

**HARYANA STATE ROADS & BRIDGES  
DEVELOPMENT CORPORATION LIMITED**



**AGENDA FOR 79th  
MEETING OF BOARD OF  
DIRECTORS, HSRDC**

**DAY : FRIDAY  
DATE : 06.09.2019  
TIME : 03:30 PM**

**IN THE OFFICE OF  
CHAIRMAN, HSRDC-CUM-ADDITIONAL CHIEF SECRETARY  
TO GOVERNMENT, HARYANA PUBLIC WORKS  
(BUILDINGS AND ROADS) DEPTT.  
ROOM NO.306, 3<sup>rd</sup>FLOOR,  
NEW SECRETARIAT, SECTOR-17, CHANDIGARH**

  
Company Secretary  
HSRDC, Panchkula

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

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## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

### Agenda Item No. 79.01 LEAVE OF ABSENCE

Leave of absence may be granted to the Director(s) who has/have shown their inability to attend the meeting provided that the office of director shall become vacant if he absents himself from all the meetings of the Board of Directors held during a period of twelve months with or without seeking leave of absence of the Board (Section 167 of Companies Act, 2013).

Sr. No.	Name of Director	Designation	Present /Absent
1.	Sh. Alok Nigam, IAS Addl. Chief Secretary to Govt. Haryana Public Works (B&R) Department-cum- Chairman , HSRDC	Chairman	
2.	Sh.R.K.Gandhi Managing Director, HSRDC, Panchkula.	Director	
3.	Sh. Sunil Saran, IES, Secretary Finance, Government Haryana Chandigarh	Director	
4.	Sh. A.K.Goel, Executive Director, HSRDC, Panchkula	Director	
5.	Sh. Hardeep Kumar Mahotra #572-73, Sector-15, Faridabad 121002	Director	
6.	Dr. Paratibha Aggarwal, Professor, Department of Civil Engineering, NIIT Kurukshetra.	Director	

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda Item No. 79.02

**TO CONFIRM THE MINUTES OF 78<sup>th</sup> MEETING OF THE BOARD OF DIRECTORS**

It is hereby brought to the notice of Board that minutes of 78<sup>th</sup> meeting of Board of Directors were circulated to all directors for their comments but none of the directors commented thereon. The Minutes of the 78<sup>th</sup> meeting of the Board of Directors of the Corporation held on 26.06.2019 are enclosed at **Annexure A**. The Board is requested to confirm the same and pass the following resolution:-

“RESOLVED THAT the minutes of the 78<sup>th</sup> meeting of the Board of Directors of the Corporation held on 26.06.2019 are hereby approved and confirmed.”

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda Item No. 79.03

### **FOLLOW UP ACTION ON THE DECISION TAKEN IN THE 78<sup>th</sup> MEETING OF BOARD OF DIRECTORS, HSRDC**

AGENDA ITEM	Decision taken by BOD	Action Taken
<b>Agenda item no. 78.07 (A) : EXTENSION OF TERM OF CONTRACT OF SHRI M.K. BHATIA</b>	Regarding agenda item 78.07 (A) (ii) for extension of term of contract of Sh. M.K. Bhatia, the Board of Directors suggested to write to PW B&R Department to fill up the post of Superintendent by way of deputation from PWD (B&R) Department.	As per suggestion of BOD, Engineer-in-Chief Haryana PWD B&R Br. has been requested to recommend the name of one suitable Superintendent for deputation to HSRDC vide this office letter No. 3613/HSRDC dated 8.8.2019 (Annexure B). Reply in the matter has been received from PWD (B&R) vide memo no. 147463/ES-II vide which they have expressed inability to spare any office superintendent due to shortage of staff. (Annexure C).
<b>Agenda Item No. 78.08 APPROVAL OF RELEASE OF ESTIMATED AMOUNT FOR INSTALLATION OF NEW 2 AIR CONDITIONERS IN THE CORPORATION</b>	Board considered and approved the agenda item.	2 air conditioners have been installed in the office building of HSRDC as per the said approval.
<b>Agenda Item No. 78.09 APPROVAL OF RELEASE OF ESTIMATED AMOUNT FOR PROVIDING AND FIXING ALUMINUM PARTITION IN OFFICE ROOM OF HSRDC</b>	Board considered and approved the agenda item	Aluminum Partition has been fixed in the office building of HSRDC as per the said approval.
<b>Agenda Item No. 78.11 TO DESIGNATE DGM-III AS AUTHORISED SIGNATORY FOR GST PURPOSES</b>	Board considered and approved the agenda item.	Process of GST registration is under progress.

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

<p><b>Agenda item no. 78.16 TO TAKE NOTE OF APPOINTMENT OF STATUTORY AUDITOR OF THE CORPORATION FOR F.Y. 2018-19</b></p>	<p>Board considered and approved the agenda item</p>	<p>Statutory Audit for F.Y.2018-19 is likely to commence in the month of September, 2019.</p>
<p><b>Agenda item no. 78.22: TO ACCORD SANCTION FOR THE POST OF COMPANY SECRETARY IN HSRDC</b></p>	<p>Board took note of it and desired the Corporation to write to finance department for the same.</p>	<p>The case has been sent to Finance Department for sanction of said post after taking approval of Hon'ble Chief Minister.</p>
<p><b>Agenda item no. 78.23 TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES</b></p>	<p>Board took note of it and desired that the latest status of all Income Tax cases of the Corporation be intimated to Board by Chartered Accountant, HSRDC.</p>	<p>The latest status of all Income Tax cases of the Corporation as intimated by CA, HSRDC is given at corresponding item given in this agenda.</p>
<p><b>Agenda Item No. 78.28 REGARDING FILING OF ANNUAL RETURN AND FINANCIAL STATEMENTS FILING WITH REGISTRAR OF COMPANIES (ROC) FOR PREVIOUS 3 YEARS</b></p>	<p>Board took note of it and directed the Corporation to take action on account of additional fees paid for late filing of Annual ROC return and financial statements filing by CS.Vishal Arora. Further, the Board decided not to pay any fees to CS.Vishal Arora.</p>	<p>A letter regarding termination of services of CS.Vishal Arora has been issued vide this office letter no.3272 dated 23.07.2019. (Annexure-D)</p>
<p><b>Agenda Item No. 78.30 TO APPROVE INSTALLATION OF LIFT AT HSRDC OFFICE BUILDING</b></p>	<p>Board considered and approved the agenda item for installation of lift in the Office building of HSRDC.</p>	<p>A letter has been issued to EE, Electrical Division &amp; EE, Provincial Division, Ambala, vide memo no. 3427-28/HSRDC dated 30.07.2019, for sending an estimate for arranging administrative approval for installation of lift.(Annexure- E)</p>
<p><b>Agenda Item No. 78.34 PURCHASE OF TWO NEW VEHICLES FOR THE USE OF EXECUTIVE DIRECTOR HSRDC AND DGM-III HSRDC SONEPAT</b></p>	<p>Board took note of it and desired the Corporation to check if approval of any other authority is also required before purchase of two new cars as mentioned in the said agenda item.</p>	<p>Matter was taken up with FD which directed the Corporation to obtain approval from Chief Secretary.</p>

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

### Agenda item no. 79.04

### EPC PROJECTS

Sr. No.	Name of Work	Latest Status
1	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of additional 2 lane ROB at LC no. 3 on Hissar-Sadulpur railway line crossing Old DHS at RD 164.60 at DabraChowk, Hissar (on EPC mode).</p> <p>Project cost = Rs.18.18 Cr. Appointed date =08.09.2016</p>	<p>Work stands completed and inaugurated by Hon'ble Chief Minister, Haryana on 13.01.2019.</p>
2	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the works of :-</p> <p>(a)Construction of 3 - lane ROB and under pass at LC no. 54 on Jind-Panipat Section (Location 66/9-10) crossing road along Delhi Water Carrier Link Channel in Panipat District &amp; (b) Construction of 2 lane ROB at LC no. 55 on Jind-Panipat Section (Location 67/10-11) over road on Panipat-Kabri Road in Panipat District (on EPC mode).</p> <p>Project cost = Rs.40.77 Cr. Appointed date =24.09.2016</p>	<p>Work stands completed and inaugurated by Hon'ble Chief Minister, Haryana on 23.08.2019.</p> <p>Work stands completed and inaugurated by Hon'ble Chief Minister, Haryana on 23.08.2019.</p>
3	<p>Planning, Design, Construction, Defect Liability, Maintenance and all other works contingent thereto for the work of Construction of 4 lane ROB at Lakhanmajra-Meham Road at LC 79 on Delhi-Bhatinda Railway Line in Rohtak District (on EPC mode)</p> <p>Project cost = Rs.17.71 Cr. Appointed date =26.09.2016</p>	<p>Work stands completed except staircase and service road (due to non-acquisition of required land). ROB has been opened to Traffic.</p>



## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

### Agenda item no. 79.05 NEW NCR PROJECTS

Following works have been approved on 14.11.2017 by NCRPB under NCRPB Loan Assistance, the same have been got approved from Government. The position of these works is given under:-

Name of work	Position
Construction of 2-Lane ROB at LC 561 of Mumbai Delhi Railway line on Palwal Bamni Khera Hasanpur road in Palwal District.	Date of Start : 03.04.2018 Intended date of completion: 02.10.2019 Agreement amount Rs.32.25 Cr. 70% work completed.
Construction of 2-Lane ROB at LC 564 of Mumbai Delhi Railway line on Palwal Hasanpur (Rasulpur) road in Palwal District.	Date of Start : 19.07.2018 Intended date of completion: 18.01.2020 Agreement amount Rs.24.68 Cr. 52% work completed.
Upgradation of existing Sonapat – Rathdhana road from Km 2.310 to 14.800 in Sonapat District (from ITI Chowk to Safiabad village upto Sonapat District Boundary).	Date of Start : 19.10.2018 Intended date of completion: 18.04.2020 Agreement amount Rs. 86.89 Cr. 42% work has been completed.
Construction of bypass from Rewari Narnaul road to Rewari Jhajjar road via Rewari Dadri road and Rewari Mohindergarh road including three number ROB in Rewari District.	Date of Start : 27.02.2018 Intended date of completion: 26.02.2020 Agreement amount Rs. 159.37 Cr. 40% work has been completed.

