

**AGENDA**  
**FOR**  
**32<sup>ND</sup> MEETING**  
**OF**  
**BOARD OF DIRECTORS**  
**OF**  
**HARYANA STATE ROADS AND BRIDGES**  
**DEVELOPMENT CORPORATION LTD.**

**DAY : MONDAY**  
**DATE : 29.09.2008**  
**TIME : 11.00A.M.**

**IN THE OFFICE OF FCPW, HARYANA, ROOM NO. 303,**  
**3RD FLOOR**  
**MINI SECRETARIAT, HARYANA**  
**SECTOR-17, CHANDIGARH**

## INDEX

ITEM NO.	ITEM	PAGE NO.
32.01	LEAVE OF ABSENCE	1
32.02	TO CONFIRM THE MINUTES OF 31 <sup>ST</sup> MEETING OF THE BOARD OF DIRECTORS.	2-9
32.03	FOLLOW UP ACTIONS ON THE DECISIONS TAKEN IN THE PREVIOUS MEETING OF BOARD OF DIRECTORS HELD 09.06.2008.	10-12
32.04	CONSTRUCTION OF VARIOUS BUILDINGS IN THE CAMPUS OF DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE & TECHNOLOGY, MURTHAL	13-15
32.05	TO TAKE NOTE OF THE SHIFTING OF TOLL PLAZA NO. 26 ON KALA-AMB-SADHAURA-SHAHBAD-ROAD.	16
32.06	TO CONSIDER AND APPROVE THE SHIFTING OF TOLL POINT NO. 7 AT FATEHABAD BHATTU KALAN BHADRA ROAD (UP TO RAJASTHAN BORDER).	17
32.07	TO CONSIDER AND APPROVE THE REVISED COST ESTIMATES FOR CONSTRUCTION OF OFFICE BUILDING OF HSRDC.	18
32.08	TO TAKE NOTE OF THE STATUS OF THE ACTIVITIES OF THE CORPORATION	19-20
32.09	TO TAKE NOTE OF THE GUIDELINES REGARDING TOLL COLLECTION AND MANAGEMENT OF TOLL COLLECTION CENTRES.	21-29
32.10	TO TAKE NOTE OF THE STATUS OF THE BANK ACCOUNTS OPENED WITH DIFFERENT BANKS.	30
32.11	TO CONSIDER AND APPROVE THE APPLICATION OF EMPLOYEES PROVIDENT FUNDS AND MISCELLANEOUS PROVISIONS ACT, 1952.	31
32.12	TO TAKE NOTE OF THE PENALTY PAID BY THE CORPORATION TO THE INCOME TAX DEPARTMENT	32
32.13	TO TAKE NOTE OF THE REPLY OF THE MANAGEMENT ON THE REPORT OF THE STATUTORY AUDITORS ON THE ACCOUNTS FOR THE FINANCIAL YEAR 2006-07	33-40
32.14	TO CONSIDER AND APPROVE THE NOTICE OF THE 9 <sup>TH</sup> ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING	41-42
32.15	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR	

**AGENDA ITEM NO. 32.01**

**LEAVE OF ABSENCE**

Leave of absence may be granted to the directors who have shown their inability to attend the meeting.

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Present / Absent</b>
1.	Sh. K. K. Jalan, IAS	Chairman	
2.	Sh. Vijai Vardhan, IAS		
3.	Sh. Mahesh Kumar, E-I-C	Director	
4.	Sh. B. S. Singla	Managing Director	

**AGENDA ITEM NO. 32.02**

**TO CONFIRM THE MINUTES OF 31<sup>ST</sup> MEETING OF THE BOARD OF DIRECTORS.**

Minutes of the 31<sup>st</sup> meeting of the Board of Directors of the Corporation held on 09.06.2008 are enclosed. The Board is requested to confirm the same and pass the following resolution:-

**“RESOLVED THAT** the minutes of the 31<sup>st</sup> meeting of the Board of Directors held on 09.06.2008 be and are hereby approved and confirmed.”

**MINUTES OF 31<sup>ST</sup> MEETING OF BOARD OF DIRECTORS OF HARYANA STATE ROADS & BRIDGES DEVELOPMENT CORPORATION LIMITED HELD ON 09.06.2008 AT 10:00 A.M. IN THE OFFICE OF FINANCIAL COMMISSIONER & PRINCIPAL SECRETARY TO GOVT. OF HARYANA, P.W.D. (B & R) DEPARTMENT.**

**Present: -**

1. Sh. K.K.Jalan, IAS (Chairman)  
Financial Commissioner & Principal Secretary to  
Govt. of Haryana, Public Works (B&R) Department.
2. Sh. Hardeep Kumar, IAS (Director)  
Special Secretary, Finance.
3. Sh. Mahesh Kumar, (Director)  
Engineer-in-Chief,  
Haryana PWD (B&R) Deptt.
4. Sh. B.S.Singla, (Managing Director)  
Chief Engineer,  
Haryana PWD B&R Branch, Chandigarh

**ITEM NO 31.01**

**LEAVE OF ABSENCE**

All the Directors were present.

**ITEM NO. 31.02**

**TO CONFIRM THE MINUTES OF 30<sup>th</sup> MEETING OF THE BOARD OF DIRECTORS.**

Minutes of the 30<sup>th</sup> meeting of the Board of Directors of the Corporation held on 20.02.2008 as circulated to members of the Board were considered and confirmed. The Board passed the following resolution:

**“RESOLVED** THAT the minutes of the last meeting of the Board of Directors held on 20.02.2008 as circulated to the members of the Board be and are hereby approved and confirmed.



1  
3



**ITEM NO. 31.03**

**FOLLOW UP ACTIONS ON THE DECISIONS TAKEN IN THE PREVIOUS MEETING OF BOARD OF DIRECTORS HELD ON 20.02.2008.**

The Board took note of the actions taken on the decisions of the last Board Meeting held on 20.02.2008. The Board constituted a Committee of Sh. Neeraj Kumar, SE (Roads), PWD B&R, Sh. R.K. Kinsal, EE (Roads) and representative of agency to submit their report with regard to additionality of payment, if any, from the agency due to shifting of Toll Plaza No. 6 on Kala Amb Sadhaura Shahbad Road (Item No.30.04)

**ITEM NO. 31.04**

**TO CONSIDER AND APPROVE THE CREATION OF PROJECT IMPLEMENTATION UNITS (PIUs) IN THE CORPORATION.**

The Board was informed that the Corporation has been assigned with the execution of following 4 NCR Packages, the estimated cost for execution of these projects is Rs. 864 Crores.

1. Murthal-Sonepat-Sampla-Jhajjar-Dadri road and Gurgaon Farrukhnagar - Jhajjar road
2. Rainahra Bahalurgarh road and Rohtak-Kharkhoda-Delhi road
3. Hodal - Nuh- Pataudi road
4. Gurgaon-Nuh-Rajasthan Border

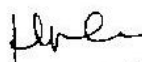
The Board was further informed that in order to execute these works, a separate Project Implementation Unit with skeleton staff was required to be created in the Corporation. After detailed deliberations, the Board considered and approved the creation of Project Implementation Unit in the Corporation with the following staff in each four packages.

- (A) One Superintending Engineer for all the four packages  
(B) Staff for each Packages (Total 4 Packages)

- i) One Executive Engineer
- ii) Two S.D.E's.
- iii) Four J.Es.,
- iv) One Senior Accounts Clerk (SAC).
- v) One Head Draftsman
- vi) One Computer Operator, and
- vii) One Peon



2



4

The Board authorised the Managing Director to do all such acts, deeds and things for giving effect to this decision.

**ITEM NO. 31.05**

**TO CONSIDER AND APPROVE THE CONSTITUTION OF TENDER OPENING COMMITTEE, TENDER EVALUATION COMMITTEE & TENDER ALLOTMENT COMMITTEE FOR NCR WORKS.**

The Board approved the re-constitution of Tender Opening Committee, Tender Evaluation Committee & Tender Allotment Committee for NCR works of the following officers:-

- i) Engineer-in-Chief, Haryana PWD (B&R) Branch, Chandigarh.
- ii) Chief Engineer (NABARD), Haryana, PWD B&R Branch
- iii) Chief Engineer (Roads), Haryana, PWD B&R Branch
- iv) M D (HSRDC) / Chief Engineer (NCR)
- v) General Manager /S.E. (HSRDC)
- vi) Accounts Officer (HSRDC)

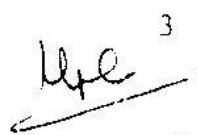
**ITEM NO. 31.06**

**DELEGATION OF POWERS TO MANAGING DIRECTOR FOR APPROVING TENDERS UPTO THE VALUE OF RS. 5.00 CRORE.**

The Board delegated the powers to the Managing Director for approving tenders upto the value of Rs. 5.00 crores and above Rs. 5.00 crores, the following Tender Allotment Committee was constituted for which the minimum quorum of the meeting shall be of three members:-

1. The Engineer-in-Chief,  
Haryana PWD B&R Branch,  
Chandigarh. Member
2. Senior most C.E. of PWD (B&R) Member
3. Concerned Chief Engineer i.e.  
C.E. (Roads) for road/toll works Member  
C.E. (Bldg.) for building works  
C.E. (Bridges) for bridge works
4. Managing Director,  
Haryana State Roads & Bridges  
Development Corporation Ltd., Chandigarh. Convener
5. Representative of Client Deptt. (if any). Member





**ITEM NO. 31.07**

**CLOSURE OF TOLL POINT NO. 7 AT FATEHABAD BHATTU KALAN BHADRA ROAD (UP TO RAJASTHAN BORDER).**

The Board desired that the matter with regard to closure of Toll Point No. 7 at Fatehabad Bhattu Kalan Bhadra Road (up to Rajasthan Border) be re-examined and also to explore the possibilities for clubbing of toll tenders for two Toll Points.

