of Departments should confirm to the Finance Department that such vehicles whose replacements were purchased are no longer in use and have been auctioned as per proper procedure.
3. The condemned vehicles should be auctioned after observing the prescribed procedure within two months after replacements are purchased.

(11) Purchase of New Staff Cars/Vehicles

Purchase of new Cars/ Vehicles shall be allowed only in case of replacement of vehicles which have been condemned. Henceforth, there is no need to refer the cases to the Chief Secretary (in RVA section) for the purchase of new staff cars/vehicles. The Departments/Boards/ Corporations/ Authorities etc. may take decision with regard to sanction and purchase of new cars/ vehicles at their own level after obtaining approval of Chief Minister and concurrence of the Finance Department subject to the entitlement etc. and keeping in view of the state policy guide lines/ instructions issued by the Chief Secretary and Finance Department from time to time.

The Chief Secretary (in RVA Section) would, however, continue to prescribe policy including norms, entitlement, type of

Vide letter No. 38/32/97-4Pol., dated 22.7.2008, Govt. vehicles may be considered for condemnation by the Condemnation Board after the cars/vehicles have covered their life in terms of mileage or years provided in the table as under :-

Sr. No.	Make/ model of cars/ vehicles	Recommended Kms Or life span in years for considering for condemnation purpose
1	Cars/ vehicles in the price range of Rs.5.00-6.00 lacs	3.00 lacs kms. or 5 years
2	Cars/ vehicles in the price range of Rs. 4.00 Rs. 5.00 lacs.	2.75 lacs kms. or 5 years
3	Cars/ vehicles in the price range upto Rs. 4.00 lacs.	2.50 lacs kms. or 5 years

(13) You are, therefore, requested to bring this consolidated set of instructions to the notice of all concerned working under your control for strict compliance

(Satish Kumar)
Under Secretary Protocol to Govt. of Haryana
General Administration Department

Endst. 2/6/2005-RVA

Dated: August 5, 2009

A copy is forwarded to the following for information and necessary action:

1. PSCM, APSCM, APSCM-1, DPSCM, OSD/CM, OSD-1/CM, OSD - 11/CM, Sr. Secy., Secy I PS to Ministers & Parliamentary Secretaries.
2. Transport Commissioner, Haryana.
3. Director, Supplies & Disposal Haryana in reference to her memo No. DS&D/Policy Cars/Jeeps, HR/E-3/2003-2004-3807-08 dated 5.6.09
4. The State Informatics Officer (NIC) with request to put these instructions on the web-sites of Govt. of Haryana and chief secretary, Haryana and also send them by email to all Administrative Secretaries, Head of nts etc.

(Satish Kumar)
Under Secretary Protocol to Govt. of Haryana
General Administration Department

No. 2/6/2005-RVA
 Government of Haryana,
 Chief Secretary's Office
 General Administration Department
 (RVA Branch)

Chandigarh the 06th January, 2011

1. All the Financial Commissioner and all the Administrative Secretaries to the Govt. of Haryana.
2. The FC & Resident Commissioner, Haryana Bhawan Copernicus Marg New Delhi.
3. The Secretary to Governor, Haryana
4. The Commissioners of Ambala, Gurgaon, Hissar and Rohtak Divisions.
5. All the Special Secretaries/ Joint Secretaries to Govt. of Haryana.
6. All the Heads of Departments of Haryana State.
7. All the Deputy Commissioners and SDOS (Civil) in Haryana.
8. Managing Directors/ Chief Administrations of Boards/ Corporations in Haryana State.
9. The Registrar General, Punjab and Haryana High Court Chandigarh.
10. All the Registrars of Universities in Haryana State.
11. The Advocate General Haryana, Chandigarh and
12. The Accountant General (A&E) and Audit, Haryana

Subject: State Policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Department/Boards/Corporations etc.

Sir/Madam,

I am directed to invite your kind attention to the Haryana Government No. 2/6/2005-RVA on 05.08.2009 on the subject noted above, vide which consolidated instructions regarding State policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Department/ Boards/ Corporations etc. were conveyed in detail and covered the following decisions:-

- (i) Entitlement of Officers for Staff Cars.
- (ii) Models/Makes of Cars for purchase and validity of their respective rates.
- (iii) Differential in VAT incidence.
- (iv) Ban on purchase of Ambassador Car.
- (v) Entitlement for independent vehicles.
- (vi) Economy in Use of Govt. Vehicles.
- (vii) Replacement Staff Car/ Vehicles.
- (viii) Condemnation of Vehicles.
- (ix) Purchase of New Staff Cars/vehicles.
- (x) Life of Cars/Vehicles.

2. Now the matter has been re examined and decided by the Govt. that price limit for the officers entitled to an official car will be as under:-

Sr No.	Rank of the officer	Price limit
1.	Officers in CS Grade (Rs.80,000/-fixed)	Toyota Corola (Petrol) or equivalent up to a price of Rs.10.00 lacs.
2.	Officer drawing Grade Pay of Rs. 12000(above super-time scale)	Honda City SMT (Petrol) or equivalent up to a price of Rs. 8.50 lacs.
3.	Officer drawing Grade Pay of Rs. 10000(super timescale)/MD/HGD	Maruti SX4(VXI) Maruti Dzire VDi (Diesel) or equivalent up to price of Rs. 6.50 lacs
4	Officer other than the above	Maruti Dzire LDi (Diesel) or equivalent up to a price of Rs. 5.50 lacs.

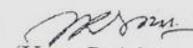
Ceilings indicated are ex-VAT or SGST if and when introduced)

The above revision is only for officers entitled to a car as per present policy. The officers/ officers entitled to Jeeps& like vehicles will continue as such with ceiling price of Rs. 4 lacs (Exclusive of State of VAT or SGST)

Further, it is recommended that accessories fitted of all kind post-purchase should not be more than Rs. 10,000 for all the categories above.

Others terms and conditions laid down in Government letter No.2/6/2005-RVA, dated 05.08.2005 will remain unchanged.

13. You are, therefore, requested to bring the instructions to the notice of all concerned working under your control for strict compliance.


(Hans Raj Soni)

Under Secretary Protocol to Govt. of Haryana,
General Administration Department

Encl. No. 2/6/2005-RVA

Dated Chandigarh the 06th January, 2011

A copy is forwarded to the following for information and necessary action:

1. PSCM, APSCM, APSCM-I, DPSCM, OSD/CM, OSD-II/CM, Sr. Secy/ PS to Ministers & Parliamentary Secretaries.
2. Transport Commissioners, Haryana
3. Director, Supplies & Disposal Haryana in reference to her memo No.02/HR/E-3/2010-2011/5886 dated 26.07.2010.
4. The State Informatics Officer (NIC) with request to put these instructions on the web-sites of Govt. of Haryana and chief secretary, Haryana and also send them by email to all Administrative Secretaries, Head of Departments etc.


(Hans Raj Soni)

Under Secretary Protocol to Govt. of Haryana,
General Administration Department