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda item no. 79.06

**PROJECTS UNDER HEAD 5054-R&B (PLAN)**

The position of the **Projects under Head 5054-R&B (Plan)** is given under:-

Sr. no.	Name of work	Latest Status
1	ROB/LHS on LC-117 on Saharanpur Ambala railway line crossing <b>KesriBihta</b> road in Ambala District.(NR)	<ul style="list-style-type: none"> <li>• Date of Start : 05.02.2018</li> <li>• Intended date of completion: 28.11.2019</li> <li>• Agreement amount Rs.16.92 Cr.</li> <li>• 55% work completed.</li> </ul>
2	ROB on Delhi Ambala Railway line at LC-61 at Railway Km. 99/21-23 xing <b>Kohand</b> Munak Salwan Assandh road (MDR-114) in Karnal District.(NR)	<ul style="list-style-type: none"> <li>• Date of Start : 01.02.2019</li> <li>• Intended date of completion: 31.01.2021</li> <li>• Agreement amount Rs.21.93 Cr.</li> <li>• 25% work completed</li> </ul>
3	ROB on Delhi Rewari line at LC-31 Spl crossing on Gurugram Pataudi road to Gurugram Farrukhnagar road via Garhi Sadhrana at Km 2.00 in Gurugram District.(NR)	<ul style="list-style-type: none"> <li>• Date of Start : 28.11.2018</li> <li>• Intended date of completion: 28.02.2020.</li> <li>• Agreement amount Rs.33.41 Cr.</li> <li>• 50% work completed</li> </ul>
4	ROB on LC-60 Delhi-Bhatinda Railway line crossing <b>Katcha Beri</b> Road at Rohtak(NR)	<ul style="list-style-type: none"> <li>• Date of Start : 10.01.2019</li> <li>• Intended date of completion: 09.01.2021.</li> <li>• Agreement amount Rs.43.83 Cr.</li> <li>• 30% work completed</li> </ul>
5	ROB at Hissar Ghursal road at LC-100 in Hissar Distt.(NWR)	<ul style="list-style-type: none"> <li>• Date of Start : 05.04.2018</li> <li>• Intended date of completion: 04.04.2020</li> <li>• Agreement amount Rs. 24.38 Cr.</li> <li>• 55% work completed.</li> </ul>
6	ROB at LC-4A on Hisar Sadalpur railway line crossing Balsmand disty. In Hisar Distt.(NWR)	<ul style="list-style-type: none"> <li>• Date of Start : 25.09.2018</li> <li>• Intended date of completion: 24.03.2020</li> <li>• Agreement amount Rs. 15.77 Cr.</li> <li>• 45% work completed.</li> </ul>
7	ROB in Lieu of LC 89 on Rewari Bhatinda Railway Section at Km 139/7-8 & LC-60 on Hisar-Jakhal (Ludhina) section at Km.78/6-7 crossing link road from Jindal Chowk to sector 1 & 4 in Hisar (CM Announcement No. 20370 dated 03.11.2017) (NWR) (NR).	<ul style="list-style-type: none"> <li>• Date of Start : 11.01.2019</li> <li>• Intended date of completion: 10.01.2021</li> <li>• Agreement amount Rs. 45.55 Cr.</li> <li>• 15% work completed</li> </ul>

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Sr. no.	Name of work	Latest Status
8	Construction of ROB on Delhi Bathinda Railway line crossing Jind-Bhiwani road at LC-110 in Jind District	Tender has been allotted on 14.08.2019 and work likely to start soon.
9	Construction of ROB on Delhi-Bathinda Railway line at LC-139C crossing Narwana-Samain road district Jind	Tender has been called and will be opened on 02.09.2019.
10	Construction of ROB on Bhiwani – Hansi road to Tosham bypass road in lieu of LC-54-A in Bhiwani district	Tender has been called and will be opened on 03.09.2019.
11	Construction of RUB at Km 135/4-5 on Delhi-Ambala section near Railway Station Taraori	Tender has been called and will be opened on 30.08.2019.
12	Construction of RUB at Railway Km. on Delhi-Ambala Railway line near Samalkha town on road from GT road to Nestle to KiwanaIsrana road.	Tender has been called and will be opened on 30.08.2019.

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Agenda item no. 79.07

**PROJECTS UNDER DEPOSIT HEAD (BUILDING WORKS)**

S.No.	Name of Work	Latest Status
1.	Construction of Teaching Block at Regional Centre, Kharal in Distt. Jind of Bhagat Phool Singh Mahila Vishwidyalya	Tender has been called and will be opened on 30.08.2019.
2.	Construction of Teaching Block at Regional Centre, Lula Ahir in Distt. Rewari of Bhagat Phool Singh Mahila Vishwidyalya	Tender has been opened and is in the process of allotment.



The Memorandum is submitted for the Board's consideration and approval. Thereafter, the estimate and architectural drawings will be got prepared and approved. These are the preliminary projects of Govt. and are to be completed in time for execution of these projects. The following table is submitted for reference.

Sr. No.	Name of post	Strength	Remarks
1	Chief Engineer (General)	1	1st HO
2	Superintending Engineer (General)	2	1st HO
3	Executive Engineer (General)	2	1st HO
4	Assistant Engineer (General)	10	1st HO
5	Head Draftsman	2	1st HO
6	Assistant SAC	12	1st HO
7	Accountant	1	1st HO
8	Driver	1	1st HO
9	Chief-cum-computer Operator	10	1st HO
10	Peon	12	1st HO

Board is requested to sanction the above posts in the pay scale of HSRDC Govt. These posts will be filled up by deputation or outsourcing contract policy.

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

### Agenda Item No. 79.08

#### CREATION OF POSTS FOR 2 NEW PROJECTS I) GOVERNMENT MEDICAL COLLEGE AT JIND AND II) DENTAL COLLEGE AT NALHAR (NUH)

It is submitted that following 2 new Building projects have been assigned to HSRDC by Govt. vide UO No. 32756 dated 19.08.2019:-

- i) Government Medical College at Jind Estimated cost Rs. 550.00 Crore  
ii) Dental College at Nalhar (Nuh) Estimated cost Rs. 150.00 Crore

The Memorandum of Understanding is under signature and issue. Thereafter the estimate and architecture drawings will be got prepared and approved.

These are two prestigious projects of Govt. and are to be completed in time. For execution of these projects, the following additional staff is required:-

Sr. No.	Name of post	Existing strength/ Sanctioned Posts	Additional staff required
1	Chief Engineer / Executive Director	--	1 at HO
2	Superintending Engineer / General Manager	2	1 at Field
3	Executive Engineer/ Deputy General Manager	8	5 (2 at HO & 3 in field)
4	Assistant Engineer/Manager	16	10 (3 in HO & 7 in Field)
5	Head Draftsman	2	3 (1 at HO & 2 in Field)
6	Assistant / SAC	13	3 (at HO/Filed)
7	Accountant	--	1 HO
8	Drivers	1	6 (1 at HO & 5 in Field)
9	Clerk-cum-Computer Operator	16	7 (HO & Field)
10	Peon	12	7 (HO & Field)

Board is requested to sanction the above posts in the pay scale of Haryana Govt. These posts will be filled up by deputation/ on outsourcing/ contract policy

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda Item No. 79.09

**TO APPROVE PRESCRIBED QUALIFICATIONS, EXPERIENCE AND PAY STRUCTURE FOR THE PROPOSED POST OF COMPANY SECRETARY**

It is submitted that vide decision taken regarding agenda item no. 78.22 for sanction of Board for creation of one regular post of Company Secretary, the Board desired the Corporation to write to finance department for the same. The letter requesting for creation of one post of Company Secretary was sent to FD and in response, the Corporation has received a letter from HBPE (FD) (Annexure-F) wherein it has been asked if the BOD has approved any prescribed qualifications, experience and pay structure for the proposed post of company secretary.