**ITEM NO. 31.08**

**TO CONSIDER AND APPROVE THE REVISED COST ESTIMATES FOR CONSTRUCTION OF OFFICE BUILDING OF HSRDC.**

The Board authorized the Managing Director (HSRDC) and Chief Engineer (Building) to release the payment up to Rs. 200 lacs and the estimates submitted by PWD (B&R) be placed before the Board in its next Board Meeting.

**ITEM NO. 31.09**

**TO CONSIDER AND APPROVE THE FIXATION OF SERVICE CHARGES TO BE CHARGED FROM THE CLIENT DEPARTMENTS WHO INTEND TO GET THE WORK EXECUTED THROUGH HSRDC.**



In order to execute the deposit works of the Govt. Departments, the Board fixed the services charges to be charged from Client Departments who intends to get the work executed through the Corporation as follows:-

- |     |                                |  |
|-----|--------------------------------|--|
| i)  | For work above 100 crores.     | 1% of Project cost or actual administrative expenses which ever is higher.   |
| ii) | For works less than 100 crores | 2.5% of Project cost or actual administrative expenses which ever is higher. |

**ITEM NO. 31.10**

**TO CONSIDER AND APPROVE THE CHANGE OF REGISTERED OFFICE WITHIN THE CITY.**

The Board approved the shifting of registered office within the city and passed the following resolution:

  
  
6



"RESOLVED THAT the Registered Office of the Corporation be shifted from P.W.D. Complex, Near Ghaggar Bridge on NH-73, Old Panchkula to Bays No. 13-14, Sector-2, Panchkula with immediate effect."

"FURTHER RESOLVED THAT a name plate or board be affixed at the registered office and that the Company's name and address of the registered office be used or mentioned in legible character in all business letters, in all its bill heads and letter paper and in all its notices and other official publications, etc. pursuant to section 147 of the Companies Act, 1956."

✓ **ITEM NO. 31.11**

**TO CONSIDER AND APPROVE THE FIXATION OF REMUNERATION OF STATUTORY AUDITORS.**

The Board approved the payment of statutory audit fee of Rs. 30,000/- for the financial year 2006-07 and Rs. 10,000/- for Tax Audit for the same year to M/s Bansal Moza & Associates, Chartered Accountants.

**ITEM NO. 31.12**

**TO CONSIDER AND APPROVE THE APPOINTMENT OF INTERNAL AUDITORS.**

This item was deferred.

✓ **ITEM NO. 31.13**

**TO CONSIDER AND APPROVE THE APPOINTMENT OF LAWYERS.**

The Board approved, in principle, the appointment of lawyers and desired that an advertisement be given in the newspaper and the same be uploaded on the web site of the Corporation.

**ITEM NO. 31.14**

**TO CONSIDER AND APPROVE THE INCREASE IN THE REMUNERATION OF COMPANY SECRETARY.**



The Board approved the increase in the retainership fee of M/s S. K. Sikka & Associates, Company Secretaries from Rs. 4,000/- to Rs. 6,000/- per month with immediate effect.

**ITEM NO. 31.15**

**TO CONSIDER AND APPROVE THE APPOINTMENT OF MR. RAJESH SHARMA, CHARTERED ACCOUNTANT FOR FINALISATION OF ANNUAL ACCOUNTS FOR THE YEAR 2006-07 AND 2007-08.**

The Board approved the appointment of Mr. Rajesh Sharma, Chartered Accountant for finalization of annual accounts for the year 2006-07 and 2007-08 at a consolidated sum of Rs. 45,000/- and authorized the Managing Director to engage him during statutory and CAG audit for the financial year 2007-08 and fix the remuneration to be paid to him.

✓ **ITEM NO. 31.16.1**


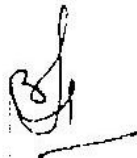
**TO TAKE NOTE OF THE AUDITORS' REPORT FOR THE FINANCIAL YEAR 2006-07.**

The Board took note of the statutory auditors' report for the financial year 2006-07 and desired that action taken or the observations made by statutory auditors be put up on file and the same be placed before the Board in its next Board Meeting

**ITEM NO. 31.16.2**

**TO CONSIDER AND APPROVE THE USE OF CORPORATION FUNDS FOR CONSTRUCTION OF BPS MAHILA VISHWAVIDHYALYA, KHANPUR KALAN, SONEPAT.**

The Board accorded its approval for the use of Corporation funds for the construction of buildings of BPS Mahila Vishwavidhyalya, Khanpur Kalan, Sonapat which would be credited to the Corporation's account as and when the funds are released by the University. The Board desired Managing Director (HSRDC) to pursue the matter with BPS Mahila Vishwavidhyalya for release of the funds.



**ITEM NO. 31.16.3**

**DELEGATION OF THE POWERS TO THE MANAGING DIRECTOR FOR APPROVAL OF TECHNICAL SANCTION OF ESTIMATES OF ALL VALUES.**

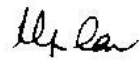
The Board was informed that the Govt. of Haryana vide its notification No. G.S.R. 8/Const./Art. 283/2008 dated 20.02.2008 has authorized the Engineer-in-Chief to accord technical sanction of the detailed estimates of original works and special works with full powers subject to maximum 10% excess over the amount of administrative approval and to the Chief Engineer upto the values of Rs. 10.00 crores subject to maximum of 10% excess over the amount of administrative approval. It was proposed that Managing Director of the Corporation may be authorized to accord technical sanction of estimates of all values, since, there is no Engineer-in-Chief in the Corporation.

The Board delegated the powers to the Managing Director for approving technical sanction of detailed estimates of original works and special works of all values.

There being no other item to be discussed, the meeting ended with the vote of thanks to the chair.



B.S. Singla  
Managing Director



K.K. Jalan IAS  
Chairman

**AGENDA ITEM NO. 32.03****FOLLOW UP ACTIONS ON THE DECISIONS TAKEN IN THE PREVIOUS MEETING OF BOARD OF DIRECTORS HELD 09.06.2008.**

<b>Item No.</b>	<b>Item</b>	<b>Follow up action</b>
31.01	No leave of absence was granted since all the Directors were present.	No action required.
31.02	To confirm the minutes of 30 <sup>th</sup> meeting of Board of Directors.	No action required.
31.03	The Board took note of the actions taken on the decisions of the last Board Meeting held on 09.06.2008 and constituted a Committee of Sh. Neeraj Kumar, SE (Roads), PWD B&R, Sh. R.K. Kansal, EE (Roads) and representative of agency to submit their report with regard to additionality of payment, if any, from the agency due to shifting of Toll Plaza No. 26 on Kala Amb Sadhaura Shahbad Road.	The report has been received and it has been taken as a separate item.
31.04	The Board approved the creation of Project Implementation Unit in the Corporation in each package and authorized the Managing Director to do all such acts, deeds and things for giving effect to this decision.	Request has been sent to Govt. for creation of such posts.
31.05	The Board approved the re-constitution of Tender Opening Committee, Tender Evaluation Committee & Tender Allotment Committee for NCR works.	No action required.
31.06	The Board delegated the powers to the Managing Director for approving tenders upto the value of Rs. 5.00 crores and above Rs. 5.00 crores, the Tender Allotment Committee was constituted for which the minimum quorum of the meeting shall be of three members.	No action required.
31.07	The Board desired that the matter with regard to closure of Toll Point No. 7 at Fatehabad Bhattu Kalan Bhadra Road (up to Rajasthan Border) be re-examined and also to explore the possibilities for clubbing of toll tenders for two Toll Points.	This has been taken as a separate item.
31.08	The Board authorized the Managing Director (HSRDC) and Chief Engineer (Building) to release the payment up to Rs. 200 lacs and the	This has been taken as a separate item.