In this regard, it is brought to the notice of Board of Directors that in absence of any service rules of HSRDC, the Corporation requested FD to follow eligibility criteria and pay structure for post of Company Secretary as per Service rules of HARTRON vide (Annexure-G). The same criterion is mentioned below:

<b>Designation of the Post</b>	Company Secretary
<b>Pay Band &amp; Grade Pay</b>	Rs.15600-39100(PB-3) & 6000/-
<b>Qualification &amp; Experience</b>	Member of ICSI with at least 3 years of post-membership experience
<b>Mode of Recruitment</b>	100% Direct i.e. by way of interview

The Board is requested to approve the above qualifications, experience and pay structure for the post of Company Secretary.

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda item no. 79.10

### APPROVAL FOR EXTENSION OF TERM OF CONTRACT OF HSRDC STAFF

It is submitted that following staff members engaged on contract basis are going to complete their term of contracts in near future and their details are given below:-

i) Sh. B.D.Mehta	<ul style="list-style-type: none"><li>• He was engaged on contract basis in HSRDC against sanctioned post on 08.03.2019 after his retirement.</li><li>• His term of contract is going to expire on 07.09.2019.</li><li>• He is working as Accounts Officer and Chief Financial Officer besides dealing with cases of AG Paras / CAG Paras</li><li>• A reference has been made to PAG (Accounts) for one Accounts Officer on deputation for working in HSRDC.</li><li>• His services are still required. It is recommended that his term of contract may be extended for a period of six months from 08.09.2019 to 29.02.2020</li></ul>
ii) Sh. Hardeva, Head Draftsman	<ul style="list-style-type: none"><li>• He was engaged on contract basis in HSRDC against sanctioned post on 09.09.2016 after his retirement.</li><li>• His term of contract is going to expire on 30.11.2019.</li><li>• He is working in Drawing section and doing the job of estimates, tender cases, NS items etc.</li><li>• His services are still required.</li><li>• It is recommended that his term of contract may be extended for a period of six months from 01.12.2019 to 31.05.2020.</li></ul>
iii) Sh. M.K. Bhatia, Superintendent	<ul style="list-style-type: none"><li>• He was engaged on contract basis in HSRDC against sanctioned post on 13.08.2009 after his</li></ul>

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

	<p>superannuation.</p> <ul style="list-style-type: none"> <li>• His term of contract expired on 30.06.2019.</li> <li>• He is performing the job of Superintendent HSRDC besides dealing with cases of;             <ul style="list-style-type: none"> <li>i) New NCR works</li> <li>ii) Administration Branch</li> <li>iii) Old cases of toll Branch which include Arbitration cases, Court Cases, RTI Cases etc.</li> </ul> </li> <li>• Old NCR works dealing with Arbitration cases, Court Cases &amp; Building work etc.</li> <li>• His services are essentially required.</li> <li>• In the 78<sup>th</sup> BOD meeting, the Board desired to write to PWD (B&amp;R) for deputing one Consulting Superintendent in HSRDC to replace Mr.M.K.Bhatia. The Corporation has already written a letter to PWD (B&amp;R) for same. Reply in the matter has been received from PWD (B&amp;R) vide memo no. 147463/ES-II vide which they have expressed inability to spare any office superintendent due to shortage of staff.</li> <li>• It is recommended that his term of contract may be extended till next incumbent arrives on deputation from PWD (B&amp;R) or 31.12.2019, whichever is earlier.</li> </ul>
<p>iv) Mrs. Dolly Gaur</p>	<ul style="list-style-type: none"> <li>• She is working as Company Secretary since 01.04.2019</li> <li>• Her term of contract is going to expire on 30.09.2019.</li> <li>• The Board of Directors in its 78<sup>th</sup> meeting held that a regular post of Company Secretary should be</li> </ul>



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

	<p>created in HSRDC and accordingly, a letter has been written to Finance Department for the same. The matter is lying pending with FD (HBPE).</p> <ul style="list-style-type: none"> <li>• It is recommended to extend her term of service till the reply from FD (HBPE) is received in this regard or 31.03.2020, whichever is earlier.</li> </ul>
<p>v) Sh. Ved Parkash, CHD</p>	<ul style="list-style-type: none"> <li>• He was engaged on contract basis in HSRDC against sanctioned post on 01.06.2012 after his superannuation.</li> <li>• His term of contract is going to expire on 30.09.2019.</li> <li>• He is working in Drawing section and doing the job of estimates, tender cases, NS items etc.</li> <li>• His services are still required.</li> <li>• It is recommended that his term of contract may be extended for a period of six months from 01.10.2019 to 31.03.2020.</li> </ul>
<p>vi) Sh. Singh Ram, Consult. Admn. Officer</p>	<ul style="list-style-type: none"> <li>• He was engaged on contract basis in HSRDC against sanctioned post on 05.12.2014 after his superannuation.</li> <li>• His term of contract is going to expire on 04.10.2019.</li> <li>• He is attached with Hon'ble PWM.</li> <li>• It is recommended that his term of contract may be extended for a period of six months from 05.10.2019 to 31.03.2020</li> </ul>
<p>vii) Sh. Jai Singh Saini, Asstt.</p>	<ul style="list-style-type: none"> <li>• He was engaged on contract basis in HSRDC against sanctioned post w.e.f. 29.04.2016.</li> <li>• His term has since expired on 27.10.2019.</li> <li>• He is working in NCR (Old</li> </ul>

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

	<p>Works) Branch HSRDC and maintaining the record.</p> <ul style="list-style-type: none"><li>• His services are still required.</li><li>• It is recommended that his term of contract may be extended for a period of six months from 28.10.2019 to 30.04.2020.</li></ul>
viii) Sh. Shiv Singh, CCO	<ul style="list-style-type: none"><li>• He was engaged on contract basis in HSRDC against sanctioned post on 06.02.2012 through HARTRON.</li><li>• His term of contract is going to expire on 05.11.2019.</li><li>• He is attached with MD HSRDC.</li><li>• It is recommended that his term of contract may be extended for a period of six months from 06.11.2019 to 30.04.2020.</li></ul>

The Board is requested to approve the extension of contract of service of aforesaid staff members.



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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Agenda Item No. 79.11

**TO ACCORD POST FACTO SANCTION TO RESOLUTION FOR APPOINTMENT OF MANAGING DIRECTOR, HSRDC AS KEY MANAGERIAL PERSONNEL UNDER SECTION 203 OF COMPANIES ACT, 2013**

As per Section 203 of Companies Act, 2013, Managing Director of the Companies having paid-up capital of Rs. 10 crores or more, shall be appointed as Key Managerial Personnel of the Company by passing a Board resolution to this effect.

The Board is requested to accord post-facto sanction to following resolution to appoint and designate Sh. R.K.Gandhi as Managing Director covered under Key Managerial Personnel of HSRDC as per Section 203 of Companies Act, 2013:

**“RESOLVED THAT** pursuant to Section 203 read with other applicable provisions of the Companies Act, 2013 and the provisions of Articles of Association of the Corporation, Mr. Ramesh Kumar Gandhi, be and is hereby appointed as Managing Director of the company w.e.f 05.08.2019 on terms and conditions as specified by Government of Haryana in this regard.

**RESOLVED FURTHER THAT** Mr. Ramesh Kumar Gandhi, be and is hereby designated amongst Key Managerial Personnel of HSRDC as per Section 203 of Companies Act, 2013.”

**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.”



## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda Item No. 79.12

### **TO APPROVE APPOINTMENT OF SH. SURESH KUMAR PILLAY AS SECRETARIAL AUDITOR OF HSRDC FOR F.Y. 2018-19**

The Board of Directors, in its 78<sup>th</sup> meeting, held on 26.06.2019 approved appointment of Secretarial Auditor of HSRDC (vide agenda item no. 78.15) and desired the Corporation to call for written quotations for conducting 'Secretarial Audit' from independently practicing Company Secretaries in and around the city. Accordingly, the Corporation received following quotations for said audit.

S.No.	Name of Practicing Company Secretary	Quotation(per year)
1.	CS.Vishawjeet Gupta	Rs. 45,000/-
2.	CS.Vinay Verma	Rs. 45,000/-
3.	CS.Subhash Saini	Rs. 60,000/-
4.	CS.Manish Aggarwal	Rs. 75,000/-
5.	CS.Suresh Kumar Pillay	Rs. 22,000/-
6.	CS.Neha Bansal	Rs. 45,000/-
7.	CS. Abhimanyu Singh	Rs. 35,000/-

The lowest quotation of Rs. 22,000 per annum was received from CS.Suresh Kumar Pillay.

The Board is requested to pass following resolution for appointment of CS. Suresh Kumar Pillay as Secretarial Auditor of HSRDC:

**“RESOLVED THAT** pursuant to provisions of Section 204 of Companies Act, 2013 and rules made thereunder, the consent of Board be and is hereby accorded to appoint CS.Suresh Kumar Pillay as Secretarial Auditor of HSRDC for the F.Y 2018-19 at a remuneration of Rs. 22,000 per annum.

**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.”

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda Item No. 79.13

### **TO APPROVE OUTSOURCING OF ANNUAL RETURN FILING WORK WITH REGISTRAR OF COMPANIES FOR F.Y. 2018-19 TO CS. SURESH KUMAR PILLAY**

The Board of Directors, in its 78<sup>th</sup> meeting, held on 26.06.2019 terminated the services of CS.Vishal Arora after he completed the annual return filing work of HSRDC for F.Y. 2015-16, 2016-17 & 2017-18.

Since annual return is mandatorily filed by an independently practicing Company Secretary only, who also certifies the particulars of annual return in e-form MGT-7 & MGT-8, quotations were called from independently practicing Company Secretaries. A list of quotations received is given below:

<b>S.No.</b>	<b>Name of Practicing Company Secretary</b>	<b>Quotation(per year)</b>
1.	CS. Manish Chopra	Rs. 40,000/-
2.	CS.Tanu Sharma	Rs. 40,000/-
3.	CS.Suresh Kumar Pillay	Rs. 25,000/-
4.	CS. Amandeep Singh	Rs. 75,000/-
5.	CS.Sanjeev Sharma	Rs. 30,000/-

Since the lowest quotation is received from CS.Suresh Kumar Pillay, the Board of Directors is requested to approve outsourcing of annual return filing work for F.Y 2018-19 to CS.Suresh Kumar Pillay at an annual fee of Rs. 25000/-.

The Board is requested to pass following resolution for outsourcing annual return filing work to CS. Suresh Kumar Pillay for F.Y. 2018-19:

**“RESOLVED THAT** pursuant to provisions of Section 92 of Companies Act, 2013 and rules made thereunder, the consent of Board be and is hereby accorded to appoint CS.Suresh Kumar Pillay for annual return filing of HSRDC for F.Y 2018-19 at a remuneration of Rs. 25,000 per annum.

**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.”

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

### Agenda Item No. 79.14

#### **TO RE-APPOINT M/S RAJIV MITTAL & CO. AS TAX AUDITOR OF HSRDC FOR F.Y. 2018-19**

The Board of Directors in its 78<sup>th</sup> meeting desired the Corporation to re-consider terms and conditions of re-appointment of M/s Rajiv Mittal & Co. as tax auditors of HSRDC. The terms and conditions were duly checked and a last date for completion of tax audit assignment has been added in the terms of work of said Chartered Accountant. (Copy of re-appointment letter attached at Annexure-H)

The Board is requested to pass the following resolution for appointment of M/s Rajiv Mittal & Co. as Tax auditor of HSRDC for F.Y 2018-19 at a fee of Rs. 11,000/- p.a. plus GST as applicable.

**“RESOLVED THAT** in accordance with the provisions of Section 44AB of the Income Tax Act, 1961 and other applicable provisions, M/s Rajiv Mittal & Co., Chartered Accountants firm, be and are hereby appointed as the Tax Auditors of the Corporation, for the financial year 2018-19 on the yearly remuneration of Rs. 11,000 plus GST as applicable.

**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.”



## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda item no.79.15

### **TO APPROVE RE-CONSTITUTION OF AUDIT COMMITTEE AND NOMINATION & REMUNERATION COMMITTEE AS PER SECTION 177 AND 178 OF COMPANIES ACT, 2013**

As per Section 177 & 178 of Companies Act, 2013, all public Companies with a paid-up capital of Rs.10 crores or more, shall constitute audit committee & Nomination & Remuneration committee comprising of following members:

- Minimum of 3 non-executive directors where 2 members shall be independent directors and 1 member shall be a non-executive director. **An independent director will be the Chairman of the audit committee.**

In the 78<sup>th</sup> BOD Meeting, the Board of Directors approved constitution of audit committee of HSRDC comprising of following members:

1. Sh. Hardeep Kumar Mahotra, Independent Director (Chairman)
2. Sh. Sunil Saran, Non-Executive Director of HSRDC
3. Smt. Paratibha Aggarwal, Independent Director

Further, the Board of Directors also approved constitution of Nomination & remuneration committee of HSRDC comprising of following members:

1. Sh. Hardeep Kumar Mahotra (Independent Director) (Chairman)
2. Smt. Geeta Bharti (Non-Executive Director)
3. Smt. Paratibha Aggarwal (Independent Director)

But since Sh.Sunil Saran has expressed his inability to be the member of Audit Committee and Smt.Geeta Bharti has been transferred to another department, the **Board is requested to approve appointment of one Chief Engineer of B&R department as Non-executive director of HSRDC.** This approval is requested to re-constitute both the committees comprising of 2 independent directors of HSRDC and one non-executive director for mandatory compliance of Section 177 & 178 of Companies Act, 2013.

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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Agenda item no.79.16

### **TO TAKE NOTE OF DIR-8 & MBP-1 RECEIVED FROM WORTHY MD, HSRDC REGARDING HIS DECLARATION OF NON-DISQUALIFICATION FOR BEING A DIRECTOR AND ABOUT HIS INTEREST IN OTHER ENTITIES**

The Board is requested to take note of following forms (enclosed at Annexure-J) received from Sh.R.K.Gandhi, the newly appointed Managing Director of the Corporation:

- Form-DIR-8 as per Section 164(2) wherein the directors of the corporation have given a declaration of their non-disqualification from directorship of HSRDC.
- Form-MBP-1 as per Section 184(1) regarding disclosure of their interest in other entities.

Further, the Board is requested to pass the following resolution for acknowledgement of receipt of the aforesaid forms.

**"RESOLVED THAT** confirmations in Form DIR-8 under section 164(2) of the Company Act 2013 as submitted by Sh.R.K.Gandhi, Managing Director of the Corporation be and is hereby taken on record".

**"RESOLVED THAT** pursuant to the provisions of Section 184(1) of the Companies Act, 2013 read with rule 9(1) of The Companies (Meetings of Board And its Powers) Rules, 2014, the notices of disclosure of interest or concern in Form MBP-1 received from Sh.R.K.Gandhi, Managing Director of the Corporation as placed before the meeting be and are hereby noted and taken on record by the Board."

**"FURTHER RESOLVED THAT** Ms. Dolly Gaur, Company Secretary, be and is hereby authorized to certify and file Form MGT-14 with Registrar of Companies, Delhi and to do such acts, deeds and things as may be considered necessary and appropriate to give effect to the above resolution."





## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda Item No.79.17

### **TO RE-APPOINT M/S P.K.BHASIN & ASSOCIATES AS INTERNAL AUDITOR OF HSRDC FOR F.Y. 2018-19**

The Board of Directors in its 78<sup>th</sup> meeting desired the Corporation to re-consider terms and conditions of re-appointment of M/s P.K.Bhasin & Associates as Internal auditor of HSRDC. The terms and conditions were duly checked and revised as per consultation with CA, HSRDC. Further, the Corporation desires to appoint M/s P.K.Bhasin as internal auditor of HSRDC **for a period of 6 months at a quarterly fee of Rs.60,000 plus GST**. A detailed study of matters related to appointment of said CA is attached at **Annexure-K**.

The Board is requested to pass the following resolution to this effect:

**“RESOLVED THAT** in accordance with the provisions of Section 138 of Companies Act, 2013 and other applicable provisions of Income Tax Act, 1961, M/s P.K.Bhasin & Associates, Chartered Accountants firm, be and are hereby re-appointed as the Internal Auditors of the Corporation, **w.e.f 01.04.2019 to 30.09.2019 on the quarterly remuneration of Rs. 60,000 plus GST** as applicable.

**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.”

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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Agenda item no. 79.18

### **TO CONSIDER & APPROVE THE ANNUAL ACCOUNTS OF F.Y.2018-19**

The Annual Accounts comprising of Balance Sheet as on 31st March, 2019 and Profit & Loss Account and Cash Flow Statement of the Corporation for the period from 1.4.2018 to 31.3.2019 have been compiled and finalized which are placed at Annexure-L for the consideration and approval of Board of Directors.

As per Section 134 of the Companies Act, 2013, the financial statements shall be approved by the Board of Directors and signed on behalf of the Board by two directors out of which one shall be Managing Director and the Chief Financial Officer and the Company Secretary of the company, wherever they are appointed.

The Board is requested to consider and approve the annual accounts for the financial year 2018-19 and to pass following resolutions to this effect:

**“RESOLVED THAT** the Balance Sheet as on 31.03.2019 and Profit & Loss Account for the period from 01.04.2018 to 31.03.2019 of the Corporation be and are hereby approved along with Cash Flow statement and Notes forming part to accounts.

**RESOLVED FURTHER THAT** Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director, Mr. B.D.Mehta, Chief Financial Officer and Mrs. Dolly Gaur, Company Secretary of the Corporation be and are hereby authorised to sign the Balance Sheet & Profit & Loss account of the Corporation for F.Y 2018-19.