	estimates submitted by PWD (B&R) be placed before the Board in its next Board Meeting.	
31.09	In order to execute the deposit works of the Govt. Departments, the Board fixed the services charges to be charged from Client Departments who intends to get the work executed through the Corporation.	No action required.
30.10	The Board approved the shifting of registered office from P.W.D. Complex, Near Ghaggar Bridge on NH-73, Old Panchkula to Bays No. 13-14, Sector-2, Panchkula with immediate effect.	Necessary Form No. 18 has been filed with Registrar of Companies.
31.11	The Board approved the payment of statutory audit fee of Rs. 30,000/- for the financial year 2006-07 and Rs. 10,000/- for Tax Audit for the same year to M/s Bansal Moza & Associates, Chartered Accountants.	No action required.
31.12	The Board deferred the item with regard to appointment of internal auditors.	It will be taken up in the next Board meeting.
31.13	The Board approved, in principle, the appointment of lawyers and desired that an advertisement be given in the newspaper and the same be uploaded on the web site of the Corporation.	The advertisement has been got released in the newspaper and response of 5 parties has been received which is in process.
31.14	The Board approved the increase in the retainership fee of M/s S. K. Sikka & Associates, Company Secretaries from Rs. 4,000/- to Rs. 6,000/- per month with immediate effect.	No action required.
31.15	The Board approved the appointment of Mr. Rajesh Sharma, Chartered Accountant for finalization of annual accounts for the year 2006-07 and 2007-08 at a consolidated sum of Rs. 45,000/- and authorized the Managing Director to engage him during statutory and CAG audit for the financial year 2007-08 and fix the remuneration to be paid to him.	No action required.
31.16.1	The Board took note of the statutory auditors' report for the financial year 2006-07 and desired that action taken on the observations made by statutory auditors be put up on file and the same be placed before the Board in its next Board Meeting	This has been taken as a separate item.

31.16.2	The Board accorded its approval for the use of Corporation funds for the construction of buildings of BPS Mahila Vishwavidhyalya, Khanpur Kalan, Sonapat which would be credited to the Corporation's account as and when the funds are released by the University. The Board desired Managing Director (HSRDC) to pursue the matter with BPS Mahila Vishwavidhyalya for release of the funds.	The Corporation has received the funds from BPS Mahila Vishwavidhyalya, Khanpur Kalan, Sonapat and the same has been credited to the Corporation's account.
31.16.3	The Board delegated the powers to the Managing Director for approving technical sanction of detailed estimates of original works and special works of all values.	No action required.

**AGENDA ITEM NO. 32.04**

**CONSTRUCTION OF VARIOUS BUILDINGS IN THE CAMPUS OF DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE & TECHNOLOGY, MURTHAL.**

The Corporation has received the request from V.C. Deenbandhu Chhotu Ram University of Science & Technology, Murthal vide their D.O. No. VC/PA/415 dated 3.7.2008 through which it has desired the Corporation to construct the following two buildings:-

- i) Auditorium-cum-Convention Centre.
- ii) Library-cum-Resource Centre and Computer Centre.

HSRDC is ready to execute this work at the following terms and conditions:-

- i) The position of the site will be handed over to Haryana State Roads & Bridges Development Corp. Ltd. free from all encumbrances.
- ii) The specifications and drawings to be adopted for the construction of buildings will be decided in consultation with the client.
- iii) The fee and other charges demanded by the consulting Architect for architectural drawings and other details for the said building shall be borne by the University.
- iv) One member from the University shall be nominated as member of the Tender Allotment Committee for the works costing more than Rs. 5.00 crores.
- v) The completion schedule shall be settled by Haryana State Roads & Bridges Development Corp. Ltd. with the University keeping in view the possession of site, availability of construction material, architectural/structural drawings and other details. However, the completion schedule shall be reviewed by HSRDC and the University periodically.
- vi) Any additional item shall be executed after consultation with the University. Any extra expenditure so incurred shall be borne by the University.
- vii) HSRDC shall obtain the approval of drawings, water, sewerage and electric connections etc. from the concerned departments on behalf of the University.

- viii) All the expenditure incurred by HSRDC towards advertisement for inviting tenders, engaging consulting architect, supervision consultant, approval of drawings, sewerage, electric connections etc. shall be borne by the University.
- ix) The University will deposit an amount of Rs. 5.00 crores in advance with HSRDC. The University shall deposit the balance funds as and when required by HSRDC keeping in view the pace of the work.
- x) HSRDC will submit monthly financial & physical progress report to the university.
- xi) HSRDC will pay simple interest at the rate of 4% to the University for the amount which is lying pending with HSRDC from 10<sup>th</sup> of every month upto end of the month.
- xii) In case, HSRDC uses its own funds due to delay in deposit of funds by the University, HSRDC will charge interest @ 15% or any higher rate as may be fixed by the Board.
- xiii) HSRDC will charge departmental charges @ 5% of the total cost of the work.
- xiv) HSRDC will submit final accounts to the University after completion of the work.
- xv) HSRDC shall be fully responsible for the audit.
- xvi) On completion of the work, the possession of the site will be handed over to the University after completing all formalities.
- xvii) In case any defect is observed within one year of the completion of the work, HSRDC will get it rectified from the concerned contractual agency at the cost of the agency.
- xviii) In case of any dispute between the parties arising out of and pertaining to the agreement, the same shall be referred to the arbitrator as per provisions of the agreement. The fee of the sole Arbitrator and the amount of award, if any, shall be borne by the University. The award in favour of the HSRDC shall also be payable to the University.



The work shall be looked after by the Executive Engineer who has been posted for NCR projects with headquarter at Sonapat. However, the lower additional staff for this work will be assigned to him as and when the work starts.

The Board is requested to consider and approve the construction of above two buildings and authorize the Managing Director to finalise the terms and conditions with Deenbandhu Chhotu Ram University of Science & Technology, Murthal.

**AGENDA ITEM NO. 32.05**

**TO TAKE NOTE OF THE SHIFTING OF TOLL PLAZA NO. 26 ON KALA-AMB-SADHAURA-SHAHBAD-ROAD.**

The Board may recall that it has in its meeting held on 09.06.2008 had constituted a Committee consisting of Sh. Neeraj Kumar, S.E (Roads) (PWD B&R), Sh. R.K. Kansal, E.E (Roads), PWD (B&R) and representative of the agency for submitting their report with regard to additionality of payment, if any, from the agency due to shifting of toll plaza No. 26 on Kala Amb-Sadhaura-Shabad Road.

The inspection of the toll point was carried out by the Committee in the presence of representative of the agency to assess the amount of toll collection collected by making duties in shifts. As per report of the Committee, daily toll collection comes to Rs. 21,383/- and daily expenditure comes to Rs. 1,730/-. In order to recover bid amount of Rs. 1.97 crore, the agency should collect Rs. 27,704 (including TCS @ 2.266 %) per day whereas the agency is collecting Rs. 21,383/- per day. Thus the contractor is loosing Rs. 46.14 lac approximately and net loss even if profit of contractor is deducted comes to Rs. 26.44 lac. So, as per this report, no additionality of payment becomes due from the contractor.

It is pertinent to mention here that agency has filed CWP No. 19556 of 2007 in the Hon'ble High Court and has procured stay order. The case is fixed for argument for 03.11.2008.

The Board is requested to take note of the same.

**AGENDA ITEM NO. 32.06**

**TO CONSIDER AND APPROVE THE SHIFTING OF TOLL POINT NO. 7 AT FATEHABAD BHATTU KALAN BHADRA ROAD (UP TO RAJASTHAN BORDER).**

The matter with regard to closure of toll point No. 7 at Fatehabad Bhattu Kalan Bhadra Road (upto Rajasthan Border) was placed before the Board in its meeting held on 09.06.2008, wherein, the Board had desired to re-examine the same and also to explore the possibilities for clubbing of toll tenders for two toll points. Clubbing of this toll point is presently not possible because the agreement of nearby toll point No. 28 is upto 30.06.2010. SE (Hisar) has recommended for the closure of this toll point. However, DGM-I was deputed for checking the Toll Point who has recommended the shifting of this toll point between Bhattu and Fatehabad.

The Board is requested to consider and approve the shifting of Toll Point No. 7 between Bhattu and Fatehabad and authorise the Managing Director to take up the matter with Government, accordingly.

**AGENDA ITEM NO. 32.07**

**TO CONSIDER AND APPROVE THE REVISED COST ESTIMATES FOR CONSTRUCTION OF OFFICE BUILDING OF HSRDC.**

The matter with regard to consideration and approval of the Board for the revised cost estimates for construction of office building of the Corporation situated at Bays No. 13-14, Sector-2, Panchkula was placed before the Board in its meeting held on 09.06.2008 wherein, the Board desired that the revised rough estimates re-submitted by PWD (B&R) be placed before the Board in next Board meeting. The revised rough cost estimate prepared by Haryana PWD (B&R) comes to Rs. 233.78 lacs.