**RESOLVED FURTHER THAT** Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director, of the Corporation be and are hereby authorised to approve changes as may be required in the accounts for the aforesaid period subsequently on receipt of comments of Statutory Auditor and sign the same.

**RESOLVED FURTHER THAT** Mr.B.D.Mehta, Chief Financial Officer of the Corporation be and is hereby authorized to forward a copy of Annual accounts duly authenticated to Statutory Auditor, Accountant General and Secretarial Auditor for their respective comments thereon.”



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda item no. 79.19

**TO CONSIDER & APPROVE DIRECTORS' REPORT**

The Board is requested to consider and approve the Directors' report (**Annexure-M**) on annual accounts of F.Y. 2017-18 and to pass following resolutions to this effect:

**“RESOLVED THAT** the draft Directors' report on annual accounts of F.Y 2017-18 as placed before board be and is hereby approved.”

**RESOLVED FURTHER THAT** Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director be and are hereby authorized to sign the said Directors' report on behalf of the Board.



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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Agenda item no. 79.20

**TO FIX THE DATE, TIME AND VENUE OF 20<sup>TH</sup> ANNUAL GENERAL MEETING AND TO APPROVE NOTICE-CUM-AGENDA OF THE SAME**

The last date for holding Annual General Meeting of F.Y. 2018-19 is 30.09.2019.

The Board of Directors is requested to fix the date, time and venue of 20<sup>th</sup> Annual General Meeting well before 30.09.2019 and to approve notice-cum-agenda of the same which is enclosed at Annexure-N



## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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Agenda item no. 79.21

### **PAYMENT OF ADVANCE TAX FOR THE 2<sup>ND</sup> QUARTER OF FINANCIAL YEAR 2019-2020**

It is submitted that as per provisions of Income Tax Act 1961, the due date for deposit of first installment of advance tax with the Income Tax department for F.Y. 2019-20 was 15.06.2019 and thus, an amount of Rs. 38 lacs was deposited on 14.06.2019.

The due date for deposit of second installment of advance tax with the Income Tax department for F.Y. 2019-20 is 15.09.2019. The advance tax amounting to Rs.80 lacs has been calculated on the basis of estimations as mentioned in the calculation sheet enclosed at **Annexure-P**.

The Board is requested to take note of the same.



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda item no. 79.22

**TO TAKE NOTE OF THE STATUS OF INCOME TAX CASES**

The detail of Income Tax cases pending with Income Tax authorities at different levels is placed below for the perusal of the Board.

Sr. No	Date of filing Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
1.	29/12/2014	Appeal filed in Income Tax Appellate Tribunal (ITAT) for the Assessment Year 2008-09. Appeal No.-1155/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate, Income Tax)	Expenses for the year 2008-09 amounting to Rs. 217.02 lacs disallowed.  i) Difference in income and expenses Rs.115.20 lacs.  ii) Guarantee fee Rs. 96.91 lacs  iii) Provision of TDS deduction Rs. 4.91 Lacs.	The case was heard on 06.05.2019 and set aside and referred back to A.O. Next date of hearing is 26.09.2019
2.	29/12/2014	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2011-12 u/s250(6) of Income Tax Act, 1961. Appeal No.1156/CHANDI-2014.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the year 2011-12 amounting to Rs.20.48 lacs and deduction u/s 80IA.  i) Sales Tax Rs.10.62 lacs  ii) Labour Cess Rs.9.86 lacs.	The case was heard on 06.05.2019 and set aside and referred back to A.O. Next date of hearing is 26.09.2019

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Sr. No	Date of filing Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
3.	15/03/2016	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Comm. Income Tax Appeals Panchkula for the Assessment Year 2012-13 u/s 250(6) of Income Tax Act, 1961. Appeal No.-582/CHANDI-2016	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the A.Y. 2012-13 amounting to Rs.13.75 lacs, the revised return and deduction u/s 80IA.  i) Sales Tax Rs.13.36 lacs  ii)Labour Cess Rs. 0.39 lacs.	The case was decided and referred back to the Commissioner of Income Tax (appeal). No notice from CIT (A) received till date. on personal visit to the department, it was confirmed that order has not been passed yet and further correspondence is awaited till now.
4.	01/04/2016	Appeal filed with Income Tax Appellate Tribunal (ITAT) against orders of Commissioner Income Tax (Appeal) Panchkula for the Assessment Year 2013-14 u/s 246A of Income Tax Act, 1961.	Sh. Chaman Lal Sharma (Advocate Income Tax)	Disallowed expenses for the year 2012-13 amounting to Rs.72,44,13,474 of interest expense.	Last date of hearing was 10.04.2019. Next date of hearing is 04.09.2019.
5.	13.10.2016	Appeal filed to Commissioner Income Tax (Appeal) against re-	Sh. Chaman Lal Sharma (Advocate Income	Disallowed expenses for the A.Y.2011-12 amounting to Rs.117.43 lacs	Last date of hearing was 10.04.2019. Matter was heard

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Sr. No	Date of filing Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
		assessment order of Deputy Commissioner of Income Tax Panchkula for the Assessment Year 2011-12 u/s 143(3) w.r.t. u/s 147 of Income Tax Act, 1961.	Tax)	i) Expenses of Registration fee and stamp duty Rs.95.60 lacs ii) Expenses of Departmental Toll collection and Traffic survey fee Rs.21.83 lacs.	by AO. Next date of hearing is awaited.
6.	20/04/2017	Appeal filed to Commissioner Income Tax (Appeal) against assessment order of Deputy Commissioner of Income Tax Panchkula Circle for the AY 2012-13 u/s 271(1)(c) of Income Tax Act, 1961.	Sh. Bhushan Sharma (CA)	Imposed Penalty for the year amounting to Rs.6,84,99,693/- due to non-acceptance of Revised Tax Audit.	The case was heard on 12.12.2017 and adjourned sine die till the decision of main case for the AY 2012-13.



**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Sr. No	Date of filling Appeal	Particulars	Defended by	Rs. (In Lacs)	Status
7		Appeal filed with Commissioner Income Tax against assessment order of Deputy Commissioner of Income Tax (Appeals) Panchkula for the A.Y.2014-15 u/s 250(6) of Income Tax Act, 1961.	Sh. Chaman Lal Sharma	Against the claim of interest of Rs. 99,66,91,956/- paid to PWD (B&R)	The case was decided in the favour of the Corporation and now pending before ITAT. Next date of hearing is 04.09.2019
8	21.12.2018	Appeal filed with CIT(Appeals) on 21.12.2018 against the order of Asst. CIT for A.Y 2016-17.	Sh. Chaman Lal Sharma	Appeal filed against the addition of Rs.54.98 Cr. in respect of unspent funds lying with HSRDC	Appeal filed and 20% of demand raised i.e. Rs.4.97Cr. has been deposited. Further decision from I.Tax department is awaited.

**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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**Agenda Item No. 79.23**

**TO TAKE NOTE OF ENHANCEMENT OF DEARNESS ALLOWANCE TO HARYANA GOVERNMENT EMPLOYEES ON REVISED SCALES (7TH PAY COMMISSION) I.E. 9% TO 12% EFFECTIVE FROM 01.01.2019 AND REVISION OF HOUSE RENT ALLOWANCE ADMISSIBLE TO HARYANA GOVERNMENT EMPLOYEES UNDER 7TH CPC**

The Govt. of Haryana Finance Department vide its circular No. 4/3/2016-5FR/8101 dated 29<sup>th</sup> May 2019 has enhanced the dearness allowance to Haryana Govt. employees on revised scales of pay from the existing rate of 9% to 12% of the basic pay w.e.f. 01.01.2019. (Annexure-Q)

The Govt. of Haryana Finance Department vide its circular No. 4/2/2017-5FR(FD) dated 30<sup>th</sup> July 2019 has also revised existing rate of house rent allowance of eligible Haryana Govt. employees in terms of rule 14(3) of HCS (Allowances to Government Employees) Rules, 2016 pursuant to revision of pay scales as per recommendations of the 7<sup>th</sup> Central pay Commission w.e.f. 1<sup>st</sup> August 2019. (Annexure-R)

The above mentioned allowances (DA & HRA) are being paid on the revised rates to the regular employees working on deputation with HSRDC as per terms & conditions of their appointment in HSRDC.

The Board is requested to take note of the above please.

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## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

**Agenda Item No. 79.24**

### **ENGAGEMENT OF SH. LAJPAT RAI, ACCOUNTANT FOR HSRDC WORKS IN THE OFFICE OF EE PD-III HISAR**

It is submitted that Sh. Lajpat Rai, Accounts Officer (Retired) was engaged as Accountant for HSRDC works in Provincial Division no. III Haryana PWD B&R Br. on 02.01.2012 on contract basis at DC rates keeping in view the shortage of staff in Division Office. The term of contract was extended from time to time and lastly up to 31.03.2019 as per decision taken by BOD in its 76th meeting held on 06.03.2019.