The Board is requested to accord Administrative Approval to the estimate for Rs. 233.78 lacs.

*[Handwritten signature and scribbles]*

**TO TAKE NOTE OF THE STATUS OF THE ACTIVITIES OF THE CORPORATION**

In addition to management of funds of PWD (B&R) for various schemes such as LADT (Rural), LADT (Urban), deposit works, funds of Education Department, funds of Health Deptt. etc. the Corporation is taking up the following works:

1. Construction of various buildings in BPS Mahila Vishwavidhalaya at Khanpur Kalan (Sonapat) costing Rs. 103.36 crores – *The project is likely to be completed by Oct., 2008.*
2. Construction of colony in Deenbandhu Chhotu Ram Thermal Power Project (DCRTPP) at Yamuna Nagar costing Rs. 50.15 crores – *The project is likely to be completed by 31.3.09.*
3. Improvement of Murthal-Sonapat-Sampla-Jhajjar-Dadri road (Section of SH-20) from RD 0.00 to 95.150 and Gurgaon- Farrukhnagar- Jhajjar road (SH-15A) from RD 5.500 to 46.250 by widening, strengthening, re-construction/raising, providing drains, widening of bridges and culverts, retaining structures and other misc. works etc. (amount Rs. 231.78 crores) – *The project has recently been allotted and is likely to be started within next 10-15 days.*
4. Widening and upgradation of Rai Nahra Bahadurgarh road (MDR-138) Km. 0.00 to 37.40 & Rohtak-Kharkhoda Delhi Border (SH-18) (Km.10.200 to 40.760) – (Amount Rs. 139.07 crores) – *The project has recently been allotted and is likely to be started within next 10-15 days.*
5. Improvement of Gurgaon – Nuh – Rajasthan Border (SH-13) km 7.200 to 95.890 by four lanning, widening, strengthening, providing drains, widening of bridges and culverts, retaining structures and other miscellaneous works etc. (Amount Rs. 347.97 crores) – *The project has recently been allotted and is likely to be started within next 10-15 days.*
6. Improvement of Hodal – Nuh – Pataudi road (MDR-132) km 0.00 to 96.775 by reconstruction, widening, strengthening, raising, providing drains, widening of bridges and culverts, retaining structures and other miscellaneous works etc. (Amount Rs. 239.87 crores) – *The project has recently been allotted and is likely to be started within next 10-15 days.*
7. Construction of colony in Rajiv Gandhi Thermal Power Plant, Khedar(Hisar) (Amount Rs. 70.00 crores) – *The main buildings have been divided into 3 parts and tenders for the 2 parts have been allotted and tenders for the 3<sup>rd</sup> part are to be received on 6.10.08.*
8. Construction of high level bridge over Tangri River at RD 47.80 on Jagadhari Ambala road of 8 span of 18 mt each (app.) alongwith its approaches in Ambala district. (Amount Rs. 7.52 crores) – *The work has since been completed.*
9. Construction of suspension cable foot Bridge on Ghaggar River crossing link road Khartia Barisher Road to Kharak in Panchkula Distt. (Amount Rs. 75.00 lacs) – *The work is likely to be completed by the end of Oct., 2008.*
10. Construction of ROB at Samalkha (Amout Rs. 27.62 crores) – *The work has recently been allotted.*

*[Handwritten signatures and initials]*

11. Construction of ROE at Kosli (Amount Rs. 26.68 crores) – *The work has recently been allotted.*
12. Const. of Icon buildings in Murthal Engineering College (Amount Rs. 50.00 crores) – *The work for preparation of architectural and structural drawings is in process.*

The Board is requested to take note of the same.

**AGENDA ITEM NO. 32.09**

**TO TAKE NOTE OF THE GUIDELINES REGARDING TOLL COLLECTION AND MANAGEMENT OF TOLL COLLECTION CENTRES.**

HSRDC has formulated the broad guidelines which are being followed by the Corporation regarding toll collection and management of toll collection centres. The guidelines are placed below for the perusal of the Board.

The Board is requested to take note of the same.

**Subject:- Guidelines regarding toll collection and management of toll collection centers.**

## 1. INTRODUCTION

Haryana State Roads & Bridges Development Corporation Ltd. (henceforth, referred as "Corporation") presently is responsible for toll collection at various toll points as per list given below, on State Highways and Major District Roads as per decision of council of Ministers conveyed vide Commissioner & Secretary to Govt. Haryana, Public Works (B&R) Department memo No. 9/106/2001-3-B&R(W) dated 27.9.2002 (refer Annexure-I).

## 2. DETAILS OF TOLL POINTS

Toll No.	Name of Road	Length (in Kms.)	Toll Collection Point as notified.	Actual Location of Toll Point
1.	Gurgaon-Sohna road	26.00	Km 11 near Badshahpur	Km 11 near Badshahpur
2.	Gurgaon-Pataudi-Rewari road	50.41	KM 2.4 near Gurgaon	KM 2.4 near Gurgaon
3.	Gurgaon-Farrukhnagar-Jhajjar road	45.53	Km 7 near Gurgaon	Km 7 near Gurgaon
4.	Palwal-Sohna-Dharuhera road	50.00	Km 4.1 near Palwal	Km 4.1 near Palwal
5.	Palwal-Sohna-Dharuhera road	50.00	Km 49 near Bhiwadi	Km 49 near Bhiwadi
6.	Bahadurgarh-Jhajjar-Dadri-Loharu-Pilani road	126.00	Near Rajasthan Border	Near Rajasthan Border at Km. 3.65
7.	Fatehabad-Bhattukalan-Bhadra road	25.00	Near Rajasthan Border	Near Rajasthan Border at Km. 97.30
8.	Sirsa-Ellanabad road	50.00	Near Rajasthan Border	Near Rajasthan Border at Km. 79
9.	Sardulgarh-Sirsa road	16.00	Near Punjab Border	Near Punjab Border at Km. 11
10.	Budhlada-Ratia-Fatehabad road	41.00	Near Punjab Border	Near Punjab Border at Km. 32.30
11.	Jagadhari-Chhachhrauli-Paonta road	45.50	Near Himachal Border	Near Himachal Border at Km. 11
12.	Yamunanagar-Radour-Laawa-Thanesar road	75.00	Km 40 Near Yamunanagar	Km 40 Near Yamunanagar
13.	Shamli-Panipat road	15.00	Near U.P. Border	Near U.P. Border at Km.1
14.	UP Border-Sonepat-Gohar.a road	57.43	Near U.P. Border	Near U.P. Border at Km.57.800



15.	Bahadurgarh-Jhajjar road	26.00	Near Bahadurgarh	Near Bahadurgarh at Km. 3
16.	Sohna-Nuh-Ferozpur-Zhirkha-Alwar road	76.00	Near Rajasthan Border	Near Rajasthan Border at Km. 79
17.	Shahjahanpur-Rewari road	21.00	Near Rajasthan Border	Near Rajasthan Border at Km. 1
18.	Narnaul-Nizampur road	11.00	Near Rajasthan Border	Near Rajasthan Border at Km. 4.36
19.	Narnaul-Singhana road	15.00	Near Rajasthan Border	Near Rajasthan Border at Km. 12.45
20.	Hansi-Tohana-Sodiwas-Behal road	84.00	Near Rajasthan Border	Toll yet to be notified as road not completed
21.	Barwala-Agroha-Bhadra road	55.50	Near Rajasthan Border	Near Rajasthan Border at Km. 10.70
22.	Uklana-Tohana-Munak road	29.50	Near Punjab Border	Near Punjab Border at Km.5.
23.	Kaithal-Khanauri road	24.00	Near Punjab Border	Near Punjab Border at Km. 96.05
24.	Kaithal-Patiala road	36.00	Near Punjab Border	Near Punjab Border at Km. 243.20
25.	Pehowa-Patiala road	10.00	Near Punjab Border	Near Punjab Border at Km. 62.900
26.	KalaAmb-Sadhaura-Shahbad road	59.75	Near Himachal Border	Near Himachal Border at 7.
27.	Rohtak-Kharkhauda-Delhi Border	42.00	Near Delhi Border	Near Delhi Border at Km. 42
28.	Bhattu-Ludesar-Jamal upto Border	-	Near Rajasthan Border	Near Rajasthan Border at Km. 38
29.	Sirsa-Ludesar-Bhadra upto State Border	-	Near Rajasthan Border	Near Rajasthan Border at Km. 33
30.	Kotputli-Budhwal-Nangal Chaudhary-Narnaul road	MDR 129	Near Rajasthan Border	Near Rajasthan Border at Km. 3.70
31.	Tohana-Dharsul-Ratia-Rori road	MDR 101	Near Punjab Border	Near Punjab Border at Km. 58
32.	Jakhal-Dharsul-Bhuna-Pabra road	MDR 102	Near Punjab Border	Near Punjab Border at Km. 0.05

Out of the above referred 32 toll points, 27 No. toll points are operational. On the balance 5 points, toll is not being collected due to following reasons:

**(i) Toll No. 4 – Palwal-Sohna-Dharuhera road**

Toll was closed due to declaration of road as National Highway.

**(ii) Toll No. 5 – Palwal-Sohna-Dharuhera road**

Toll was closed due to declaration of road as National Highway.

**(iii) Toll No. 15 – Bahadurgarh-Jhajjar road.**

Toll collection could not be started due to law and order problem.

**(iv) Toll No. 20 – Hansi-Tohana-Sodiwas-Behal road.**

This road is yet to be notified for toll collection as road repair work is not completed

**(v) Toll No. 22 – Uklana-Tohana-Munak road**

Temporarily closed due to collapse of bridge on this road.

**3. Toll Rates: -**

i) The toll will be collected at the rates notified by Govt. of Haryana (refer Annexure-II) as given below: -

**SCHEDULE OF TOLL RATES**

Sr. No.	Particulars of vehicles	Rate of toll to be charged per trip
1.	Trucks (laden with goods or unladen) Canters/multi axled vehicles/dozers and earth movers etc.	Rs.100/- per trip including return journey
2.	Buses/mini buses with Stage Carriage Permits	i) Rs.100/- per trip, for single trip including return journey. ii) Rs.150/- for daily pass. iii) Rs.3000/- for monthly pass
3.	Buses/mini buses with Contract Carriage Permits	Rs.100/- per trip including return journey
4.	Maxi cabs	Rs.20/- per trip including return journey
5.	Light Commercial Goods Vehicles like Mahindra and Tata Pick Up Vans	Rs.50/- per trip including return journey
6.	Vehicles having more than 10 tyres	Rs.150/- per trip including return journey

**NOTE :-** The above toll rates include single return trip on the same day through the same toll point. When the same vehicle has to cross this toll point more than once in the same direction on the same day, then the user shall have to pay toll again for the additional trip at the same toll rates except for the vehicles having daily and monthly passes. However, if the user also crosses any other toll point of any other toll facility on the same day, the user will have to pay toll at that toll point also as applicable.

**The following vehicles are exempted from the payment of toll over this toll facility :-**

- i) Defence vehicles.
- ii) Non Commercial Vehicles of all state Governments and Government of India.

- iii) Police vehicles
- iv) Fire Fighting vehicles.
- v) Ambulances.
- vi) Funeral vans.

**Note :** No toll is levied on two wheelers, Jeeps other than Maxi cabs, Cars, Tractors & Tractors with trolley.

#### **4. METHODOLOGY FOR TOLL COLLECTION**

- (i) The toll will be collected at the notified locations in the State of Haryana.
- (ii) The toll will be collected through contractual agencies engaged through open bids.
- (iii) The tender process will be started about 90 days in advance so that the tender process is complete well before the date of start of collection of toll.
- (iv) The tender notice will be published in three national newspapers (Two English newspapers and one Hindi newspaper) and also on web site of Corporation.
- (v) The toll tenders will be tendered for two years for all the toll points except toll point No. 1 & 2 which shall be tendered for one year only because there is great variation of traffic on these roads being quarry roads.
- (vi) The time period of the toll will be so adjusted so that toll collection starts from the 1<sup>st</sup> date of quarter of the year i.e. 1<sup>st</sup> of January, 1<sup>st</sup> of April, 1<sup>st</sup> of July & 1<sup>st</sup> of October.
- (vii) The traffic census at the toll points shall be carried out in advance well before the receipt of tenders so that the tenders can be decided immediately.
- (viii) The tenders will be received in the office of Managing Director, Haryana State Roads & Bridges Development Corporation Ltd. and no recommendations are required from the field S.E./E.E.
- (ix) The tender will be allotted to the highest bidder after negotiations, if needed

#### **5. ELIGIBILITY CRITERIA**

- a) For partnership Firm or a Public Limited Company or a joint venture or Consortium of such Companies.**
  - i) Property certificate for minimum value of Rs. .... obtained from Mandal Revenue Officer in the State of Haryana or equivalent Government office in other State or certificate from the bank indicating the bank balance of Rs. .... However

- value of property and bank balance can be combined for achieving minimum value of Rs. ....
- ii) Income Tax clearance certificate/last year income tax statement.
  - iii) The bidder should not be involved in any police case regarding over charging or mis-management of toll operation and Affidavit from the bidder that there is no criminal case filed against him for over charging of toll rates.
  - iv) Partnership Deed/Joint Venture Agreement /Certificate of company,
  - v) Affidavit from each of the partners of Joint Venture/Consortium formed for undertaking the franchising of toll collection rights that they shall be mutually and severally liable of the defaults of the franchising company.
  - vi) Power of Attorney of the authorized signatory to sign the bids and also to enter into negotiations/communications with the Authority.
- b) For individuals**
- i) Property certificate for minimum value of Rs. .... obtained from Mandal Revenue Officer in the State of Haryana or equivalent Government office in other State or certificate from the bank indicating the bank balance of Rs. .... However value of property and bank balance can be combined for achieving minimum value of Rs. ....
  - ii) The bidder should produce a copy of income tax clearance certificate/income tax statement filed for the last one year and in case of non-income tax payee such as agriculturist, an affidavit in this regard may be submitted.
  - iii) The bidder should not be involved in any police case regarding over charging or mis-management of toll operation and Affidavit from the bidder that there is no criminal case filed against him for over charging of toll rates.
- 6. Successful bidder will have to deposit:**
- (a) Security deposit equal to the 15% of the contract amount in the shape of bank draft in favour of M.D. (HSRDC) payable at Chandigarh or bank guarantee in favour of M.D. (HSRDC) within 21 days of issue of letter of acceptance.
  - (b) The monthly installments will be deposited as per table given below :

Name of Installment	Amount	Due date
1 <sup>st</sup>  (2 <sup>nd</sup> also, if applicable as per Note below)	_____ + TCS @ 2.266% or as applicable from time to time	Within 21 days of issue of letter of acceptance
Balance monthly installments except last.	_____ + TCS @ 2.266% or as applicable from time to time	Every 1 <sup>st</sup> date of that month
12 <sup>th</sup>	_____ - TCS @ 2.266% or as applicable from time to time	1 <sup>st</sup> date of last month of Agreement period.

- Note –** If the days of that month counted from the date of start of toll are less than Ten, then the 1<sup>st</sup> & 2<sup>nd</sup> installments alongwith TCS @ 2.266% or as applicable from time to time shall have to be deposited in advance within 21 days from the date of issue of letter of acceptance.
- (c) The post dated cheques for the balance monthly installments shall be deposited within 21 days of issue of letter of acceptance.
7. In case the Entrepreneur / Agent fails to deposit the installment by due date i.e. by 1<sup>st</sup> date of that month then, the post dated cheque shall be deposited in the bank for encashment. Cheque clearance charges alongwith interest from due date to the date of clearance of cheque @ 0.06% per day will be the liability of the entrepreneur/agent and shall be recovered from the entrepreneur/agent.
8. The post dated cheques of that entrepreneur/agent who deposit the monthly installment by due date shall be returned back.
9. And whereas, in case of default to pay any installments by due date the same will be paid along with interest calculated @ 0.06% per day of delay. Further in case any installment along with interest is not paid within 30 days counted from the due date or the cheque is not encashed within 30 days after due date, then the contract agreement will be terminated without any further notice. In such event without prejudicing the rights and other remedies available to the Haryana State Roads & Bridges development Corporation Limited, the Security Deposit and all installments of contract amount already paid shall stand forfeited without any claim from the agency.

Further any authorization letter for collection of toll issued shall be treated as cancelled and withdrawn. Further more Haryana State Roads & Bridges development Corporation Limited will be at liberty to take over the site and start collection of toll as deemed fit

**10. TENDER DOCUMENT**

The draft bid document for toll tenders is enclosed as Annexure-III.

**11. TENDER FINALISATION**

After receipt of the toll tenders, these will be processed in the office of Managing Director (HSRDC). The tenders will be compared with the previous tenders of this toll point and also with the fresh traffic census conducted at this point. The tender will then be put up to the Tender Allotment Committee constituted for the finalization of tenders for toll collections.

The Tender Allotment Committee for the toll collection for HSRDC shall consist of the followings:

- |    |  |                   |
|----|--|-------------------|
| 1. | Engineer-in-Chief, Haryana PWD B&R Branch    | Chairman          |
| 2. | Chief Engineer (N&P), Haryana PWD B&R Branch | Member            |
| 3. | Managing Director (HSRDC)                    | Member            |
| 4. | Executive Engineer (HSRDC)                   | Member Secretary. |

After finalization of the tender, the work will be allotted to the agency with a copy to the concerned Deputy Commissioner, Senior Superintendent of Police & concerned S.E./E.E. of Haryana, PWD (B&R).