SE Hisar has stated that the works at Kheddar were completed during 2011 and following disputes regarding these works are pending:-

1. Construction of Internal roads in the campus of RGTPP Kheddar (Claim of the agency – The Hisar Cooperative L/C Society Ltd. near to Rs. One Crore, pending in the court of ADJ, Hisar)
2. Construction of 144 nos. & 24 Nos. houses Cat. V and VI in the RGTPP Kheddar (claim of department amounting to Rs.1.32 Crore and counter Claim of the agency – M/s. TCIL Delhi Rs.1.08 Crore pending in the court of ADJ, Hisar)
3. Construction of CISF & non Residential Building in the campus of RGTPP Kheddar (Claim of the agency – M/s. Goel Constn. Co. Jaipur for Rs.10.72 Crore pending to be decided under Clause 24.1 of the GCC.
4. Construction of 48 Nos. Type, 96 Nos Type III, 96 no. Type IV (G+3 storey), 8 Nos. type VII(Duplex) and 1 no. Type VIII (Duplex) Houses in the campus of RGTPP at Kheddar in Hisar Distt. (Claim of the agency – m/s. City Promoters New Delhi for Rs.17.50 is pending to decide under Clause 24.1/24.2 of the GCC.

Sh. Lajpat Rai, Accountant who is well conversant with above cases is handling these case diligently. SE Hisar had recommended that his term of contract may be extended from 01.04.2019 to 30.09.2019.

Keeping in view the recommendations of SE Hisar, the term of contract of Sh. Lajpat Rai, Accountant has been extended upto 30.09.2019. However it has been made clear to SE Hisar / EE PD-III Hisar that no further extension we may allow and in the meantime EE PD-III Hisar and his staff should make themselves familiar with all these cases.

In view of above, Board is requested to accord post-facto approval for extending the term of Sh. Lajpat Rai, Accountant from 01.04.2019 to 30.09.2019 on contract basis.



## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda Item No. 79.25

### **TO SANCTION THE REVISED AMOUNT OF CSR EXPENDITURE RE-CALCULATED AFTER PREPARATION OF PROFIT & LOSS ACCOUNT FOR THE PERIOD ENDED 31.03.2019**

It is brought to the notice of Board that the net profit (u/s 198 of Companies Act, 2013) arrived at after finalization of accounts for the F.Y 2018-19 amounts to Rs. 23,64,05,002. Therefore, the amount of CSR expenditure has been recalculated as under:

- ❖ Net profits of preceding 3 years:
  - 2018-19- Rs. 23,64,05,002
  - 2017-18- Rs. 24,94,89,022
  - 2016-17- Rs. 31,69,17,734
- ❖ 2% of average net profit of 3 years will be  $2\%((23,64,05,002+24,94,89,022+31,69,17,734)/3)=Rs.53,52,078$
- ❖ As per above calculation, HSRDC is required to spend Rs. 53,52,078 on CSR activities during F.Y.2019-20.

In the previous Board meeting, the Board of Directors had sanctioned a CSR expenditure amounting to Rs. 35,22,557 out of which payment amounting to Rs. 6,43,133/- has been made to Horticulture wing of PWD (B&R) for the development and maintenance of shrubs etc. on various roads of Rohtak and Gurugram district of the State during the first quarter of F.Y. 2019-20. (Detailed bill containing name of roads and CSR related expenditure incurred on each road is enclosed at Annexure-S)

The Board is requested to take note of the above and to sanction release of total amount of Rs. 53,52,078 (out of which Rs. 6,43,133/- has already been released) for CSR expenditure for F.Y. 2019-20

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Agenda Item No. 79.26

### **TO ACCORD PERMISSION TO MD HSRDC FOR SANCTIONING EXPENDITURE UPTO RS. 5 LACS PER QUARTER FOR MAKING PAYMENTS RELATED TO COURT CASES AND ARBITRATION MATTERS**

It is submitted that number of cases for making payment to Arbitrators / Advocates in Arbitration Cases / Court Cases are received from field offices. After examining the cases, these are forwarded to Govt. for according administrative approval under head 5054-R&B (charged). After receipt of administrative approval, a demand is made to Engineer-in-Chief, Haryana PWD B&R Br. for releasing the funds and thereafter, LOC is issued to field offices for making the payment to Arbitrators/Advocates. It takes at least 2-3 months in the whole process. The Arbitrators / Advocates stress for early payment and sometimes they make complaint to higher authorities for release of funds. The delay in making payment to Arbitrators / Advocates can make negative effect on outcome of such cases.

To avoid such situation, it is proposed that MD HSRDC may be authorized to make such payments from HSRDC funds, upto Rs. 5.00 Lacs during one quarter and thereafter, send the case to Govt. for according administrative approval under head 5054-R&B (charged) and the funds received will be reimbursed to HSRDC Accounts accordingly.

Board is requested to approve the above proposal.

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

### **Agenda Item No. 79.27**

### **IMPROVEMENT BY WIDENING, STRENGTHENING AND PROVIDING SIDE DRAIN CC PAVEMENT OF VARIOUS ROADS IN SONIPAT DISTRICT (NS ITEMS)**

This case is regarding approval of NS items of the work of 'Improvement by Widening, Strengthening and providing side drains, CC pavement on various roads in Sonapat District'. The brief facts of the case are given as under:-

- i. The work cited as subject was allotted to the contractual agency M/s MG Kundu Shivalaya (JV), Rohtak vide Managing Director, HSRDC, Panchkula Memo No. 2753/HSRDC dated 29.03.2011 with an agreement amount of Rs. 99,39,04,484/-. The work was substantially completed on 24.06.2013 except two no. steel bridges. The upto date expenditure on the above said project is Rs. 79,66,39,871/-.
- ii. As per the contract agreement, there was a provision of two nos. Multispan RCC bridges on Sonipat Farmana Road at Village Mehlana on WJC canal at RD 5.882 and Gohana Sisana Road at Village Bali Brahmanan on Bhalaut Sub Branch at RD 7.780 but due to non-availability for closure of running canal being main feeder of this area and as per data supplied by the Irrigation Department, it was decided by the then Executive Director, HSRDC Panchkula after having detailed discussion with DGM-III, Sonipat, supervision consultant and contractor during his site visit on 11.10.2011, to construct steel bridge of 40 m single span each on the above said canals instead of multispan RCC bridges in the interest of work.
- iii. Simultaneously as per orders of the then PSPW (B&R) dated 03.01.2014, Chief Engineer (Bridges) was asked to examine the issue of construction of RCC Bridge. Sh. Subhash Chander, Chief Engineer (Bridges) Haryana PWD B&R Br. submitted the report on 23.01.2014. In the report it is quite clear that the decision to construct the steel bridge was taken in view of very short canal closure (one week per month) which was not sufficient for construction of bridge.
- iv. The report of Chief Engineer (Bridges) was examined and the then MD HSRDC passed the following orders on 24.03.2014 (**Annexure S-1**):

In 55th meeting of Board of Directors of HSRDC held on 19.03.2014, the matter have been discussed by Board and decided as under:-

"It was observed by the Board that minor bridge on Rewari Kot Kasim road upto NH-18 has not been taken up so far. It was observed by the

## AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC

Board that the work was allotted on 15th May, 2009 with a time limit of one year. After considering the whole -matter, the Board decided to go ahead with construction of single span bridge on the recommendations of ED HSRDC. It was decided that the decision should neither lead to any loss to the exchequer nor should it lead to any excessive escalation in cost. The Board decided that the responsibility for the delay be fixed & brought to the notice of the Board”.

May take action accordingly please.

Sd/-  
MD (HSRDC)  
24.03.2014

The above orders of MD HSRDC were conveyed to SE Sonipat vide this office letter no. 2048/HSRDC dated 27.03.2014 (**Annexure S -2**): for taking further action accordingly in this case too (Gohana Sisana road and Sonipat Mehlna Farmana road).

- v. Accordingly, the work of construction of two no. steel bridges of 40 m single span each were taken up and further completed by the contractual agency during April, 2016 and February, 2017 in compliance of the directions given by the competent authority.
- vi. One no. steel bridge on Bhalaut Sub Branch at RD 7.780 on Gohana Sisana Road in Sonipat Distt. was collapsed during night time on 7th May, 2016 due to passing of heavy loaded over dimensional vehicle weighing 349 tonnes. However, the bridge was designed only for 100 MT load. The suit for claim amounting to Rs. 4,75,68,291/- against the defaulting transporter M/s DARCL Logistics Ltd. Hisar i.e. HSRDC Vs Sanjay under MACT is pending before Ld. Court, Sonipat and another court case i.e. State of Haryana Vs Sanjay has also been filed by the police department at Gohana against the same agency on persuasions of department.
- vii. The total cost of 40 meter steel bridge is Rs. 1.62 Crore (approx.). It is however submitted that pile foundations and abutments etc. of collapsed steel bridge were not damaged and hence the same were utilized in the construction of new RCC multispan bridge completed in 06/2018. As such total probable cost of collapsed steel bridge (superstructure only) is of Rs. 1,04,20,104. Total cost for removing the damaged superstructure of 40 meter steel truss - Girder bridge was Rs. 4,90,000/-. The material of collapsed steel bridge was openly auctioned for Rs. 28.90 Lacs. As

## **AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

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such the total net loss is of Rs. 80,20,104/- (Rs. 1,04,20,104 + Rs. 4,90,000/-

Rs. 28.90 lac). However a new multi span RCC Bridge for CC bridge for amounting to Rs. 1,24,39,823/- in which some structure abutments of collapsed steel bridge was used as it is, has been constructed in lieu of collapsed steel bridge on Bhalaut sub branch on Gohana Sisana Road at RD 7.772.