**12. RE-INVITATION OF TOLL TENDERS**

If the Tender Allotment Committee decides that the tenders are to be re-invited, then the tenders will be invited afresh by following the same procedure. In case with this process, the tender period of the previous agency expires (of course the chances are very less because the tender process has been initiated 90 days in advance) then toll collection will be started departmentally.

**13. SHIFTING OF TOLL POINT**

In case of temporary closure of traffic on the road, the toll point can be temporary shifted to the nearest possible location on this road suitable for toll collection after taking due

approval of Government. For assessing the additionally of traffic on the new location, a committee shall be constituted consisting of the followings: -

- |      |                          |          |
|------|--------------------------|----------|
| i)   | Concerned SE, PWD (B&R)  | Chairman |
| ii)  | EE, (HSRDC)              | Member   |
| iii) | Concerned EE, PWD (B&R)  | Member   |
| iv)  | Representative of Agency | Member   |

#### **14. CLOSURE OF TOLL POINT**

The collection of toll on any point can be closed after taking due permission of the Government in the following cases: -

- i) The Road has been declared as National Highway.
- ii) The Traffic on the road is totally closed due to any reason such as failure of bridge on the road etc. In that case the collection of toll will be temporarily closed till traffic is opened.
- iii) The Government wants to close any toll collection point.

**AGENDA ITEM NO. 32.10**

**TO TAKE NOTE OF THE STATUS OF THE BANK ACCOUNTS OPENED WITH DIFFERENT BANKS.**

As on 31.08.2008, the Corporation was having 215 current accounts opened with different Banks in Chandigarh and Panchkula. In order to have proper management of funds, the Corporation has closed 200 Bank Accounts in the month of September, 2008. All the deposits have been kept in the FDR accounts against the current accounts.

The Board is requested to take note of the same.



**AGENDA ITEM NO. 32.11**

**TO CONSIDER AND APPROVE THE APPLICATION OF EMPLOYEES PROVIDENT FUNDS AND MISCELLANEOUS PROVISIONS ACT, 1952.**

It is brought to the notice of the Board that the Corporation was incorporated on 13th May, 1999 with the Registrar of Companies Act, 1956 as a Government Company to carry on the business of development of road infrastructure like up-gradation of highways, construction of bypasses, Railway over bridges across busy level crossings, bridges across streams, strengthening of weak pavements and improving their riding quality and replacement of weak bridges etc. on Build-Operate and Transfer (B.O.T.) basis or any other scheme in a manner which will facilitate to undertake the above mentioned works. The Corporation, since its inception, has taken officers/officials on borrowing basis from P.W.D. (B & R) to run its affairs. As enshrined in the vision document of Haryana P.W.D. (B & R), it was intended to expand the activities of the Corporation with a view to assisting and facilitating the P.W.D. to execute various types of works efficiently and promptly.

Now, Corporation has been assigned with the work of construction of various buildings of BPS Mahila Vishwavidhyalya, Khanpur Kalan, Sonapat and construction of residential colony Deenbandhu Chhottu Ram Thermal Power Project (DCRTPP) at Yamuna Nagar, HL Bridge on Tangri Nadi, Construction of colony at Khedhar (Hisar), Construction of ROBs at Samalkha and Kosli and other NCR projects. In order to execute these works, the Corporation had to employ number of employees on contract basis in addition to the deputation of officers/officials from PWD (B & R)/ other Department.

As per Employees Provident Funds and Miscellaneous Provisions Act, 1952, the provisions of this Act shall apply to all the establishments employing twenty or more persons. Since, the number of employees (including casual, part time, daily wages, contract etc.) employed in the Head Office and the Field Offices have exceeded the limit of twenty, it is proposed that Provident Fund Scheme may be implemented in the Corporation for all those who are entitled under this Scheme w.e.f. the date of employing the twentieth employee on the rolls of the Corporation and authorize the Managing Director take all the effective steps for the implementation of the Scheme and to sign all the documents/forms/application and to do all such acts, deeds and things for giving effect to this decision .

**AGENDA ITEM NO. 32.12**

**TO TAKE NOTE OF THE PENALTY PAID BY THE CORPORATION TO THE INCOME TAX DEPARTMENT.**

The Corporation had filed return of income for the Assessment Year 2002-03 to the tune of Rs. 4,02,490/-. The Assessing Officer made an addition of Rs. 3,13,669/- on account of interest accrued on FDRs which was not declared in return. On account of this, the Income Tax Authorities demanded tax amounting to Rs. 1,18,100/- on the total income of Rs. 7,16,159/- (Rs. 4,02,490/- + Rs. 3,13,669/-) and imposed penalty of Rs. 1,11,980/- on account of concealment of income. The Corporation got adjusted Rs. 1,18,100/- with the Income Tax Authorities from its advance TDS and made an appeal with Commissioner (Appeal) against the decision of the Assessing Officer which was dismissed by the Commissioner (Appeal). Then the Corporation filed appeal with the Income Tax Appellate Tribunal against the decision of the Commissioner (Appeal), Panchkula which was dismissed by Appellant authority also. The Corporation neither went for any appeal with the High Court nor deposited the imposed penalty. The opinion was sought from the then Chartered Accountants and present Chartered Accountants engaged by the Corporation who were of the opinion that in order to avoid prosecution, the Corporation should deposit the penalty imposed by the Income Tax Authorities and accordingly, the Corporation deposited Rs. 1,11,980/- with the Income Tax Authorities after approval of the Chairman. The General Manager has been deputed to fix the responsibility for the lapses.

The Board is requested to take note of the same.

**AGENDA ITEM NO. 32.13**

**TO TAKE NOTE OF THE REPLY OF THE MANAGEMENT ON THE REPORT OF THE STATUTORY AUDITORS ON THE ACCOUNTS FOR THE FINANCIAL YEAR 2006-07.**

The Board its meeting held on 09.06.2008 had desired to place before the Board the actions taken on the observations made by the Statutory Auditors on the accounts for financial year 2006-07. The same are placed below along with the Comments of the Comptroller & Auditors General of India and the replies given by the Statutory Auditors for the perusal of the Board.

The Board is requested to take note of the same.

**Audit Observation's of Statutory Auditor's on Balance  
Sheet for the year 2006-07**

	POINTS RAISED BY AUDITORS	REPLY OF MANAGEMENT
1.1	As per records provided to us by the Corporation, a balance of Rs. 7393.66 lacs is standing in the account of Prime Minister Gram Sadak Yojana in the Balance sheet under the head 'Reserves & Surplus'. Whereas on scrutiny of books and bank account opened for the same, the balance turns out to be Rs. 7945.85 Lacs. The difference could not be explained by the management.	The corporation was a nodal agency for implementation of the PMGSY. The amount of unutilized grant wrongly classified under the head reserve and surplus in the balance sheet of the Corporation. Since, the funds of the scheme have been transferred to HRIDA during 2007-08, the reconciliation is in process.
1.2	The Corporation has received grants of Rs. 180 lacs, from Govt of Haryana for activation of Corporation, which is shown under 'Reserves & Surplus' in the Balance Sheet. No document of scheme could be provided to check the modalities and ascertain whether the interest on the same is to be added to the fund.  <i>See attached</i>	The corporation has received grant of Rs 1.80 crores from Govt. of Haryana for activation of Corporation i.e. 1) A setting up design cell in HSRDC Rs 50.00 lacs. 2) Strengthening of HSRDC Rs 50.00 Lacs. 3) Preparing of project report and feasibility studies through HSRDC Rs 50.00 lacs. 4) Setting up of State Academy of research and training of strengthening of quality control system Rs 30.00 lacs.  As per guidelines, the funds cannot be diverted towards any purpose as specified above and it can be utilized by the Corporation as and when required. Any income raises from these funds will be the income of the Corporation and should be charged to profit and loss account.
1.3	The Corporation had received a Grant of Rs. 1.00 Crore for Central Assistance under ASIDE scheme, for which no utilization certificate has been received.	The utilization certificate of the funds utilized in the scheme ASIDE has been called far.
2)	The Corporation has accepted share Application Money of Rs. 6370.23 lacs which is beyond the authorized share	The amount lying under the head Share Application Money amounting to Rs 63.70 crore is still pending for allotment