- viii. Superintending Engineer, PWD B&R Br. Sonipat has now sent the case for approval of NS items of collapsed steel bridge alongwith other single span steel bridge constructed on WJC Canal is quite safe and in use by the general traffic since more than two years has been submitted. SE Sonipat/ DGM-III Sonipat have submitted that rates of material and labour provided in NS items are lowest, genuine and prepared on basis of prevailing competitive market rate at the time of execution of work at site. This case has been examined by HSRDC and total cost of NS items has been calculated for Rs. 2,11,47,244/- (Annexure S-3) for both the steel bridges.

Above is submitted for consideration by the BOD, so that agency final account can be settled in the interest of work and to avoid further litigation.





**AGENDA FOR 79th MEETING OF BOARD OF DIRECTORS, HSRDC**

Agenda Item No. 79.28

**ANY OTHER ITEM WITH THE PERMISSION OF CHAIR**

The Board may consider any other item with the permission of the Chair, except those requiring prior notice.



**MINUTES**  
**OF**  
**79<sup>th</sup> MEETING**  
**OF**  
**BOARD OF DIRECTORS**  
**OF**  
**HARYANA STATE ROADS AND BRIDGES**  
**DEVELOPMENT CORPORATION LTD.**

**HELD ON**

**DAY : FRIDAY**  
**DATE : 06.09.2019**  
**TIME : 03:30 PM**

**IN THE OFFICE OF CHAIRMAN,HSRDC-CUM-**  
**ADDITIONAL CHIEF SECRETARY TO GOVERNMENT,**  
**HARYANA PUBLIC WORKS (BUILDINGS AND ROADS)**  
**DEPTT., ROOM NO.306, 3<sup>rd</sup>FLOOR, NEW SECRETARIAT**  
**BUILDING, SECTOR-17, CHANDIGARH**

  
Company Secretary  
HSRDC, Panchkula

## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

Minutes of 79<sup>th</sup> meeting of Board of Directors of Haryana State Roads And Bridges Development Corporation Ltd. held on 06.09.2019 at 03:30 p.m. under the Chairmanship of Additional Chief Secretary to Government, Haryana Public Works (Buildings and Roads) Department-Cum-Chairman, HSRDC

### Present:-

- |                              |                   |
|------------------------------|-------------------|
| 1. Sh. Alok Nigam, IAS       | Chairman          |
| 2. Sh. R.K. Gandhi           | Managing Director |
| 3. Sh. A.K. Goel             | Director          |
| 4. Sh. Hardeep Kumar Mahotra | Director          |
| 5. Dr. Paratibha Aggarwal    | Director          |

### Invitees:-

- |                         |                             |
|-------------------------|-----------------------------|
| 1. Sh. Sunil Kundu      | General Manager             |
| 2. Sh. Rakesh Deepak    | Deputy General Manager-IV   |
| 3. Sh. M.K.Bhatia       | Consulting Superintendent   |
| 4. Sh. B.D.Mehta        | Accounts Officer            |
| 5. Sh. Raghvinder Singh | FD Nominee                  |
| 6. CA.Kartik Mittal     | Representative of CA, HSRDC |

### Company Secretary

CS. Dolly Gaur

### Chairman of the Meeting

Sh. Alok Nigam, IAS, Additional Chief Secretary to Govt. Haryana PWD (B&R)-cum-Chairman, HSRDC chaired the 79<sup>th</sup> Meeting of Board of Directors.

### Confirmation of Quorum

After ascertaining that the requisite number of Directors was present to form the quorum, the Chairman declared that the meeting is open and conveyed the agenda of Meeting to present members of the Board and the same was taken as read with consent of the members.

The Minutes of 79<sup>th</sup> Meeting of Board of Directors are presented hereunder:

### Item No.79.01

#### Leave of absence

The Board granted leave of absence to one director Sh.Sunil Saran, IES, Secretary Finance, Government of Haryana, Chandigarh-cum-Nominee Director, HSRDC. However, Sh.Raghvender Singh, Deputy Secretary-Finance attended the meeting on behalf of Sh.Sunil Saran, being the nominee of Finance Department.

### Item No. 79.02

#### To confirm the minutes of 78th meeting of the Board of Directors

The Board of Directors approved and confirmed the Minutes of the 78th meeting of the Board of Directors of the Corporation held on 26.06.2019 and passed the following resolution:-

- (i) "RESOLVED THAT the minutes of the 78<sup>th</sup> Meeting of the Board of Directors of the Corporation held on 26.06.2019 be and are hereby approved and confirmed."

### Item No. 79.03

#### Follow up action on the decision taken in the previous meetings



## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

Board took note of the action taken report on minutes of 78<sup>th</sup> Board meeting of HSRDC held on 26.06.2019. Regarding follow-up action on agenda item no. 78.07 (A) of 78<sup>th</sup> Board meeting, the Board desired the Corporation to explore possibility for taking services of Consulting Superintendent through an advertisement in leading newspapers or by sending requirement letter to similar Corporations and Departments.

**Item no. 79.04: EPC Projects**

Board took note of it.

**Item no. 79.05: New NCR Projects**

Board took note of it.

**Item no. 79.06: Projects under Head 5054-R&B (Plan)**

Board took note of it.

**Item no. 79.07: Projects under deposit Head (Building Works)**

Board took note of it.

**Item no. 79.08: Creation of posts for 2 new projects i) Government Medical College at Jind and ii) Dental College at Nalhar (Nuh)**

Board considered and approved the agenda item. In addition to the mentioned posts, Board desired the Corporation to apply for creation of one post of Chief Financial Officer also since it is mandatory as per Section 203 of Companies Act, 2013.

Further, the Board recommended that the Corporation may take additional staff from Haryana PWD (B&R) Department till posts mentioned in the agenda item are created and that such staff members may draw their salary from PWD (B&R) Department till the posts are created.

**Item no. 79.09: To approve prescribed qualifications, experience and pay structure for the proposed post of Company Secretary**

Board considered and approved the following criteria for creation of one post of Company Secretary in HSRDC:

<b>Designation of the Post</b>	Company Secretary
<b>Pay Band &amp; Grade Pay</b>	Pay scale level 11 in the pay matrix as per 7 <sup>th</sup> CPC starting from Rs.67,700 per month
<b>Qualification &amp; Experience</b>	Member of ICSI with at least 3 years of post-membership experience
<b>Mode of Recruitment</b>	100% Direct i.e. by interview

**Item no. 79.10: Approval for extension of Term of Contract of HSRDC staff**

Board considered & approved the agenda item.

## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

**Item no. 79.11: To accord-post facto sanction to resolution for appointment of Managing Director, HSRDC as key managerial personnel U/S 203 of Companies Act, 2013**

Board considered and approved the agenda item. Following resolution was passed to this effect unanimously by all Board members present at the meeting:

- (i) **"RESOLVED THAT** pursuant to Section 203 read with other applicable provisions of the Companies Act, 2013 and the provisions of Articles of Association of the Corporation, Mr. Ramesh Kumar Gandhi, be and is hereby appointed as Managing Director of the company w.e.f 05.08.2019 on terms and conditions as specified by Government of Haryana in this regard.
- (ii) **RESOLVED FURTHER THAT** Mr. Ramesh Kumar Gandhi, be and is hereby designated amongst Key Managerial Personnel of HSRDC as per Section 203 of Companies Act, 2013."
- (iii) **RESOLVED FURTHER THAT** Managing Director of the Corporation be and is hereby authorized to sign including digitally signing, on behalf of the company, various documents, forms, e-forms, returns etc. required to be filed under Companies Act, 2013 and rules and regulations made there under, as amended from time to time."
- (iv) **RESOLVED FURTHER THAT** the Company Secretary Mrs. Dolly Gaur be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution.

**Item no. 79.12: To approve appointment of Sh. Suresh Kumar Pillay as Secretarial Auditor of HSRDC for F.Y. 2018-19**

Board considered and approved the agenda item. Following resolution was passed to this effect unanimously by all Board members present at the meeting:

- (i) **"RESOLVED THAT** pursuant to provisions of Section 204 of Companies Act, 2013 and rules made thereunder, the consent of Board be and is hereby accorded to appoint CS. Suresh Kumar Pillay as Secretarial Auditor of HSRDC for the F.Y 2018-19 at a remuneration of Rs. 22,000 per annum.
- (ii) **RESOLVED FURTHER THAT** the Company Secretary Mrs. Dolly Gaur be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution."