	capital up to which the board can allot shares.	due to non-increase of Authorised share capital. The Corporation has requested for enhancement of authorized share capital to the Government which has been rejected.
3)	The Corporation is a nodal agency for implementation of the PMGSY. In our opinion the amount of unutilized grant is wrongly classified as Reserves & Surplus in the B/S of the Corporation. In our opinion the unutilized grant received for onward disbursement is a liability of the Corporation and thus needs to be classified accordingly. The net worth of the shareholders is overstated by the said amount.	As pointed out by the statutory auditors, grant received under PMGSY scheme is wrongly classified as 'Reserves and Surplus' in the balance sheet of the Corporation. It has been rectified in the Balance sheet for the year 2007-08.
4)	The Corporation is not maintaining any fixed asset register rendering us unable to verify the cost, date of put to use, WDV of various assets capitalized by the Corporation. Thus we are unable to verify the compliance of schedule XIV of the companies Act, 1956. The impact of the same can not be ascertained.	The fixed assets register has been started from the current financial year.
5)	The Corporation holds bank guarantees of the toll plaza contractors. During the year under audit, we observed instances where the Corporation had forfeited securities of toll plaza contractor worth Rs. 50 lacs. The same were converted into FDR's but the transactions were not recorded in the books of accounts. This clearly reflects that the internal control of management on funds is weak.	Proper register for bank guarantee of the toll plaza contractors has been maintained. During the course of statutory audit, the record was shown for their verification. FDR of Rs 50.00 lacs forfeited for non-construction of Toll Plaza was duly accounted for in the books as well as in FDR register also.
6)	The Corporation has booked interest income of 871.03 lacs. Subsidiary records showing proper detail of FDR's and interest thereon supported by bank certificates is not available. The interest on FDR's matured during the year has been booked on receipt basis. Non adherence of accounting policy was observed as Corporation has not accrued interest on the FDR's held with various banks. It also amounts to violation of the accounting standard of 'Revenue recognition' issued	The corporation has followed mercantile system of accounting. All the incomes / expenses accrued have been duly accounted for. As pointed out by the statutory auditors that accrued interest on FDR has not been provided is not true. During the course of audit, all relevant documents / calculations / bank certificates were produced for their verifications.

	by 'The Institute of Chartered Accountants of India'. The overall impact of the same cannot be quantified as proper details to facilitate the calculations are not available.	
7)	In our opinion, Rs. 100 Cr. Given to PWD for constructions of building should have been classified under the head fixed assets-CWIP. Therefore current assets are overstated and fixed assets are understated by the said amount.	The corporation had given Rs 1.00 crore to PWD (B&R) Haryana as advance for construction of Office building at Panchkula. No utilization certificate was available as on 31/03/2007 since the work of the corporation building was in process. Therefore, advance given to PWD (B&R) rightly taken as advance for construction of building.
8)	Some amounts in current liabilities and current assets are old e.g. payable to Haryana Industries Deptt Rs 42.64 lacs dates back to FY 2003-04. Similarly there are few other entries which are old and cannot be classified as 'Current Liabilities or current assets'. Therefore the same are overstated in the balance sheet.	Amounts appear in the current liabilities and assets are to be identified and steps will be taken accordingly.
9)	The Corporation has taken deposits of Rs. 26432.85 lacs under the head 'Current Liabilities' for executing various contracts. However capital commitment of the Corporation has not been ascertained.	The balance funds of work deposits received by the corporation as on 31/03/2007 was Rs. 26432.85 lacs and the capital commitment of the Corporation remains the same.
10)	HUDCO loan account no. 16648 is yet to be reconciled. We can not ascertain the impact of the same on the profit and loss account and the Balance Sheet of the Corporation.	All the HUDCO loan accounts have been reconciled during the year 2007-08.
11)	The land on which the roads of the Corporation have been constructed, is not the property of the Corporation.	Not applicable.
12)	TDS Certificates of interest income other than on PMGSY deposits to the tune of Rs. 5,58,578/- and on PMGSY deposits to the tune of Rs. 38,407/- were found to be unavailable on reconciliation with the accounts.	All the TDS certificates has been collected from the concerned banks.
13)	The Corporation has not made following disclosures required under Schedule VI to the Companies Act, 1956.	Due care will be taken while finalizing the balance sheet for the year 2007-08.

To  
**The Senior Audit Officer (CA-I),**  
**O/o The Accountant General(Audit) Haryana,**  
**Plot No. 5, Sector 35-B,**  
**Dakshin Marg, Chandigarh-160020**

Dated:12-08-08

**REPLY TO DRAFT COMMENTS OF COMPTROLLER AND AUDITOR GENERAL OF INDIA UNDER SECTION 619(4) OF THE COMPNIES ACT, 1956 ON THE ACCOUNTS OF HARYANA STATE ROADS & BRIDGES DEVELOPMENT CORPORATION LTD. FOR THE YEAR ENDED 31 MARCH 2007.**

	<b>POINTS RAISED BY A.G.OFFICE</b>	<b>REPLY OF STATUTORY AUDITORS</b>
	<b>Balance Sheet</b>	
<b>1</b>	<b>Sources of Funds</b>	
i)	<b>Shareholder's Funds</b> <b>Share Application Money : Rs. 63.70 Crore</b> Reference is invited to note No. 2(IV)of Notes to the accounts (Schedule-XI) wherein it has been mentioned that the amounts under the head share application money represents fund received from government towards counter part funding. The State Government released (June 2006) a sum of Rs. 8.34 crore as counter part funding towards repayment of quarterly installments of loans taken from HUDCO for improvement of State Highways and District Road which has been shown as payable to State Government in current liabilities. This has resulted in understatement of share application money and overstatement of current liabilities by Rs. 8.34 crore.	In continuation to point no. 2 of the audit report, we would like to bring to your notice that letter no. 15/3/2005-3 FICW dated 29-06-06 from Finance deptt. clearly states that this amount of Rs. 8.34 crores is not in the nature of Share Application Money.
ii)	<b>LOAN FUNDS</b> <b>Secured Loans : Rs. 259.46 Crore</b> The above loans (taken from HUDCO) are not backed by any tangible securities. Therefore, these should have been classified as "Unsecured loan by Rs. 259.46 Crore.	The loans from HUDCO classified as 'Secured Loans', are backed by State Government guarantee.
<b>2</b>	<b>APPLICATION OF FUNDS</b>	
i)	<b>FIXED ASSETS</b> <b>Net Block : Rs. 476.10 Crore</b> The Company has provided depreciation of Rs. 14.73 crore in Projects of improvement of MDR's & ODR's (Phase-I & II) (Cost Rs. 206.29 crore) during the year 2006-07 on the basis of estimated life of 14 years as described	As stated at point no. 4 of the audit report, the Corporation is not maintaining any Fixed Asset register, rendering us unable to verify the cost, date of put to use, WDV of various assets

	<p>in Para-1(vi) of Significant Accounting Policies of the Company However, out of above said projects, the projects valuing Rs. 204.49 crore were completed up to 31 March 2006. The depreciation of Rs. 14.61 crore was required to be charged during the year 2005-06, however, the same was neither charged in 2005-06 nor shown as 'Prior Period Item' during 2006-07 even after pointing out by audit during previous year. Thus, the net block is accumulated loss by Rs. 14.61 crore.</p>	<p>capitalised by the Corporation. Thus we are unable to verify the compliance of schedule XIV of The Companies Act, 1956. Thus, the impact of the same can not be ascertained.</p>
3	<p><b>CURRENT ASSETS, LOANS AND ADVANCES</b>  <b>i) SUNDRY DEBTORS, LOANS AND ADVANCES (Schedule-IV) Rs. 7.64 Crore</b>  <b>Advance to PWD (B&amp;R) Haryana (Building Construction) Rs. 1.00 Crore</b>                  The advance is overstated by Rs. 27.76 lakh on account of expenditure incurred by PWD (B&amp;R) towards construction of office building at Panchkula up to January 2007. This has also resulted in understatement of Capital work-in-Progress by Rs. 27.76 lakh. These facts have also not been mentioned by the auditors in their report.</p>	<p>As per information provided, the completed building was to be handed over to the Corporation by PWD(B &amp; R). The same is to be capitalized at that time as the ownership will be passed on to the Corporation. Therefore no such entry is required to be passed before the completed building is finally handed over.</p>
4.	<p><b>Net Current Assets : Rs. (-) 93.92 Crore</b>                  The State Government issued (November 2001) instructions to levy of 2 percent guarantee fee w.e.f. August 2001 on all current borrowing of Public Sector Undertaking (Boards/Corporation, Co-operative Institutes, local bodies etc.) to be raised against State Government guarantee. The Company has neither paid nor made any provision of Rs. 11.22 crore for guarantee fee on the loans of Rs. 560.78 crore raised during the period August 2001 to March 2007. This has resulted in understatement of current liabilities and understatement of accumulated loss by Rs. 11.22 crore.</p>	<p>No fresh loans were raised during the year under audit. Therefore no such provision for the year under audit is required to be made. However, there is no mention of default of such provision in the previous years audit reports.</p>
5	<p><b>Comments on Disclosure</b>  <b>i) The company has accounted for Rs. 50.00 lakh under the head "Other Income" on account of security forfeited (TOLL PLAZA). This extra-ordinary income has not been disclosed separately as per Accounting Standard-5. The statutory auditors have also not mentioned this fact in their report.</b></p>	<p>The income of security forfeited is separately shown in Annexure-VIII.</p>
	<p><b>ii) A reference is invited to Para-2(xi) of the Notes to the Accounts (Schedule-XI) wherein, it has been mentioned that balances of loans payable to HUDCO has been reconciled as on 31 March 2007 except loan under the scheme 16648. It was observed in audit that there was a difference of Rs. 8.40 lakh in the closing</b></p>	<p>Please refer point no. 10 of the audit report reiterated below:  <i>HUDCO loan account no. 16648 is yet to be reconciled. We can not ascertain the impact of the same on the profit and loss account and the Balance Sheet of the Corporation.</i>  <i>The difference cannot be quantified in the</i></p>