**Item no. 79.13: To approve outsourcing of annual return filing work with Registrar of Companies for F.Y. 2018-19 to CS. Suresh Kumar Pillay**

Board considered and approved the agenda item. Following resolution was passed to this effect unanimously by all Board members present at the meeting:

- (i) **"RESOLVED THAT** pursuant to provisions of Section 92 of Companies Act, 2013 and rules made thereunder, the consent of Board be and is hereby accorded to appoint CS.Suresh Kumar Pillay for annual return filing of HSRDC for F.Y 2018-19 at a remuneration of Rs. 25,000 per annum.
- (ii) **"RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution."

**Item no. 79.14 To Re-appoint M/s Rajiv Mittal & Co. as Tax Auditor of HSRDC for F.Y. 2018-19**

Board considered and approved the agenda item. Following resolution was passed

## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

- (i) to this effect unanimously by all Board members present at the meeting:  
"RESOLVED THAT in accordance with the provisions of Section 44AB of the Income Tax Act, 1961 and other applicable provisions, M/s Rajiv Mittal & Co., Chartered Accountants firm, be and are hereby appointed as the Tax Auditors of the Corporation, for the financial year 2018-19 on the yearly remuneration of Rs. 11,000 plus GST as applicable.

(ii) **RESOLVED FURTHER THAT** the Company Secretary Mrs. Dolly Gaur be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution."

**Item no. 79.15 To approve re-constitution of Audit Committee & Nomination and Remuneration Committee as per Sec 177 & Sec 178 of Companies Act, 2013**

Board considered and approved the agenda item and desired the Corporation to write to Government for appointment of Chief Engineer (Roads) as nominee director of HSRDC.

**Item no. 79.16 To take note of DIR-8 & MBP-1 received from worthy MD, HSRDC regarding his declaration of non-disqualification for being a director and about his interest in other entities**

Board took note of it and unanimously passed the following resolution for acknowledgement of receipt of the aforesaid forms.

- (i) "RESOLVED THAT confirmations in Form DIR-8 under section 164(2) of the Company Act 2013 as submitted by Sh.R.K.Gandhi, Managing Director of the Corporation be and is hereby taken on record".
- (ii) "RESOLVED THAT pursuant to the provisions of Section 184(1) of the Companies Act, 2013 read with rule 9(1) of The Companies (Meetings of Board And its Powers) Rules, 2014, the notices of disclosure of interest or concern in Form MBP-1 received from Sh.R.K.Gandhi, Managing Director of the Corporation as placed before the meeting be and are hereby noted and taken on record by the Board."
- (iii) "FURTHER RESOLVED THAT Ms. Dolly Gaur, Company Secretary, be and is hereby authorized to certify and file Form MGT-14 with Registrar of Companies, Delhi and to do such acts, deeds and things as may be considered necessary and appropriate to give effect to the above resolution."

**Item no. 79.17 To re-appoint M/s P.K.Bhasin & Associates as Internal Auditor of HSRDC for first six months of F.Y. 2019-20**

Board considered and approved the agenda item and following resolution was passed to this effect unanimously by all Board members present at the meeting:

- (i) "RESOLVED THAT in accordance with the provisions of Section 138 of Companies Act, 2013 and other applicable provisions of Income Tax Act, 1961, M/s P.K.Bhasin & Associates, Chartered Accountants firm, be and are hereby re-appointed as the Internal Auditors of the Corporation, w.e.f 01.04.2019 to 30.09.2019 on the quarterly remuneration of Rs. 60,000 plus GST as applicable.
- (ii) **RESOLVED FURTHER THAT** the Company Secretary Mrs. Dolly Gaur be and is hereby authorized to do all such acts, deeds and things as may be necessary, proper and expedient for the purpose of giving effect to this resolution."

## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

- Item no. 79.18 To consider & approve the Annual Accounts of F.Y.2018-19**  
Board considered and approved the agenda item and following resolution was passed to this effect unanimously by all Board members present at the meeting:
- (i) **"RESOLVED THAT** the Balance Sheet as on 31.03.2019 and Profit & Loss Account for the period from 01.04.2018 to 31.03.2019 of the Corporation be and are hereby approved along with Cash Flow statement and Notes forming part to accounts.
  - (ii) **RESOLVED FURTHER THAT** Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director, Mr. B.D.Mehta, Chief Financial Officer and Mrs. Dolly Gaur, Company Secretary of the Corporation be and are hereby authorised to sign the Balance Sheet & Profit & Loss account of the Corporation for F.Y 2018-19.
  - (iii) **RESOLVED FURTHER THAT** Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director, of the Corporation be and are hereby authorised to approve changes as may be required in the accounts for the aforesaid period subsequently on receipt of comments of Statutory Auditor and sign the same.
  - (iv) **RESOLVED FURTHER THAT** Mr.B.D.Mehta, Chief Financial Officer of the Corporation be and is hereby authorized to forward a copy of Annual accounts duly authenticated to Statutory Auditor, CAG Auditor and Secretarial Auditor for their respective comments thereon."
- Item no. 79.19 To consider & approve Directors' report**  
Board approved the said report and passed following resolutions:  
**"RESOLVED THAT** the draft Directors' report on annual accounts of F.Y 2017-18 and F.Y.2018-19 as placed before board be and is hereby approved and that Mr. R.K.Gandhi, Managing Director, Mr.A.K.Goel, Executive Director be and are hereby authorized to sign the said Directors' report of F.Y.2017-18 on behalf of the Board.
- Item no. 79.20 To fix the date, time and venue of 20th Annual General Meeting and to approve Notice-cum-Agenda of the same**  
Board took note of it and approved the notice-cum-agenda of 20<sup>th</sup> AGM. Regarding fixation of date, the Board advised the Corporation to hold its 20<sup>th</sup> AGM on 27.09.2019 at 3:00 P.M at registered office building of HSRDC.
- Item no. 79.21 Payment of Advance Tax for the 2nd quarter of Financial Year 2019-2020**  
Board took note of it.
- Item no. 79.22 To take note of the status of Income Tax cases**  
Board took note of it.
- Item no. 79.23 To take note of enhancement of DA to Haryana Govt. employees on revised scales (7th pay commission) i.e. 9% to 12% effective from 01.01.2019 & revision of HRA admissible to Haryana Govt. employees under 7th CPC**  
Board took note of it.
- Item no. 79.24 Engagement of Sh. Lajpat Rai, Accountant for HSRDC works in the office of EE PD-III Hisar**  
Board considered and approved the agenda item.
- Item no. 79.25 To sanction revised amount of CSR expenditure re-calculated after preparation of Profit and Loss account for period ended 31.03.2019**  
Board considered and approved the agenda item. Further, Board also recommended the Corporation to donate funds to NGO's like Red Cross Society for improvement of healthcare & education facilities in the State.

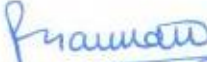
## MINUTES OF 79TH MEETING OF BOARD OF DIRECTORS

- Item no. 79.26** To accord permission to MD, HSRDC for sanctioning expenditure upto Rs. 5 lacs per quarter for making any kind of payments related to court cases and arbitration matters.  
Board considered and approved the agenda item.
- Item no. 79.27** Improvement by widening, strengthening and providing side drain cc pavement of various roads in Sonipat district (NS items)  
Board considered the agenda item and approved that the agency's final account should be settled in the interest of work to avoid any litigation.
- Item no. 79.28** Any other item with the permission of chair  
Board considered following supplementary agenda items with the permission of the Chair:-
- Item no. 79.28.1** Up-gradation of existing Sonipat-Rathdhana-Narela road from Km.2.310 to 14.800 in Sonipat district from ITI Chowk to Safiabab village upto Sonipat District boundary (Length 12.490 km)  
Board considered and approved the agenda item.
- Item no. 79.28.2** Rough cost estimate for the construction of bridge of IOCL Row at MPPL chainage 1027.530 km (Construction of link road from Rewari Narnaul to Rewari Jhajjar road via Rewari Dadri road including 03 ROBs under NCRPB loan scheme)  
Board considered and approved the agenda item.
- Item no. 79.28.3** Reconstitution of Corporate Social Responsibility Committee as per Section 135(1) of Companies Act, 2013  
Board considered and approved the agenda item.
- Item no. 79.28.4** Regarding payment of professional charges to CA.Rakesh Gupta for preparation of survey report.  
Board considered the agenda item and decided that the Corporation may release payment amounting to Rs. 3.20 lacs to CA.Rakesh Gupta for preparation of Survey report related to 'Road infrastructure in Haryana and Future Possibilities' provided that the report submitted is satisfactory in all respects.

### Vote of Thanks

There, being no other business, the 79<sup>th</sup> Meeting of Board of Directors, HSRDC ended at 04:00 p.m. with a vote of thanks to the Chair.

Date: Panchkula  
Place: 11.9.19

  
R.K.Gandhi 11.9.19  
(MD, HSRDC)

  
Ajok Nigam  
(ACSPW-cum-Chairman, HSRDC)

Authenticated by:   
Dolly Gaur HSRDC, Panchkula  
(Company Secretary)