	balance of loan account 16648 of HUDCO as on 31 March 2007. The Company has provided liability of Rs. 5925.53 lakh towards this loan whereas the HUDCO has shown Rs. 5917.13 lakh in their books. Thus, the note is deficient to that extent. This facts have also not been disclosed even by the auditors in their report.	absence of reconciliation.
iii)	A reference is invited to para-2(xiii) of the Notes to Accounts (Schedule-XI) wherein, it has been mentioned that an amount of Rs. 100.00 crore has been given to PWD (B&R) Haryana for construction of building during the year. However, the word "Crore" has been mentioned incorrectly as the amount of advance provided to PWD (B&R) was Rs. 100.00 lakh.	Yes, it is a typing error. Rs. 100 Cr may be read as 1.00 Crore.
iv)	The company has charged the font/format from Para-2(xvii) to Para-2(xxi) resulting in non-symmetry in the format.	The font/format may be ignored.
v)	Balance Sheet Abstract and Company's general Business Profile has not been prepared as required under Part-IV of Schedule-VI of the Companies Act, 1956 despite pointed out in the previous year's accounts.	A copy of the same is attached.
vi)	In Schedule-VIII Income under the head "Other Income", the Company has used "Other Income and in the account head "Security Forfeited (Toll Plaza)", the company has used the word "Security Forfeited" wrongly.	Security may be read as Security.
6.	<b>Auditor's Report</b>	
i)	Reference is invited to Para (b) below Para-B of Auditors report wherein it has been mentioned that in our opinion proper books of accounts have been kept by the Company as required by law so far as appear from our examination of these books. However, the company did not maintain Bank Book and Journal Book properly with vouchers and relevant supporting documents. Hence, the auditor's report is deficient to that extent.	The Corporation is maintaining Accounts on computerized package. System generated printouts of books of accounts are available with the Corporation.
ii)	Reference is invited to Para-B(7) of their report wherein it has been mentioned that Rs. 100 crore given to PWD for construction of building should have been classified under the head Fixed Assets-CWIP. Therefore, Current Assets are understated by the said amount. The report is factually incorrect as the Company had given Rs. 100 lakh to PWD for construction of office building. Similarly auditors have also incorrectly mentioned about Rs. 100 crore advance for building in Para-17 of Annexure to their report.	Yes, it is a typing error. Rs. 100 Cr may be read as 1.00 Crore.
iii)	Reference is invited to para below paragraph	The word profit may be read as Profit/Loss.

	B(13) of their report wherein it has been mentioned that the cumulative impact of the observations on profit for the year and relevant assets, liabilities and the reserves of the company is not presently quantifiable. The report of the Auditors is deficient as the Company suffered a loss of Rs. 25.04 crore during the year.	
iv)	<b>The Auditors have not made compliance of Auditing &amp; Assurance Standard-278 in their report in respect of the following points:</b> a) Name of addressee is wrongly given ( i.e. shown Chd. Instead of Pk.). b) Date of signing of report is not given c) Membership number of member signing the report is not mentioned.	a) CHD may be read as Panchkula b) Date of signing was 04-06-2008 c) Membership No. of the member signing the report is 96425.
v)	Reference is invited to para B(2), wherein word "the" is wrongly included twice in second line. In Para B(3), the word "be" is missing after the word 'need to' in the 5 <sup>th</sup> line. In para B(6), words "accounted for" are missing after the word "as company has not" in the 5 <sup>th</sup> line. Similarly the word "and" is added wrongly at the end of the report.	The effect of clerical errors may be ignored.
VI)	Reference is invited to Para B(3), wherein it has been mentioned that the net worth of the shareholders is overstated by the said amount of utilized grant of Prime Minister Gram Sadak Yojana (PMGSY) The report of the Auditors is deficient to the extent that they have not quantified grant of PMGSY which is Rs. 73.94 crore.	Reiterated are point no. 1.1 and point no. 3 of the audit report: <i>As per records provided to us by the Corporation, a balance of Rs. 7393.66 lacs is standing in the account of Prime Minister Gram Sadak Yojana in the Balance sheet under the head "Reserves &amp; Surplus". Whereas on scrutiny of books and bank accounts opened for the same, the balance turns out to be Rs. 7945.85 Lacs. The difference could not be explained by the management. The Corporation is a nodal agency for implementation of the PMGSY. In our opinion the amount of unutilised grant is wrongly classified as Reserves &amp; Surplus in the B/S of the Corporation. In our opinion the unutilised grant received for onward disbursement is a liability of the Corporation and thus needs to be classified accordingly. The net worth of the shareholders is overstated by the said amount.</i> It has been suitably mentioned in our report that the reconciliation of the PMGSY grant is still in progress. Therefore the effect of the same cannot be quantified.

Regards,

Aarti Bansal(Partner)

**AGENDA ITEM NO. 32.14**

**TO CONSIDER AND APPROVE THE NOTICE OF THE 9<sup>TH</sup> ANNUAL GENERAL MEETING AND FIX THE DATE, PLACE AND TIME FOR HOLDING THE ANNUAL GENERAL MEETING**

As per the provisions of Section 166 read with Section 210 of the Companies Act, 1956 each Company is required to hold its Annual General Meeting (AGM) in each calendar year for adoption of annual accounts of the Company. This meeting is required to be held within 6 months from the close of the financial year and the gap between the two such meetings should not be more than 15 months.

The financial year of the Company closes on 31<sup>st</sup> March and the last AGM was held on 30.9.2007. Thus, the next Annual General Meeting is required to be held on or before 30.9.2008.

As per Section 171 of the Companies Act, 1956, 21 days clear notice is required to be given to the shareholders for convening the Annual General Meeting. Further, the AGM can be convened at a shorter notice if all the shareholders of the Corporation give their consent to hold the AGM at a shorter notice.

The Board is requested to fix the date, time & place of the Annual General Meeting and the draft notice of the Annual General Meeting is placed below for the approval of the Board:-

“RESOLVED THAT the 9<sup>th</sup> Annual General Meeting of the members of the Company be held on \_\_\_\_\_, the \_\_\_\_\_ at \_\_\_\_\_ AM/PM at the registered office of the Corporation at Bays No. 13-14, Sector-2, Panchkula, Haryana.

FURTHER RESOLVED THAT the notice of calling the Annual General Meeting as placed before the meeting be and is hereby approved and Sh. B.S.Singla, Managing Director of the Corporation be and is hereby authorised to sign and send the same to the members of the Corporation as also to all others entitled to receive the notice.”

## NOTICE

Notice is hereby given that the 9<sup>th</sup> Annual General Meeting of the Shareholders of the Haryana State Roads & Bridges Development Corporation Ltd. will be held at the Registered Office of the Corporation at Bays No. 13-14, Sector-2, Panchkula, Haryana on \_\_\_\_\_ at \_\_\_\_\_ A.M./P.M. to transact the following business:-

1. To receive, consider and adopt the audited balance sheet as at 31<sup>st</sup> March, 2008 and Profit and Loss Account for the period from 01.04. 2007 to 31.03.2008.
2. To fix the remuneration of statutory Auditors to be appointed by Comptroller and Auditor General of India for the Audit of accounts for the financial year 2007-2008.

“RESOLVED THAT the consent of the members be and is hereby accorded to approve the appointment of M/s Bansal Moza and Associates as Statutory Auditors of the Corporation appointed by the Comptroller and Auditors General of India for the financial year 2008-2009 at a remuneration to be decided by the Board.”

**By order of the Board**  
For Haryana State Roads & Bridges Development Corporation Ltd.

(B.S.Singla)  
Managing Director

**Place: Chandigarh**

**Dated:**

**Note:**

A member entitled to attend and vote at the meeting is entitled to appoint a Proxy to attend and vote instead of himself. A proxy need not be a member. Proxies in the form annexed hereto must be lodged at the Registered office of the Company not later than 48 hours before the commencement of the meeting.